

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
CALDWELL INDEPENDENT SCHOOL DISTRICT

December 20, 2010

6:30 p.m.

Members Present: Albert Surovik, Jr., Steve Noack, Layne Drgac, Raynard Shaw,  
Chester Canady

Members Absent: Scott Chennault

Administrators: Dr. Janet Cummings, Rhonda Homeyer, John Meckel, Megan Brock,  
Kim McManus, Dr. Tim Cuff, Shaunna Savage, Dana Degarmo,  
Robert Fairchild

Guests: Bill Broaddus, Pam Evans, Vanessa Jackson, William Foster,  
Todd Phillips, Caldwell ISD; Roy Sanders, Isabel Rodriguez,  
Amber Klausmeyer- Belt Harris Pechacek, LLP.

President Surovik called the meeting to order at 6:32 p.m.

Student/Staff Recognition: Todd Phillips, Middle School Asst. Band Director, recognized the following band students for placing in Region Honor Band: Quint Anderson- Alternate, Ecaroh Jackson- Chair 8, 8<sup>th</sup> overall, LeAnn Jennings- Chair 5, 23<sup>rd</sup> overall, Sierra Long- Chair 9, 27<sup>th</sup> overall, Kendall Van De Walle- Chair 8, 8<sup>th</sup> overall, Allisson Zavodny- Alternate. Mr. Phillips expressed a thank you to the Board for their support.

**Motion No. 3541**

On motion by member Noack, seconded by member Canady, the Board approved the following: the minutes from the regular Board meeting on November 22, 2010, Board Training Workshop on December 6<sup>th</sup>, and Board Workshop on December 13, 2010, the expenditures, tax reports, and quarterly investments reports ending November 30, 2010.

For 5                      Ag. 0                      Ab. 0

Public Input: No public input at this time.

Ms. Amber Klausmeyer, Belt Harris Pechacek, LLP, presented the district 2009-2010 to members of the Board. The district received an overall qualified opinion "very best" for the 2009-2010 audit.

**Motion No. 3542**

On motion by member Shaw, seconded by member Drgac, the Board approved the district's 2009-2010 audit as presented by Ms. Klausmeyer, representative with Belt Harris Pechacek, LLP. (A copy of this audit is made available in the district's Business Office.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 3543**

On motion by member Noack, seconded by member Canady, the Board approved the audit contract with Belt Harris Pechacek, LLP firm for the 2010-2011 school year. (A copy of this audit contract is made available in the district's Business Office.)

For 5                      Ag. 0                      Ab. 0

Members of the Board discussed committing funds for future construction needs from the district's fund balance according to guidelines of Governmental Accounting Standards Board 54. Committed fund balance is a result of school board approval in the minutes (formal action) requiring funds to be used only for specific purposes decided by the school board. Committed amounts cannot be used for another purpose unless the school board formally reverses or changes the specific purpose for the funds by approving the minutes (the same action taken to commit). These commitments are not considered legally enforceable since they can be reversed by the school board.

**Motion No. 3544**

On motion by member Canady, seconded by member Noack, the Board approved committing a portion of the fund balance in the amount of \$2 million dollars for future construction needs/capital expenditures by guidance of Governmental Accounting Standards Board 54.

For 5                      Ag. 0                      Ab. 0

Dr. Cummings addressed the Board regarding the district adopting a resolution in support of "Make Education a Priority". This resolution has been adopted by other Texas Public School districts in order to raise awareness of the growing financial crisis public school districts are facing.

**Motion No. 3545**

On motion by member Drgac, seconded by member Shaw, the Board voted accordingly- "We as the elected members of the Caldwell ISD adopt the resolution, Make Education a Priority". (A copy of the resolution is attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 3546**

On motion by member Shaw, seconded by member Noack, the Board approved setting the date of January 10<sup>th</sup>, 2010, at 6:00 p.m. to hold the public hearing regarding the district's AEIS, "Academic Excellence Indicator System" report in the CISD Board Room.

For 5                      Ag. 0                      Ab. 0

**Motion No. 3547**

On motion by member Noack, seconded by member Canady, the Board approved the following dates for additional Board meetings: January 10<sup>th</sup>, January 24<sup>th</sup> (regular meeting), February 15<sup>th</sup>, February 28<sup>th</sup> (regular meeting), March 28<sup>th</sup> (regular meeting), April 11<sup>th</sup>, April 25<sup>th</sup> (regular meeting), May 9<sup>th</sup>, and May 23<sup>rd</sup> (regular meeting).

For 5                      Ag. 0                      Ab. 0

Members of the Board are required to publicly report their continuing hours as completed. In the first years of service, Board members shall receive at least 10 hours of continuing education. Following the first year, members shall receive at least 5 hours of continuing education. On November 19<sup>th</sup>, the State Board of Education (SBOE) adopted amendments to its rule on continuing education for school board members (19 TAC §61.1). The amendments will take effect in late December. The amendments do not change the continuing education requirements for board members. However, they add a provision to ensure the board members receive a copy of the Framework for Governance Leadership each year. The Board President must annually distribute the Framework for Governance Leadership (also known as the Framework for School Board Development) to all current members of the Board as well as the Superintendent.

**Motion No. 3548**

On motion by member Shaw, seconded by member Canady, the Board approved the continuing education hours as listed and recorded accordingly:

Total hours for 1/1/10 -- 12/22/10	
Chester Canady	26 hours
Scott Chennault	15 hours
Layne Drgac	18.5 hours
Steven Noack	17.5 hours
Raynard Shaw	11.75 hours
Albert Surovik, Jr.	17.5 hours

For 5                      Ag. 0                      Ab. 0

**Motion No. 3549**

On motion by member Noack, seconded by member Drgac, the Board approved the revenue rebate received from Buy Board in the amount of \$1,440.37 and documented as received and deposited into the district's general fund of 2010.

For 5                      Ag. 0                      Ab. 0

Members of the Board reviewed and approved the list of confirmed members of the Long Range Planning Committee as listed:

Barney Homeyer	Barry Rose
Billy Broaddus- Advisory	Charles Williams
Cody Novosad	Dan Harris
Dan Revilla	David Johnson
Dennis Spittler	Gerald Rodriguez
Ginger Braly	James Alexander
Jessie Enrique, Jr.	Johnnie Price
Kavin Novak	Luis Wynn
Sal Zaccagnino	Sallie Fisher
Susan Groce	Victor Mendez

\*Members of the Board plan to appoint a chair for the committee at their next special meeting on January 10<sup>th</sup>.

**Motion No. 3550**

On motion by member Noack, seconded by member Canady, the Board approved awarding the bid for the air conditioning system at the High School to UES, "Automatic Logic- United Environmental Services", Houston, Texas in the amount of \$61,305. (This amount includes a base bid of \$55,795 plus \$1,710 for hail guards and \$3,800 or one extended 5-year warranty on parts. A copy of the bid tabulation sheet is attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

**Motion No. 3551**

On motion by member Noack, seconded by member Drgac, the Board approved the following timeline and process for Superintendent's evaluation as presented by Dr. Cummings, Superintendent.

January 5, 2011	Distribute Commissioner's Student Performance Worksheet & additional documents to individual board members.
January 20, 2011	Distribute Evaluation and Performance Goal worksheets to individual board members.
January 17, 2011	Board members complete evaluation and submit to Board President for compiling of results.
January 24, 2011	Board meet with Superintendent in closed session and discuss performance goals.

For 5                      Ag. 0                      Ab. 0

Superintendent's Reports: Dr. Cummings, Superintendent, reported to members of the Board information pertaining to the district's "Highly Qualified Annual Report". The district overall received 100% highly qualified regular education and special education by federal and state criteria. The district was 100% highly qualified on each campus. **FAST Rating-** Dr. Cummings reported that at the TASB conference discussion was held regarding (FAST rating). Legislative/State reporting system and out of five stars, Caldwell received 2 stars. **TASB Facility Study Update-** Dr. Cummings reported that she has received a "Draft" copy of the study and will meet with TASB tomorrow. The Board will receive the study hopefully by the January 10<sup>th</sup> or January 24<sup>th</sup> meeting. **Board Sub Committee Assignments-** Dr. Cummings stated that the Board has received the areas available and has asked the Board to serve as liaisons for the district. It takes everyone involved to help with the district. Dr. Cummings stated that the Board would not be serving as a Board member but a representative. **Real Estate Update-** Dr. Cummings stated that the district has met the timelines but still have not received the surface waivers. A representative with Clayton Williams is in the process of checking to see if the district can acquire the waivers from lease owners and help to speed up the process.

Members of the Board took a five minute break at approximately 7:52 p.m. before entering into Executive Session to discuss agenda item "Q. Personnel and Student Issues".

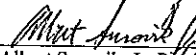
**EXECUTIVE SESSION:**

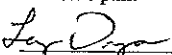
Board President Surovik read the following: "The Board of Trustees on December 20, 2010, beginning at 8:05 p.m. convened in a closed or executive session in accordance with the Texas Open Meetings Act. At the end of the executive session, Board President Surovik read the following: "The Board ended its closed or executive session at 10:55 p.m. on December 20, 2010. Regular session reconvened at 10:55 p.m.

Dr. Cummings submitted the following hiring of at-will:

Hiring: Brenda Gilbert- Elementary School Aide  
Cody Nygard- MED Aide  
William Frieda- Maintenance

There being no further business, the meeting adjourned at 10:56 p.m.

  
Albert Surovik, Jr. President

  
Layne Drgac, Secretary