

HILL CITY SCHOOL DISTRICT 51-2  
ANNUAL BUSINESS

BC-E

1. Board Meetings: Second Monday, high school building room 202, 6:00 p.m.
2. Rules of Order for Board Meetings: Roberts Rules of Order except when in conflict with applicable state, local, or federal statute.
3. Compensation for Bd. Mtgs: Reg. & Special & Convention Attendance=\$60.00 per day, all other meetings at \$60.00 per full day and \$30.00 per half day.
4. Tech Committee: \_\_\_\_\_ and \_\_\_\_\_ appointed to the Technology Committee.
5. Transportation Committee: \_\_\_\_\_ and \_\_\_\_\_ appointed to the Transportation Committee.
6. Bldg. Committee: \_\_\_\_\_ and \_\_\_\_\_ appointed to the building committee. \_\_\_\_\_ appointed as alternate.
7. BHSS Co-op: \_\_\_\_\_ appointed to Black Hills Special Service Cooperative and \_\_\_\_\_ as alternate.
8. ASBSD Delegates: \_\_\_\_\_ appointed delegate for ASBSD convention. \_\_\_\_\_ appointed as alternate.
9. Legal Newspaper: Hill City Prevailer
10. Official Depository: First Interstate Bank
11. Bond Amounts: \$50,000.00 for Business Mgr.; \$10,000.00 each for Supt. and Lunchroom Aide; blanket bond for all other employees at \$5,000.00 each.
12. Administrators of Agency Accounts: Supt. and Business Manager
13. Finance Officer of the Budget: Superintendent
14. Director of all Federal Programs and person to sign for all grants, federal and otherwise: Superintendent
15. Authorize the superintendent of schools to apply for Federal Impact Aid under Section 8002 and/or other applicable sections plus any other federal and state dollars which may become available to the Hill City School District.
16. Dues paid to organizations and/or expenses for travel of employees and/or representatives of Hill City School District while doing business related to maintaining funding from federal programs such as, but not limited to, Stumpage Dollars and Impact Aid shall not be paid from federal monies. Local tax monies or dollars other than federal monies (not to exceed \$40,000.00 annually) will be used for this purpose.
17. Investment of Monies: Pursuant to SDCL 4-5-8 it is the policy of the Hill City School District 51-2, Hill City, South Dakota, to invest idle public funds in a manner to meet the daily cash flow demands of the school with the primary objectives, in priority

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order, being: a (Safety b) Liquidity and c) Return. The board of education hereby authorizes the business manager of Hill City School District to invest in c.d.'s, savings accounts, interest bearing checking accounts, or IMMIA accounts, any monies that are not obligated for the period of time that is appropriate, in an investment that yields the highest interest and which investments meet SDCL and recommended auditing regulations. These investments can be made at the First Interstate Bank and South Dakota Public Funds Investment Trust (FIT) but are not limited to these two agencies. All interest received from said investments shall be prorated into the fund which earned the interest.

18. Faculty Travel Expenses: Mileage reimbursed at current state rate.
- \* **In-State Rates:** \$6.00 for breakfast, \$11.00 for lunch, \$15.00 for supper; actual costs up to \$55.00 plus tax for lodging. Lodging which cannot be secured at state rate will be paid at invoiced cost.
  - \* **Out of State Rates:** Breakfast=\$10.00, Lunch= \$14.00, Supper= \$21.00.
  - \* **Student meal reimbursements (Overnight Travel and State Level Competition Only):** \$6.00 for breakfast, \$11.00 for lunch, \$15.00 for dinner.
19. Petty Cash Funds: A petty cash fund will be established at \$50.00.
20. Incidental Account: An amount of \$2,000.00 will be established within the Agency Account. Guidelines: To be used for payment of referees, entry fees and workshop fees for students, travel advances for employees and students, payment for invoices up to \$300.00 to persons/businesses who cannot wait for board approval.
21. Surplus Properties: Supt., Business Mgr., and board president are authorized to purchase items from SD Federal Property Agency, with approved purchase orders.
22. Bids: Advertise for bread, milk, all fuels (fuel oil and propane) to be opened at the August meeting.
23. Starting Salaries: The Classified Starting Salary Schedule lists starting salaries.

JOB TITLE	Per hour starting salary
Administrative Clerk	\$10.95
Secretaries & Assistant Lunchroom Mgr.	\$10.50
Custodians/Certified Cook/Baker	\$9.80
Para Professional	\$10.00
Bilingual Translator	\$10.25
Substitute Para/Daily Temporary Help	\$9.75

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If the need arises, the Superintendent of Schools may evaluate experience and qualifications to compute a beginning salary and/or hire a new position subject to board approval.

24. Remuneration: Recommend remuneration of \$12.00 an hour for kitchen workers at activities other than regular school lunches. This amount to be paid by sponsoring organizations.
25. Substitute Pay: \$85.00 per day teacher substitute if individual holds or has held a teaching certificate.  
\$75.00 per day teacher substitute if individual is non-certified.  
\$ 9.75 per hour for classified substitute

26. Hot Lunch/Breakfast Prices:

- \* Lunch: K-5=\$2.75 per meal;
- \* Lunch: 6-12=\$3.00 per meal;
- \* Lunch: Adults=\$3.75 per meal;
- \* Breakfast: K-12=\$1.75 per meal;
- \* Breakfast: Adults=\$2.50 per meal;
- \* Milk=\$.40 per half pint container;

School will not extend credit for lunches grades K-12.

27. Admission Charges: \* Regular season event: \$3.00 for K-12 students, \$5.00 for adults; \$1.00 K-12 advanced purchase ticket
- \* Adult Season Pass: \$50 for adult regular sea
  - \* Student Season Pass: \$25.00
  - \* Free Senior citizen passes will be issued upon request for those 62 years of age or older.
  - \* Playoff event admission prices according to SDHSAA guidelines.

28. EXTRA DUTY PAY SLIPS:

Officials:

- \* 7th/8th Basketball games, \$40.00 (2 games);
- \* 7th/8th Football games, \$40.00 (2 games);
- \* 7th/8th Volleyball games, \$40.00 (2 matches);
- \* 9th Basketball, \$30.00;
- \* 9th Football, \$30.00;
- \* 9th Volleyball, \$30.00;
- \* JV Basketball, \$30.00;
- \* JV Volleyball, 30.00;

Scorers/Announcer/Clock:

- \* 7th/8th Basketball games, \$20.00 (2 games);
- \* 7th/8th Football, \$20.00;
- \* 7th/8th Volleyball, \$20.00 (2 matches);

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- \* 9th Basketball, \$10.00;
- \* 9th Football, \$10.00;
- \* 9th Volleyball, \$10.00/match;
- \* JV-Basketball, \$15.00;
- \* JV-Football, \$15.00;
- \* JV-Volleyball, \$15.00;
- \* JV-Wrestling, \$15.00;
- \* Var-Wrestling, \$15.00;
- \* Var-Basketball, \$15.00;
- \* Var-Football, \$20.00;
- \* Var-Volleyball, \$15.00;
- \* Chain Crew for FB: 7th/8th FB, \$15.00; JV-FB, \$15.00; Var-FB, \$25.00.

29. Ticket-takers at High School Events: Community groups or school activity clubs taking tickets at authorized high school events, as designated by the superintendent or building principal shall be paid \$40.00 per event. Double-header basketball events shall be paid \$80.00.

30. Smoking Areas: All Hill City School District buildings, grounds, school activities, and vehicles are smoke free.

31. PL 874: Authorization for PL 874 resolution to take survey of federally connected students, if needed.

32. Authorize Superintendent Hanson to cancel school or call for an early dismissal or late start school due to weather conditions.

33. Administrative Assignments:

- |                                 |                  |
|---------------------------------|------------------|
| a. Title I, III, REAP,ELL       | Hanson/Helgeland |
| b. Title IX                     | Hanson           |
| c. PL 94-142 SPED               | Helgeland        |
| d. Section 504/ADA Coordination | Helgeland        |
| e. Impact Aid/Forrest Lands     | Hanson/Edlund    |
| f. Asbestos                     | Anderson         |

34. Advisory Groups: The Hill City Board of Education recognizes the following advisory committees for 2015-2016: PIPTO, AdvancED Steering Committee