

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
DATED: August 30, 2012**

- A. Call to Order – Mr. Jack McStowe, President, at 5:00 PM**
- B. Open Public Meeting Act Statement**
- C. Flag Salute**
- D. Roll Call**
- E. Executive Session**
- F. Regular Meeting 7:00PM**
- G. Roll Call**
- H. Approval of Meeting Minutes**
- I. Organization Reports.....SGO**
- J. Correspondence**
- K. Superintendent’s Report:
Recommended action on resolutions and motions to be presented under Committee Reports.**
- L. Report of the Secretary of the Board:
Recommended action on resolutions and motions to be presented under Committee Report**
- M. Public Forum regarding Agenda Items**
The meeting is open to the public for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. In accordance with District Policy #1100, the Board of Education will not comment or respond to any matters mentioned unless we are assured and can confirm with the Superintendent that they have been brought to the attention of the appropriate person(s) in the school system in an attempt to resolve the issue.

- 1. School Government:
Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R1.1 through R1.15, as described below: Recommended Board Action for the following:**

- R1.1 Approval to appoint**
 - a. *Thiago Leite:* Secaucus High School English Teacher MA Step 1, \$60,479, effective September 1, 2012, replacing *Donna Carlson* (\$110,999)
 - b. *Joan Cali:* Staff for Summer district work on Master Schedule: 20 hours at \$35/hour.
 - c. *David Segro* Appointment of Maternity Leave Replacement Physical Education/Health, BA Step 1, \$56,784 for *Tiffany Meyer* (\$59,148), Secaucus HS/MS.
 - d. *Rosita Nunez:* Spanish Teacher Huber/Clarendon, new position, MS Step 1, \$60,479

- e. *Helen Cofone*: Secaucus HS/MS Long Term Replacement BA Step 1, \$56,784, prorated from September 5, 2012 to December 31, 2012, for *Lidia Ortelio-Lago* (\$60,679)
- f. *Thomas Curry*: Appointment of Physical Education Huber Street School Physical Ed Teacher at BA Step 2 \$56,984, effective September 1, 2012.
- g. *Christine Calabrese*: HS Guidance Counselor, to teach one period of Psychology (3 out of 4 days) at a stipend of \$8,500
- h. *Therese Hilgar*, Long Term HS School Nurse Replacement, September 4 to September 30, 2012 for medical leave, *Kathleen Gerbasio*.
- i. *Allison Urbanovich*: SGO Advisor for the 2012-2013 school year, replacing *Ciro Spinella*, at \$2,615
- j. *Manal Abuhouran*: Clarendon School 1st Grade Substitute Teacher, mA Step 1, \$60,479, effective September 1, 2012 to December 31, 2012, replacing *L. Valente* (Maternity Leave, \$63,949)

R1.2 Approval to Transfer: *Lacy Rozansky*: From: Clarendon School 1st Grade Substitute Teacher, BA Step 1, \$56,784, effective September 1, 2012 to December 31, 2012, to Kindergarten Teacher, replacing *Cara Lenas*, (\$66,323), Maternity Leave, September 1, 2012 to June 30, 2013, BA Step 1,

R1.3 Approval of Custodial Transfers for the 2012-2013 school year, effective September 4, 2012 as shown below.

Name	From Assignment	To Assignment
Rich Pasinski	Clarendon School	Secaucus High School
Ed Sinisi	Secaucus High	Clarendon School

R1.4 Approval to Post:

- a. MS PASS Program Teacher Advisors: Two (2) per day on a rotational basis, 2:30 to 3:30, Monday through Friday for 165 days at \$35 per hour.
- b. MS/HS Social Studies Teacher, tenure track, October 15 (or sooner if possible) to June 30, 2013.
- c. Academic Coaches, 2 Huber Street (1 Math, 1 LAL), 2 Clarendon(1 Math, 1 LAL),
- d. HS/MS Coordinators: Teacher Academy, Career Academy, Media Academy, and S.A.I.L. at steps approved per SEA contract.
- e. Speech Language Pathologist – Salary based on SEA guide and qualifications.

R1.5 Approval to increase assignment: Sean Collison: 4/5 MS Social Studies BA Step 2 (\$45,587.20 no benefits) to 5/5 (\$56,984 with benefits) MS Social Studies.

R1.6 Approval for Board Office Confidential Administrative Assistant Salaries for 2012-2013 per chart below.

Name	2012-2013 Projected Salary
Bialkowski, Fran	\$ 65,951.00
Bittiger, Debbie	\$ 40,960.00
Garrett, Michelle	\$ 51,200.00
Losurdo, Eileen	\$ 52,007.00
Melendez, Veronica	\$ 41,102.00
Nicolich, Lea Ann	\$ 40,860.00

R1.7 Approval for Board Office Professional Staff Salaries for 2012-2013 per chart below.

Name	2012-2013 Projected Salary
Cioffi, Sal	\$ 92,160.00
Tobia, AJ	\$ 55,096.00
Yeo, Grace	\$ 94,500.00
Zapoluch, Debbie	\$ 68,146.00

R1.8 Approval for Boiler License stipend payment for LuAnn Pinto Of \$5,000, for the 2012-2013 school year, \$80 renewal fee upon proof of payment, and also retro-active payment for the 2011-2012 school year.

R1.9 Approval of contract for approved appointment for the 2012-2013 school year for Rene Toledo, IT Manager, \$92,500 pro-rated, September 4, 2012 through June 30, 2013.

R1.10 Approval of contract for approved appointment for the 2012-2013 school year for Grace Yeo, Assistant Business Administrator/Assistant Board Secretary \$94,500, July 1, 2012 to June 30, 2013

R1.11 Approval of contract for approved appointment for the 2012-2013 school year for Adam Estruch, IT Technician, \$40,000, July 1, 2012 to June 30, 2013

R1.12 Approval of contract for approved appointment for the 2012-2013 school year for Ronald Smith, Interim Business Administrator/ Board Secretary \$100/hour, not to exceed \$123,000 from July 1, 2012 to February 28, 2013.

R1.13 Approval to appoint Per Diem School Bus Driver for the 2012-2013 school year at \$15/hour. *Francesco Minervini*

R1.14 Approval to accept the resignation and to post: *Jessica O'Brien*, Biology Teacher, Secaucus High School.

R1.15 Approval to accept the resignation of school bus driver *Robert Cordes*, \$15/hour.

2. Curriculum:

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R2.1 through R2.5. as described below. Recommended Board Action for the following:

R2.1 Approval of Field Trips

R2.2 Approval of MS/HS Curriculum and Pacing Calendar

R2.3 Approval of MS/HS Benchmark Assessments

R2.4 Approval for Middle School

- English - Devils Arithmetic by Jane Yolen
- Summary by Susan M. Harding.

R2.5 Approval of Book Disposal

- HS English and Social Studies Books
- Clarendon School Retired Library Material

3. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R3.1 through R3.10, as described below. Recommended Board Action for the following:

R3.1 Approval of Bills List

R3.2 Approval of Budgetary Transfer Reports

R3.3 Approval of Financial Reports

R3.4 Approval of Out of District Travel Board Members

R3.5 Approval of Out of District Travel

R3.6 Approval to award IP Security Camera/Door Access Contract

WHEREAS, the Secaucus Board of Education (“the Board”) advertised for bids for IP Security Cameras and Access Controls (“the Project”); and

WHEREAS, on or about August 10, 2012, the Board received three bids for the Project; and

WHEREAS, the bid submitted by Integrated Systems & Services, Inc. with a bid amount of \$189,990, conforms in all material respects to the bid specifications and is, therefore, the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED that the contract for IP Security Cameras and Access Controls Project is hereby awarded to Integrated Systems & Services, Inc. in the amount of \$189,990. This award is expressly conditioned upon Integrated Systems & Services, Inc. furnishing the requisite insurance certificate and performance bond as required in the project specifications, within ten (10) days of the date hereof; and

BE IT FURTHER RESOLVED that the Board attorney is requested to prepare a contract consistent with the bid specifications and this resolution. The Board President and Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

R3.7 Approval to submit NCLB grant application for FY13

R3.8 Approval to accept NCLB funds totaling \$317,530

- Title I - \$271,312
- Title IIA - \$ \$39,163
- Title III - \$7,055

R3.9 Approval to Enter into Memorandum of Understanding for FY2012-13 NCLB Title III Consortium (pursuant to NCLB Title III Section 3114c)

R3.10 Approval of Demographic Study for the Secaucus Board of Education by Whitehall Associates at a fee of \$2500.00.

4. Safety/Security/Buildings & Grounds

**Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion R4.1 through R4.2
Recommended Board Action for the following:**

R4.1 Approval to In-District Regular Education Transportation Route for the 2012-2013 School Year.
(Please note: All schools have late buses for bus students only. The Middle School/High School late bus departs at 3:40 PM.)

BUS SCHEDULE

<u>Regular Pick-up Time</u>	<u>Delayed Opening</u>	<u>Pick-up Points</u>	<u>Destination</u>	<u>Approximate Return Time</u>
7:15 AM Bus#59	9:15 AM	Osprey Cove	Middle & High School	2:40 PM Bus#59

R4.2 Approval of the disposal of Obsolete Equipment

<u>Clarendon</u>	<u>Huber</u>
-Gx240 16jft11	Unfi 35 uf35-22325 Fvg8t11 Cwg8t11
Gx270 D29dx41	PowerEdge 2300 fs75p J7jft11
Gx240 Jwg8t11	3f9hp41 9f9hp41 4f9hp41
Gx270 6wcvs31	Fhfrg51
Gx270 71cvs31	PowerEdge 2600 9htrb51 92m1631 Jq10631

5. Technology Committee

6. Policy Committee

**Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions R6.1 and R6.3
Recommended Board Action for the following:**

R6.1 Approval of the 2nd reading for the Secaucus MS/HS Student Dress Code Policy

R6.2 Approval of the 2nd reading for the following policies:

1. 0151 - Organization Meeting
2. 0153 - Annual Appointments
3. 0167 - Public Participation in Board Meetings
4. 2361 - Acceptable Use of Computer Networks/Computers and Resources - Policy (M) & Regulation
5. 2363 - Pupil Use of Privately-Owned Technology - Policy (NEW)
6. 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - Policy & Regulation
7. 2622 - Pupil Assessment (M) - Policy
8. 3282 - Use of Social Networking Sites - Policy (NEW)
9. 4282 - Use of Social Networking Sites - Policy (NEW)
10. 6470 - Payment of Claims - Policy (M) & Regulation

R6.3 Approval of the 1st reading for the following policy:

7510 – Use of School Facilities (Update)

7. Athletic Committee

8. Shared Services Report

9. Legislative Report

10. New Business

11. Public Forum – General Comments:

This portion of the meeting is open to public for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

12. Board Member Comments

13. Adjournment: