

United School District  
Regular Board Meeting  
April 14, 2015

The Regular Board Meeting of the United School Directors was held on Tuesday, April 14, 2015, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

**Members Present:** Donald Davis, Trudy DeRubis, Beth Ann Marcus, Kenneth Heming, Tommey Heming, Eric Matava Ronald Moyer

**Members Absent:** Sandra Mack, Robert Dill

**Others Present:** Dr. Barbara L. Parkins, Superintendent  
Michael Worthington, High School Principal  
Ronald Saffron, Solicitor  
G. Thomas Kalinyak, Director of Finance/Board Secretary  
Barbara Turner, Recording Secretary

Executive Session: Ronald Moyer moved to enter into Executive Session at 7:30 p.m. for legal matters. Kenneth Heming seconded the motion. YEA, all voted yes.

Return from Executive Session: Ronald Moyer moved to go back into the agenda at 7:34 p.m. Kenneth Heming seconded the motion. YEA, all voted yes.

Approval of the Minutes: Ronald Moyer moved to approve the minutes of the March 10, 2015 Regular Board Meeting. Tommey Heming seconded the motion. YEA, all voted yes.

Treasurer's Report: Thomas Kalinyak read the report. Eric Matava moved to approve the report. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Kenneth Heming moved to approve the report. Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Ronald Moyer moved to pay bills when funds become available. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

**ATHLETIC/STUDENT ACTIVITIES:** 2015-2015 Volunteers: Kenneth Heming moved to approve the following list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Gabrielle Mardis – Elementary Cheerleading – Jennifer McCully -- Reoccurring

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

2014-2015 Volunteers: Kenneth Heming moved to approve the following list of volunteers for the 2014-2015 school year, pending receipt of proper documentation:

1. Anna Bloom – Jr. High & Varsity Track – Chris Matava
2. Florence Beall – Band/Chorus – Ben Saylor-Acey Gongaware

Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.



**BOARD POLICY:** Eric Matava moved to approve the following items (A – B) as listed below:

Graduation Date: A. To establish the 2014-2015 graduation date as June 11, 2015.

First Reading of a Revision to Board Policies: B. The first reading of a revision to the following Board Policies/Administrative Regulation as listed below:

1. No. 307 Student Teachers/Interns
2. No. 609 Investment of District Funds
3. No. 610 Purchases Subject to Bid/Quotation
4. No. 611 Purchases Budgeted
5. 215-AR-1 Promotion and Retention
6. 328-AR-1 Determination of Supplemental Salaries for Athletics
7. 328-AR-2 Determination of Supplemental Salaries for Clubs and Extra-Curricular Activities/Duties

Kenneth Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BUILDING & GROUNDS:** Ronald Moyer moved to approve the following items (A – B) as listed below:

Sanso's AAU Building Usage Request: A. A building usage request from Matt Rodkey, on behalf of Sanso's AAU Basketball, to use the high school and elementary gymnasiums, from March 2, 2015 through June 13, 2015, for evening and weekend practices. Dates and times to be scheduled at principal's discretion.

Easement for Sewerline: B. Granting a permanent and temporary easement to Indiana County Municipal Services Authority with the right to erect, construct, install, and lay, use, operate, inspect, maintain a sewerline, including all appurtenances necessary or useful thereto to accommodate the Commonwealth of Pennsylvania's Department of Transportation Route 56 relocation project. The permanent easement measures 84.64 square feet or 0.002 acres and the temporary easement measures 293.84 square feet or 0.007 acres. Further considering authorizing the appropriate officers of the Board of School Directors to sign the right of way easement agreement on behalf of the United School District.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**CURRICULUM AND INSTRUCTION:** Eric Matava moved to approve the following items (A – J) as listed below:

- PJAS Academy of Science Competition:** A. The activity request from Mikel Balsley to attend the Pennsylvania Junior Academy of Science (PJAS) State Competition, at Pennsylvania State University, on the dates of May 17 – 19, 2015, with eligible students, at a cost of \$1,160.00. Budgeted funds are available. Four students will attend.
- PJAS Academy of Science Competition:** B. The activity request from Lorraine Allman to attend the Pennsylvania Junior Academy of Science (PJAS) State Competition, at Pennsylvania State University, on the dates of May 17 – 19, 2015, with eligible students, at a cost of \$170.00. Budgeted funds are available. Four students will attend.
- Senior Class Trip:** C. The activity request from Michael Lee to attend the Senior Class Trip to Kalahari Waterpark in Sandusky, Ohio, on the date of May 15, 2015, with eligible students, at no cost to the district.
- Senior Class Trip:** D. The activity request from Kristie Good to attend the Senior Class Trip to Kalahari Waterpark in Sandusky, Ohio, on the date of May 15, 2015, with eligible students, at no cost to the district.
- Senior Class Trip:** E. The activity request from Lorraine Allman to attend the Senior Class Trip to Kalahari Waterpark in Sandusky, Ohio, on the date of May 15, 2015, with eligible students, at no cost to the district.
- Disney World:** F. The activity request from Acey Gongaware to attend the Disney World Performing Arts Performance, in Orlando Florida, on the dates of March 30 – April 4, 2015, with eligible students, at no cost to the District.
- Disney World:** G. The activity request from Ben Saylor to attend the Disney World Performing Arts Performance, in Orlando Florida, on the dates of March 30 – April 4, 2015, with eligible students, at no cost to the District.
- Adoption of Math Textbooks:** H. The adoption of textbooks for the 2015-2016 school year:  
"Big Ideas Math (Green): A Common Core Curriculum" – Grade 6 – Houghton Mifflin Harcourt - \$7,920.00 for Sixth Grade  
"Big Ideas Math (Red): A Common Core Curriculum" – Grade 7 – Houghton Mifflin Harcourt - \$7,480.00 for Seventh Grade  
"Big Ideas Math (Red) Accelerated: A Common Core Curriculum" – Grade 7 – Houghton Mifflin Harcourt - \$2,820.00 for Seventh Grade  
"Big Ideas Math (Blue): A Common Core Curriculum" – Grade 8 – Houghton Mifflin Harcourt - \$7,480.00 for Eighth Grade

Curriculum and Instruction continued:

"Big Ideas Math Algebra 1: A Common Core Curriculum" – Grade 8 –  
Houghton Mifflin Harcourt - \$2,820.00 for Eighth Grade

"Larson Big Ideas Math Algebra 1"– Houghton Mifflin Harcourt –  
\$9,262.50 for Ninth through Twelfth Grades

"enVision 2.0" – Kindergarten – Pearson - \$7,056.70 for Kindergarten

"enVision 2.0" – Grade 1 – Pearson - \$7,266.70 for First Grade

"enVision 2.0" – Grade 2 – Pearson - \$7,266.70 for Second Grade

"enVision 2.0" – Grade 3 – Pearson - \$7,761.40 for Third Grade

"enVision 2.0" – Grade 4 – Pearson - \$8,191.25 for Fourth Grade

"enVision 2.0" – Grade 5 – Pearson - \$8,086.25 for Fifth Grade

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| <p>STEM<br/>Academy/<br/>Education:</p>       | <p>I. To approve the resolution between the United School District and the Indiana County Technical Center in support of the Indiana County STEM Academy and STEM Education.</p>  |
| <p>Adoption of<br/>Biology<br/>Textbooks:</p> | <p>J. The adoption of textbooks for the 2015-2016 school year:<br/><br/>AP Biology student edition with Connect Plus 6 year subscription package (Raven 10th edition) - McGraw Hill - \$3,750.00 for Tenth through Twelfth Grades</p> |

Tommy Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**FINANCE:**

Table Motion: Beth Marcus moved to table the following motion:

- N. The change order No. GC-8 from BCS Construction, Inc. for the following changes to the contract. Furnish and install new wood door (with glass), hollow metal frame, hardware, associated drywall, studs, and paint to match other doors at work room 113 in District Office at a cost of \$3,284.00 for the High School Renovation Project as provided to the Board.

Kenneth Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. The motion will be tabled.

Finance continued:

Beth Ann Marcus moved to approve the following items (A – Q)

Bill List:

A. Bill List:

- HHSDR - \$4,323.00 (High School Office Renovations Construction Administration Phase Month 10 of 10)
- Easley & Rivers, Inc. - \$6,865.00 (Operable Partitions Elementary School)
- MARC-Service, Inc. - \$35,751.06 (HVAC High School Office Renovations)
- \*K & K Plumbing Company, Inc. - \$4,722.75 (High School Office Renovations)
- \*BCS Construction, Inc. - \$93,358.83 (Jr./Sr. High School Security Entrance)

Budget Transfers:

B. The following budget transfers:

<u>To:</u>	<u>Purpose</u>
10-2600-432-000-39-00-00-603	\$ 880.00 Stadium lighting repair
10-2600-432-000-19-00-00-603	\$2,250.00 To repair elementary gymnasium floor
10-2500-640-000-39-00-00-106	\$ 739.35 Acquisition of PA School Laws and Rules books
10-2600-432-000-39-00-00-603	<u>\$1,268.61</u> Payable to Combustion Services for boiler maintenance
Total:	<u>\$5,137.96</u>
 <u>From:</u>	
10-2600-490-000-19-00-00-603	\$ 880.00
10-2600-610-000-19-00-00-603	\$2,250.00
10-2500-610-000-39-00-00-106	\$ 739.35
10-2600-610-000-39-00-00-603	<u>\$1,268.61</u>
Total:	<u>\$5,137.96</u>

Finance continued:

- E-Waste: C. The following list of E-Waste items from the technology department, as provided to the members of the Board of School Directors, to be picked up at the school by SMart Resale.
- Open & Tabulate Bids: D. To authorize the Director of Finance to open & tabulate bids for the following items:
- |                                    |                          |
|------------------------------------|--------------------------|
| Athletic Equipment/Supplies        | Vo-Agricultural Supplies |
| Industrial Arts Equipment/Supplies | Janitorial Supplies      |
| Art Supplies                       | General Supplies         |
- RFP for Energy Savings Proposals: E. To approve the United School District to advertise for Request for Proposals (RFP) on Qualifications from Energy Savings Companies (ESCOs) for the implementation of Facility and Energy Efficiency Improvements on a Performance Contracting basis in accordance with Act 39, The Guaranteed Energy Savings Act of 2010.
- ARIN Guest Teacher Consortium: F. The Guest Teacher Consortium with ARIN IU#28 for the remainder of the 2014-2015 school year at a cost of \$300.00 as per the resolution attached.
- BrightBytes Agreement: G. The agreement between BrightBytes and the United School District, a copy of which has been provided to the members of the Board of School Directors and is incorporated into this motion, for the purchase of Technology Surveys for a term of three (3) years extending from April 22, 2015 through April 21, 2018, at a cost not to exceed \$500.00 per year. Further, the Board President and/or the Superintendent of Schools are hereby authorized to sign the contract on behalf of the School District.
- Metz Renewal Agreement: H. Granting permission to the Director of Finance to process the one-year renewal agreement with Metz Culinary Management to provide food management services for the 2015-2016 school year.
- Adelphoi Alternative Education Agreements: I. The Alternative Education Agreement between United School District and Adelphoi Education for the 2015-2016 school year for four seats, at a cost of \$74.93 per day/per student for provision of general alternative education program, and \$82.50 per student per day for special education, facilities, staff equipment, materials, etc.

Finance continued:

- Synrevoice Agreement: J. The agreement between Synrevoice Technologies, Inc. and the United School District, a copy of which has been provided to the members of the Board of School Directors and is incorporated into this motion, for the purchase of Alert Notification Software and Absence Reporting Software for a term of three (3) years extending from July 1, 2015 through June 30, 2018, at a cost not to exceed \$2,654.00 per year. Further, the Board President and/or the Superintendent of Schools are hereby authorized to sign the contract on behalf of the School District.
- New Story Agreement: K. The Tuition Agreement Amendment by and between the United School District and New Story for two students. The revised charge for these current students is \$290.00 per day as per the Tuition Agreement Amendment.
- Peoples Line Extension Agreement: L. To approve and enter into a Line Extension Agreement with Peoples TWP as presented to the Board of School Directors for the installation of a six inch gas line extension with appurtenant facilities to provide natural gas service to the United Junior-Senior High School at a cost to the United School District of two hundred twenty-seven thousand four hundred sixty-three dollars (\$227,463.00). Further, the appropriate officers of the Board of School Directors are authorized to sign the contract on behalf of the District. In addition, payment to Peoples TWP in the amount of \$227,463.00 is hereby authorized.
- Prepare Bid Specifications/ Advertise for Bids: M. To authorize the architectural firm of HHSDR to prepare bid specifications and to advertise for bids for renovations to the Junior-Senior High School hall corridor extending from the location of the glass trophy cases and bulletin boards located across from the new library entrance to the auditorium hallway, with two (2) alternate bids as follows: (1) removal of the existing ceramic tile, trophy cases, bulletin boards and lockers and replacement with drywall; and (2) removal of the existing ceramic tile, trophy cases, bulletin boards and lockers and replacement with drywall and with the installation of new ceramic tile extending approximate four (4) feet from the floor.
- TABLED: N. The change order No. GC-8 from BCS Construction, Inc. for the following changes to the contract. Furnish and install new wood door (with glass), hollow metal frame, hardware, associated drywall, studs, and paint to match other doors at work room 113 in District Office at a cost of \$3,284.00 for the High School Renovation Project as provided to the Board.
- Response/ Corrective Action Plan: O. The response/corrective action plan for the 2010-11 and 2011-12 school years identified in the Auditor General's Performance Audit Report dated April 2014.



Finance continued:

Supply Source P.      The proposal and sales agreement from Supply Source, Inc. in the amount of  
Agreement:            \$7,811.41 for Central Office furniture.

Supply Source Q.      The proposal and sales agreement from Supply Source, Inc. in the amount of  
Agreement:            \$9,171.00 for High School Office furniture.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**PERSONNEL:** Donald Davis moved to approve the following items (A – D) as listed below:

Unpaid Leave: A.      The request from Jennifer Stewart-McCully to take five days of unpaid leave of  
absence. (April 20 – April 24, 2015).

Supplemental B.      The resignation, with regret, of Samuel Buzzinotti from his supplemental  
Resignation:            position of Assistant Varsity Wrestling Coach, effective immediately.

Create Position/ C.      The creation of the position of Supervisor of Special Education and to approve  
Job Description:        the job description for the position as presented to the Board.

Hire D.                  To hire Francine Ressler as Supervisor of Special Education effective May 15,  
Supervisor                2015, at the annual salary of \$83,500.00, prorated for the period of May 15, 2015  
Of Special                through June 30, 2015. Commencing on July 1, 2015 Ms. Ressler will be place  
Education:                on the first step of the salary scale as set forth in the District's Act 93 Agreement  
at the rate of \$83,500.00. The number of annual vacation days, sick leave days  
and personal days as provided for in the Act 93 Agreement will be prorated for  
the period of May 15, 2015 through June 30, 2015.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**TRANSPORTATION:** Van Drivers: Ronald Moyer moved to approve the following list of van drivers for the 2014-2015 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:

1. David Ling
2. William Cassatt
3. James Kellichner
4. Robert Clark

Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BOARD MEMBER REPORTS:**

ARIN Report - Trudy DeRubis (Representative) – given at Work Session

Legislative Representative Report - Eric Matava (Representative) – Eric spoke about school funding and emergency basic subsidy.

Technology Center - Donald Davis (Representative) - Ronald Moyer (Alternate Representative) – Donald Davis thanked the Board for approving the resolution of the STEM Academy.

UEA Contract Negotiations Committee - Trudy DeRubis - (Chairperson) – Trudy DeRubis reported that negotiations are ongoing.

UESP Contract Negotiations Committee – Kenneth Heming (Chairperson) – Kenneth Heming reported that negotiations are ongoing.

Meeting was adjourned at 7:53 p.m.

Executive Session was held at 8:00 p.m. for personnel and legal matters.

Executive Session was adjourned at 9:10 p.m.

