

GLOBAL LEADERSHIP ACADEMY CHARTER  
SCHOOL SOUTHWEST AT HUEY

5200 PINE STREET  
PHILADELPHIA, PA  
BOARD OF TRUSTEES MEETING  
November 14, 2016  
6:30 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This November 14, 2016 meeting of the Global Leadership Academy Charter School Southwest at Huey Board of Trustees is hereby called to Order. The time is 7:00 pm. My name is Dr. Lisa Bell-Chiles, I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the West Side Weekly and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

A. ROLL CALL

<b>Board Members Present</b>	<b>By Invitation: Non-Board Members in Attendance:</b>
Dr. Lisa Bell-Chiles ("LB") – President Ms. Crystal Gardner ("CG") – Vice President Mr. Michael Willis ("MW")	Ms. Tamika Evans Dr. Naomi Johnson Booker David Annecharico, Esq. David Hussey, Esq.
<b>Board Members Absent</b>	
Mr. Orlian Codrington ("OC") – Secretary / Treasurer Ms. Linda Thomas ("LT")	

B. DISCLOSURE: EXECUTIVE SESSION — Dr. Lisa Bell-Chiles

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. APPROVAL OF AGENDA

MOTION  
CG  
SECOND  
MW  
VOTE:  
 PASS  
 FAIL

**R16111401 Approval of the November 14, 2016 Agenda**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the November 14, 2016 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the Board Agenda</i>

D. APPROVAL OF MINUTES

MOTION  
CG  
SECOND  
MW  
VOTE:  
 PASS  
 FAIL

**R16111402 Approval of Minutes of Meeting**

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby approves the Minutes of the October 10, 2016 meeting of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the October 10, 2016 Board Minutes</i>

*The entire Global Leadership Academy Charter School Southwest at Huey staff attended the board meeting to meet the Board of Trustees. Dr. Naomi Johnson-Booker, Executive Director for Turnaround Schools, introduced the board members to the staff members and members of the public in attendance. Each of the academy team leaders introduced each of their team members to the board members in attendance.*

*Nicole Palmer, a parent of two students of Global Leadership Academy Charter School Southwest at Huey, was recognized as a member of the public in attendance.*

**SECTION II: REPORTS**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Southwest at Huey Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President — None

C. Executive Director for Turnaround Schools

a. GLA Management — Dr. Naomi Johnson-Booker

*Dr. Johnson-Booker reviewed the written report of Global Leadership Academy Charter School, a copy of which is incorporated hereto, and highlighted:*

- + Student IEP's have been reviewed and updated; and*
- + An open house is scheduled for November 16.*

b. Facilities

*Dr. Johnson-Booker reported that furniture has been delivered to the school building.*

D. Chief Executive Officer / Principal — Tamika Evans

*Ms. Evans reviewed the written CEO report with the Board, a copy of which is incorporated by reference herein, and highlighted:*

- + Recent and anticipated fluctuations in student enrollment;*
- + Classification of exceptional students;*
- + Attendance rates have increased; and*
- + A new 4th grade classroom has been created for scholars who were on the waitlist.*

*Ms. Evans announced that the school is seeking turkey donations to give out to the community and that the school will reach out to patrons for their support of the school's 2017 excursion.*

*Ms. Evans announced that Mr. Orlian Codrington helped bring scholars to Springfield Country Club for an outfit event and that he has helped get 20 scholars sponsored for an Alpha Leadership Academy event. Ms. Evans thanked Mr. Codrington for bringing in his resources to help Global Leadership Academy Charter School's scholars.*

*Ms. Evans also announced that Ms. Crystal Gardner has helped secure furniture and equipment donations for the school.*

a. Ms. Kelly Anderson, Director of Curriculum & Instruction

*Ms. Anderson presented upon the turnaround strategy of the school. The overarching goal is to create a safe, orderly, and vital school climate and culture within which teachers are purposeful and scholars are engaged.*

Ms. Anderson discussed the school's SWAG3 slogan, which stands for Southwest Achievement Gains, Goals, and Greatness, and reviewed each of the following the SWAG3 goals:

- + Create a safe and orderly school culture and climate through research supported practices;
- + Focus on improving classroom instruction through ongoing data-driven collaboration;
- + Implement an integrated research-based curriculum, assessment, and intervention system;
- + Expand classroom and non-classroom time dedicated to instruction in core subject areas; and
- + Strengthen family and community engagement through connections with parents, community groups, and local service providers.

Ms. Anderson additionally reviewed the school's goals and outcome measures for the next 5 years and the school's instructional planning report methodology.

b. Ms. Kim Fuller, School Community Coordinator

Ms. Fuller reported that October was a wonderful and busy month for the school. She discussed 3 day parent workshops that were held by the school in order to teach parent volunteers the GLA way. Ms. Fuller additionally reviewed community outreach programs, including weekly family fitness day events. The school has been helping meet the needs of the neediest scholars, including helping nearly 50 families with their scholars' school uniforms.

### **SECTION III: UNFINISHED BUSINESS**

#### A. RESOLUTIONS

MOTION  
MW  
SECOND  
CG  
VOTE:  
[X] PASS  
[] FAIL

#### **R16101008 Beneficial Bank**

RESOLVED, that the Corporation established in its name one or more deposit accounts with BENEFICIAL BANK, Philadelphia, Pennsylvania, on terms and conditions to be agreed on with that bank, and that the named Officers of the Corporation are authorized to establish the account or accounts; and

FURTHER RESOLVED, that the President, Chief Executive Officer/Principal, and Business Controller are authorized to withdraw funds of the Corporation from the account or accounts on checks of the Corporation. The signatures of these Officers shall be duly certified to the bank and the bank is authorized to honor and pay any and all checks signed by these Officers, including those drawn to the individual order of any Officer or other person authorized to sign.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
General Counsel	Public resolution pursuant to email exchange of October 12, 2016

### **SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOOT

**R16111403 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey accepts the human resources changes, modifications and additions as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOOT

**R16111404 Uniform Professional Services Contracts Resolution**

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOOT

**R16111405 Uniform Purchase Services Contract Resolution**

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION  
MW

**R16111406 Safe Schools MOU**

SECOND  
CG  
VOTE:  
 PASS  
 FAIL

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey authorizes and approves a Memorandum of Understanding with the Philadelphia Police Department, pursuant to Article XIII-A of the Public School Code of 1949;

FUTHER RESOLVED, the President is authorized and directed to negotiate the terms and conditions of any contract and any document contemplated hereby or delegate any task necessary to effect this resolution in consultation with the CEO/Principal and Legal Counsel; and

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute the contract and any other document necessary to effect this resolution in consultation with the CEO/Principal and Legal Counsel.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R16111407 E-signature Authorization**

BE IT RESOLVED, by authority of the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey, and it is hereby resolved by authority of the same, that Tamika Evans, who is the Chief Executive Officer/Principal of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding Global Leadership Academy Charter School Southwest at Huey to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

MOTION  
MW  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R16111408 Parent and Scholar Handbook**

RESOLVED, the Global Leadership Academy Charter School Southwest at Huey Parent and Scholar Handbook is ratified as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R16111409 Lease**

RESOLVED, the Global Leadership Academy Charter School Southwest at Huey Board of Trustees hereby ratifies a lease between it and a leasing company to be determined by the Chief Executive Officer in consultation with the Business Controller for the purpose of leasing technological equipment in furtherance of educational purposes ("Technology Lease");

FURTHER RESOLVED, such Technology Lease shall not exceed two hundred thousand dollars (\$200,000);

FURTHER RESOLVED, the President of the Board of Trustees is hereby authorized to execute any document or delegate any task necessary to effect this resolution.

MOTION  
MW  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

MOTION  
MW  
SECOND  
CG  
VOTE:  
 PASS  
 FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Dr. Johnson-Booker; Board	Reviewed that the purpose of Resolution R1611409 is to authorize the school to equip itself with budgeted technology equipment, including whiteboards, ipads, desktops, and resources for a computer room; discussed that the school lacks funds to purchase the equipment at this time

Upon Motion by Crystal Gardner, Seconded by Michael Willis, the Board voted to amend the agenda to add Resolution R16111410, as read by Legal Counsel:

MOTION  
MW  
SECOND  
CG  
VOTE:  
[X] PASS  
[ ] FAIL

**R16111410 Exploratory Learning Program: Canada**

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School Southwest at Huey hereby ratifies the 2016/2017 school year exploratory learning program to Canada as presented;

FURTHER RESOLVED, the Business Controller is hereby authorized and directed to fund the 2016/2017 school year exploratory learning program to Canada in an amount appropriate to the participation in the same by forty (40) scholars.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Dr. Johnson-Booker; Board	Reviewed that the cost of the trip will be \$860 per scholar, and that the school will contribute towards the costs of chaperones
Dr. Johnson-Booker; Board	Reviewed that the excursion will be scheduled for late May or early June

**B. DISCUSSION AND ANNOUNCEMENTS**

- FINANCIAL REPORT

*Dr. Johnson-Booker reported that Gerald Santilli was unable to attend the meeting to present the monthly financial report. She announced that the school broke even for the month of October.*

- NEXT BOARD MEETING — DECEMBER FINANCIAL AND BUDGET TRAINING/WORKSHOP ON 12/12 AT 6:00 PM

*The Board and Dr. Johnson-Booker announced and discussed that Gerald Santilli has offered to hold a budget workshop next month on December 12 at 6:00 PM.*

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**ADJOURNMENT AT 8:01 PM**

MOTION  
MW  
SECOND  
CG



VOTE:  
 PASS  
 FAIL

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