

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
April 28, 2014  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, April 28, 2014.

**Those present:**       **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Bradford C. Poston**  
                              **Mr. Raleigh O. Ward, Jr.**

**Absent:**               **Mr. Johnny R. Jenkins**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:00 p.m. by welcoming the visitors. Due to the absence of Mr. Johnny R. Jenkins, Secretary, and the election of new Board officers, no one served as secretary at the beginning of the meeting.

**Recognition of Visitors**

According to Policy BBB - Board Membership - Elections - the regular term of office for each trustee is three years and the individual will be sworn in at the next regularly scheduled board meeting following the certification of his/her election. The new board member, Mr. Bradford C. Poston and incumbents, Mr. Thadis D. Calcutt, Jr., and Mr. Raleigh O. Ward, Jr., took the **Oath of Office**. Mr. Poston signed the Code of Ethics since Mr. Calcutt and Mr. Ward already had one signed. Their term of office will end 2017. The Code of Ethics for each member is located on the wall in the boardroom.

At this time, a plaque was presented to **Dr. W. L. Coleman** for his thirty-three (33) years of service on the Board. Dr. Coleman was elected to the Board in 1977 and served up until 2007. He was re-elected as a Board Member in 2011. The Board and Administration applauded Dr. Coleman for his outstanding years of service to Florence County School District Two.

**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mrs. Elleveen T. Poston to accept the March 24, 2014, minutes, after the word *nutritional* was changed to *safety* on page 4 under Communication to the Board - Wellness - Policy Update - Meeting with SDE Representative Report. It now reads as follows: "During the meeting it was discussed that canteen snacks are regulated, but the use of snacks/treats during a classroom celebration is not regulated, as long as, the snack/treat meets the *safety* standards (i.e., it does not matter if you call an item a cookie bar or candy bar)." The motion carried 6-0.

**Communication to the Board**

Mr. Sullivan presented the Board with information on the **Classified Recommendations for 2014-2015**. At this time, we have fifty (50) full-time classified employees and seven (7) part-time being recommended for the 2014-2015 school year. Copies of the classified recommendations are on file in the Superintendent's office.

Mr. Sullivan presented the Board with an **Update on the Hannah-Pamplico High School Football/Athletic Director**. A copy of the newspaper advertisement was given to each Board member. He stated a total of twenty-six applicants have been submitted and he is expecting several more applicants.

Mr. Sullivan informed the Board that congratulations was in order for **Hannah-Pamplico Elementary/Middle School** receiving the Palmetto Silver Award for closing the achievement gap. A copy of the announcement from Dr. Mick Zais, State Superintendent of Education, along with, the winning schools was given to the Board. Mr. Sullivan also informed the Board that the data and flags for the **2013-2014 Palmetto Gold & Silver Award** will be presented at a later date. This is the sixth year that closing the achievement gap has been included as part of the program (The Palmetto Gold and Silver Awards Program was founded in 1998) . Mr. Ward thanked Mr. Richardson and Mrs. Carter for a job well done. Mr. Richardson asked the Board to pass the commendation onto the teachers whenever they had the opportunity. Mr. Sullivan reminded the Board that the district is officially in the testing season. He stated that HSAP will be different for the students who graduate in 2015. Presently, students have to meet the HSAP standards to graduate.

Mr. Sullivan presented the Board with an **Update on the School Wellness - SDE Office of Nutrition Visit** by Mr. Tarrah McCreary, Education Associate from the State Department of Education. A summary of the findings were outline in the letter from Ms. McCleary. Only one corrective action will need to be taken. Mr. Sullivan said the district was waiting on a request of nutritional information from Pee Dee Food. He informed the Board that no foods are to be sold until the lunch breaks are over at each school to include foods from the canteen, fund raisers, students selling for outside organizations and teachers selling for the organizations that they sponsor. Also, no items are to be sold that competes with the school lunch and breakfast programs. Mr. Sullivan gave the Board additional information for their perusal concerning how other school systems are handling these guidelines. A copy of the summary report is on file in the Superintendent's office.

Mr. Sullivan shared the **Thank You Note from Mr. Don Kausler, Jr., Morning News Regional Editor**. Mr. Sullivan was very appreciative of this nice gesture. He said he hopes the Morning News will continue to give the district good press.

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Mr. Sullivan presented the Board with an **Updated 2014 SCSBA Boardmanship Institute Calendar of Events**. Mr. Sullivan said he had recently spoke with Ms. Gwen Hampton concerning Mr. Bradford Poston not being able to attend the summer session of the New Board Orientation on June 14, 2014. Mr. Sullivan said he hopes that the South Carolina School Boards Association could create an online session for those who are unable to attend the orientation. He said he understood how important it is to attend in person, the online session would only be an alternative solution.

At this time, Mr. Ward allowed Dr. W. L. Coleman to speak concerning the tribute to the late Mr. Cory Groover, former Hannah-Pamplico High School Star Athlete who died at the age of 31. The commendation was given for the tribute broadcast by Ms. Kelsey Riggs, Sports Anchor of Broadcast Station WBTW-TV. Mr. Sullivan also presented a copy of the Morning News article by Mr. Lou Bezjak, entitled, *Former Hannah-Pamplico star Groover dies at 31*. (Mr. Sullivan was going to discuss later in the meeting, but decided to proceed since it was introduced at this time).

**Report of the Superintendent**

Due to the absence of Mrs. Tracey Coward, Business Manager, Mr. Sullivan presented the Board with the **Finance Update** for March 1-31, 2014, as information. He gave the Board the cashflow sheet and the detailed revenue and expenditure reports. The current balance on the cashflow sheet is \$2,725,276.19. The year-to-date revenue is \$6,805,517.36 and the year-to-date expenditure is \$6,241,378.36. Mr. Ward wanted to know why accounts payable on the cashflow sheet was higher in the month of March. Mr. Sullivan told the Board that accounts payable for February/March was higher due to not wanting to have outstanding checks. In other words, some checks may have been dated earlier (March 1, 2014) for payments due to April being a short month (Spring Break - April 18-25, 2014).

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Angela P. Keith to schedule the **2015 Citizens General Fund Budget Meeting for Thursday, June 12, 2014**, at 7:00 p.m. in the Hannah-Pamplico High School Gymnasium. The motion carried 6-0.

**Old Business**

Mr. Sullivan presented the Board with the following **May Board Meeting Dates - May 19, 26, or 27**. A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Angela P. Keith to schedule the next Board meeting for **Tuesday, May 27, 2014**, due to Memorial Day being on May 26, 2014. The motion carried 6-0.

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**New Business**

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Thadis D. Calcutt, Jr., to accept the **Teacher Resignations** of the following Hannah-Pamplico High School teachers:

Mr. Matthew Moss, Physical Education Teacher  
Ms. Monica Cox, Math Teacher

The motion carried 6-0. Mr. Sullivan commended Mr. Moss for the strong support he continues to display as the Athletic Director. Mr. Sullivan wished both Mr. Moss and Mrs. Cox (Pamplico native) much success in their future endeavors. A copy of the teacher resignation is on file in the Superintendent's office.

A motion was made by Mrs. Angela P. Keith and seconded by Mr. Thadis D. Calcutt, Jr., to allow the **AP Calculus** class to take an Out-of-State Field Trip to Carowinds in Charlotte, North Carolina. At this time, Mr. Micah Freeman and Mrs. Staci Owens will serve as chaperones. The trip date is May 9, 2014. The motion carried 6-0. A copy of this field trip request is on file in the Superintendent's office.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Mona Lisa M. Andrews to allow the **Academic Challenge Team** to take an Out-of-State Field Trip to the Hilton Alexandria Mark Center in Washington, D.C., to compete in the 32<sup>nd</sup> Annual National Academic Championship. Mr. Micah Freeman will serve as chaperone for these five (5) students. The trip dates are May 29, 2014 - June 1, 2014. Mr. Sullivan informed the Board the Academic Team would be eligible for two more levels of competition if they were to win the National Championship. The Academic Team became eligible to participate in this renowned competition because they have been actively participating in past regional competitions. The motion carried 6-0. A copy of this field trip request is on file in the Superintendent's office.

Mr. Sullivan proceeded with the **Election of Board Officers for Chairman, Vice-Chairman, and Secretary** after Mr. Raleigh O. Ward, Jr., relinquished his seat as Board Chair. The Board was given Policy BD-Organization of the School Board and Policy BDB - Board Officers to review prior to the Board Meeting. Mr. Sullivan proceeded with the voting process. Mr. Hyman collected and tabulated the ballots. The results of the Board election were as follows:

**Mrs. Elleveen T. Poston , Chairman  
Mr. Thadis D. Calcutt, Jr. , Vice-Chairman  
Mrs. Angela P. Keith , Secretary**

Mr. Raleigh O. Ward, Jr., and Mr. Johnny R. Jenkins were not eligible to serve one more term. Board Policy BD states - *Officers may succeed themselves for one year (They must be elected to the position each year at the April organizational meeting).*

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The following documents were mailed to the Board on **April 7, 2014**, as information.

- 1. Board Minutes - March 24, 2014 [Please Review]**
- 2. Out-of-State Field Trip (Official action will be taken at the April Board Meeting)**
- 3. Newspaper Articles - Florence Two Board of Elections**
- 4. Junior Scholars - Pee Dee Regional Ceremony**
- 5. Common Core Standards National Survey**
- 6. FY 2013 Performance on the Perkins Indicators for Career and Technology**
- 7. Newspaper Article - "Family Atmosphere a Key to Success" by Mr. Robert Sullivan (Morning News - Progress 2014 - Moving Forward in Health and Education)**
- 8. Credit Card Payments for Property Taxes and Associated Fees**
- 9. S. C. Department of Education Flowchart of Offices and Divisions**
- 10. 2013-2014 Boardmanship Institute Calendar of Events**
- 11. April 2014 Calendar of Events - HPEM**
- 12. April 2014 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 7:45 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried 6-0.

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 7:45 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary