

REEF BOARD MEETING MINUTES

May 22, 2013
6:00 PM – 8:30 PM

6:00 PM – Board of Directors Meeting (public meeting open to all members)

I. Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/13)		Directors (Expiring 6/14)		Non-Voting Members	
✓	Nancy Mixon ~ REEF President	✓	Tammi Flemming ~ REEF Treasurer	✓	Dr. Donna Ronzone ~ Principal
✓	Chris Davis ~ REEF Secretary	✓	Jen Jones		
✓	Gina Andrews	✓	Sabrina Koceman	✓	Alison Throop ~ Teacher Liaison
	Lisa Ballantine	✓	Stella Pynn		
	Jen Brown		Eric Sanchez		
	Lyla Clyne	✓	Eric Schenker		
✓	Jeff Peterson	✓	Kristin Poole Story		

II. Call to Order

- Nancy began the meeting and Chris did the board member roll call.

III. Consent Agenda

- **Minutes from February Meeting** – Chris sent the March REEF meeting minutes to all board members for review on April 9, 2013. Minor edits were provided and incorporated into the revised April meeting minutes. Chris sent revised minutes to all board members. Jen Jones motion moved to approve the minutes and Gina seconded the motion. All board members approved the April meeting minutes.
- **Current Financial Reports** – Tammi summarized the main financials of the month.
- Tammi asked the board to approve a new 12 month cd, all board members approved.
- Current there is approximately \$451,000 total in bank accounts
- To date there has been \$86k deposited for annual fund
- To date there has been \$106k deposited for the Rose Run and more money is coming in.
- Overall we are looking at \$225k in fundraising this year, and we have some budgeted funds that we haven't spent this year.
- 6th grade class –negative \$600 but they plan to use their art budget to make up for the loss, plus they organized a bake sale. They are working hard to make up for the loss and will probably break even by end of year.

- 5th grade class – Negative \$3k but they haven't yet started collecting money and fundraising for camps.
- 4th grade class – Has \$11K in the bank and the deposit is already in for CIMI camp.
- Jen Jones motioned to approve the financials, Sabrina seconded the motion. All board members approved the financials.
- Nancy gave kudos to ALL the fundraising teams, who did an awesome job this year. She said that we are still recruiting for more fundraising help.
- Identified check signers – Gina, Chris, Jeff, Stella will be check signers for 2013/2014 school year.
- Welcome new board members and officers for next school year
 - ✓ Eric Sanchez - President
 - ✓ Sabrina Koceman - Vice President
 - ✓ Tammi Flemming – Treasurer
 - ✓ Christine Davis – Secretary
 - ✓ Jeff Peterson
 - ✓ Gina Andrews
 - ✓ Lisa Hall
 - ✓ Eric Jensen
 - ✓ Jaime Perez
 - ✓ Stella Pynn
 - ✓ Eric Schenker
 - ✓ Kristin Poole Story
 - ✓ Nancy Mixon
 - ✓ Dr. Ronzone (non-voting member)
 - ✓ Alison Troop (non-voting member)

6:30 PM – General Meeting (public meeting open to all members)

I. President's Report – Nancy Mixon

- Round of applause for Rose Run committee – the teacher dance was choreographed and was really great to watch. There was \$128k raised for the Rose Run. On Fri at 8:05 come watch Dr. Ronzone navigate the slip and slide.
- Nancy called out the 2013/2014 new and returning board members
- Motion to approve the 3 required positions on the board (Eric - President, Tammi – Treasure, Chris – Secretary). All board members approved.
- During the first REEF meeting of the 2013/2104 school year we will vote in the new board members.

II. Principal's Report – Dr. Donna Ronzone

- Dr. Ronzone discussed a new district decision that involves and impacts the Roosevelt Art Room. There are a number of schools that host special education programs on their site. Roosevelt has been given a directive from the district to use the existing Art Room for an on-site special education class. Dr. Ronzone suggested an alternative room for this class (Room 8); however, the district wants to use the Art Room (Room 16) because of its access to the outdoor patio. This new class will be at Roosevelt in August. It's a possibility that Room 8 could be used as the Art

Room, except if our enrollment continues to increase then we will need that space for another classroom.

- Eric Schenker– Suggested that we make a public comment or send emails to the district. Gayle’s suggestion is to do both in order to voice concerns. That way it brings the concern to everyone’s attention.
- Enrollment next year to date is 625. This year we had 587 enrolled). We will be adding another class next year. We will probably need to add a primary grade next year (k or 1). So basically, our space at Roosevelt is getting smaller.
- Dr. Ronzone and the Roosevelt staff have been discussing the options for the art and computer program next year. We will still have art, computers, music, PE.
- Dr. Ronzone discussed the 1:1 tablet program – under this program, parents would buy the tablet outright, or setup a payment plan, or the district would own the tablet but the child would use it. The district will choose which schools to start this program in October 2013.
- Gayle mentioned that ultimately the existing model of a computer teacher and computer lab won’t be part of the curriculum moving forward possibly 2-4 years down the line.
- The Roosevelt teachers are open to what the parents/board members want to do with Art.
- Twila asked “Who makes the decision about art?” Dr. Ronzone replied that it was a Roosevelt management/staff decision to incorporate art in the classrooms this year and most teachers are comfortable with this model.
- Many REEF meeting participants voice their concern that the art program this year did not go far enough (as it did in years past) and some classes did not incorporate art into the curriculum as well as others may have. Some teachers struggled with how to incorporate art into the curriculum while other teachers did well with the structure. The bottom line is that we ALL want our students to have an enriching art program experience. We want a structure and model that includes an enriching art experience and is consistently being applied in all classes.
- Jen Jones voiced her concern that we cannot solve this Art Program issue tonight. She suggested that those interested in forming a group regarding this topic meet separately, outside of this meeting, to talk about the issue and come up with suggestions for a plan moving forward. Kristin would like to head this committee, she will contact interested parties to discuss this issue further.
- Dr. Ronzone ended her report with a huge *Thank You* for all that was done to make the Rose Run a success!

III. Rose Run Committee Report

- \$128K in Rose Run donations. The goal was \$100k. Fabulous Success!!

IV. Teacher Liaison Report – Alison Troop

- The teachers enjoyed the Rose Run assembly so much and had a great time performing for the kids.

V. Budget

- We met 2 weeks ago to discuss the budget; we are leaving fundraising goals similar to goals for this year. \$100k annual fund, next year going with \$110k for the Rose

Run - we are comfortable with \$110 next year but not sure we can get to \$128 like we did this year. Overall fundraising goal for next year is \$212k.

- Self-funded programs – we didn't adjust this from historic levels, we usually break even or make a little bit of money.
- Expenses – \$189k for personnel helping educate (art, PE, computer, curriculum specialist \$25k each – we currently have 5).
- Cultural arts \$8,500
- Read with Roosevelt – reduced budget
- 6th grade promotion – reduced budget
- Staff appreciation – mostly donation – reduced budget
- School events \$4,800
- All apple classrooms are in so we don't need the computer & technologies line item in the budget for next year
- \$12,800 special events
- Fundraising expenses – 3k for annual fund – major donor party
- Administration – \$1,025 – childcare, etc
- Hospitality ice cream social – We have funds to pay for it this year, even though our bylaws don't allow us to approve the budget for next year until the first meeting of the year. The issue with the kinder t-shirts is the sizing. The Rose Run committee was able to figure out the appropriate shirt sizing. Suggestion was made to work with the Rose Run committee on the kinder t-shirts. Eric Schenker motioned to approve funds for kinder t-shirts (\$400), Chris seconded the motion. All board members approved.
- \$6,400 total admin budget
- Eric Jensen suggested that we bring the board survey/prioritized wish list to the first REEF meeting next year to discuss the priorities of next year.
- Annabella – will not be the translator for next year.
- Year book – \$8,500 yearbook money coming in. All 6th grader get a yearbook. Annabella said the year book was really fun to work on and she will be mentoring another group to do it next year. At a minimum there should be 3-6 people in the yearbook committed. Annabella will provide a list of all yearbook tasks.
- The board has decided to keep the money in the Art Program budget – we are looking for direction from Dr. Ronzone and staff for how to better structure the art program.

Meeting Adjourned at 8:30 PM

REEF Board Meeting May 22, 2013

Christine Davis
Jeanette Jones
Cina Andrews
Eric Schenkoe
Nancy Mixon
Tammi Flemming
~~Eric Schenkoe~~
Jim Hall
Eric Jensen
~~Ernie Korman~~
Kristin Story
Kim Selkoe
Jeff Petersen

Anabella Lehne
Mara Peters
EMILY CAREY
Alison Throop
Dana Roym
Shauna Bergen
Renata Valladares