

**Minutes of the  
October 17, 2016  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, October 17, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Director of Special Education Cherish Hermes, Executive Director of Business and Finance Brenda Poteet, Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick.

**1. Call to Order**

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by Girl Scout Troop 7073 representatives from CS Intermediate School.

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Adult learning models a life-long commitment to success.

**5. Faculty and Staff Members of the Month**

**A. Elementary Faculty Member of the Month – Mrs. Cindy Mayes**

**B. Secondary Faculty Member of the Month – Mrs. Shannon Field**

**C. Staff Member of the Month – Mrs. Julie Williams**

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Cindy Mayes, Secondary Faculty Member of the Month, Shannon Field, and Staff Member of the Month, Julie Williams.

**6. Public Comment**

Hunter Barnett, China Spring HS student, spoke on the Dress Code.

**7. Construction report (Information Item)**

Byron Ayers reported on the status of the final punch list items for the Administration Building completion.

**8. Public hearing on the School FIRST Rating for China Spring ISD (Action Item)**

Brenda Poteet presented the FIRST report for 2015-16 based on 2014-15 financial results. The district received a rating of Superior from TEA. Holly Dunham moved and Dod Moore seconded the motion to accept the report as presented. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**9. Approval of minutes from the regularly scheduled board meeting held on September 19, 2016. (Action Item)**

Jeff Garrett moved and Mike Dill seconded the motion to approve the minutes from the regularly scheduled board meeting held on September 19, 2016. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**10. Reports to the Board (Information Item)**

- A. Extra-Curricular – Athletics, Band FFA
- B. Executive Director of Business and Finance
- C. Executive Director of Instructional Services
- D. Director of Special Education
- E. Assistant Superintendent
- F. Campus Principals
- G. Superintendent

Reports to Board were given by the following: Coach Larry Holder reported on athletic activities; Pam Hyatt reported on Band activities; Johnnie Day reported on FFA activities; Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report; Dr. Pitts presented the Instructional Services report regarding new math requirements from TEA on behalf of Jennifer Crook, Executive Director of Instructional Services; Cherish Hermes presented the Special Education Report; Dr. Pitts reported on maintenance, transportation and food service issues; campus principals reported on campus successes; Dr. Faulkner reported on Education Foundation activities, Lions Club raffle, scoreboards; he also presented a 15 year analysis of fund balance growth for the district and discussed future possibilities for paying off the maintenance tax note for buses and purchasing new ones.

**11. Executive Session, Govt. Code 551.074 and 551.072**

- A. Review Superintendent / Board Goals
- B. Discussion of purchase/sale of real property

The Board went into executive session at 7:45 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 9:49 p.m. with no action taken.

**12. Action arising from Executive Session (Action Item)**

None

**13. Consideration, discussion, and possible approval of purchasing computers on our annual computer refresh program schedule for \$47,285 (Action Item)**

Dod Moore moved and Mike Dill seconded the motion to approve purchasing computers for the Intermediate School staff and Middle School library on our annual computer refresh program schedule for \$47,285 (34 desktops and 55 laptops). Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**14. Review district purchases of supplies and personal property (Information Item)**

There were no questions on the check register.

**15. Consideration, discussion, and possible approval of a budget amendment for the 2016-2017 operating budget (Action Item)**

Holly Dunham moved and Dod Moore seconded the motion to approve a budget amendment for the 2016-2017 operating budget. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion and possible approval of purchasing two SUV's for district use (Action Item)**

Dr. Faulkner discussed the 4 bids received for SUVs for the district. Jeff Bradburn made a motion to authorize the Superintendent to negotiate with bidding vendors to purchase 2 SUVs not to exceed \$75,000. Mike Dill seconded the motion. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion and possible approval of changing the November Board Meeting from November 21, 2016 to November 14, 2016 (Action Item)**

Holly Dunham moved and Jeff Bradburn seconded the motion to approve changing the November Board Meeting from November 21, 2016 to November 14, 2016. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

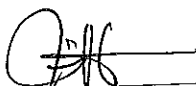
**18. Discussion of future agenda items for November's regular board meeting (Information Item)**

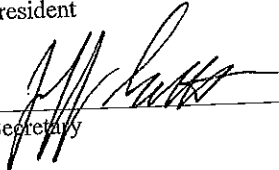
Audit report presentation by Pattillo, Brown & Hill

**19. Adjourn (Action Item)**

Jeff Garrett moved and Jeff Bradburn seconded the motion to adjourn the meeting. Rick Hines, Jeff Garrett, Jeff Bradburn, Mike Dill, Holly Dunham, Dod Moore, and Chris Gerick voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:01 p.m.

  
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President

  
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Secretary