

**Los Angeles Unified School District  
Pomelo Community Charter School  
Governance Council/School Site Council  
March 15, 2018 – 2:45 PM  
Pomelo Library**

**AGENDA**

**I. Welcome/Call to Order** **Cheryl Sanders**

**II. Flag Salute** **Elizabeth Baxter**

**III. Roll Call** **Elizabeth Baxter**

**IV. Minutes** **Elizabeth Baxter**

**Action Item:** Approval of Minutes from February 20, 2018

**V. Principal's Update** **Andrea Ferber**

- Budget Development March 21
- Matrix
- ECAST/Lottery/enrollment
- Minimum Day, March 23 @12:41
- Spring Break- March 26-April 2, 2018
- Polling Place- April 3
- Open House and Baskets/Auction- April 19
- Hale Complex Spelling Bee- April 25 @ Lockhurst ES 6:00 pm
- LCAP
- Team Pomelo Sponsored Carnival- April 6 after school
- Attendance Support and Recognition with YMCA-

**VI. Presentation CA School Dashboard Local Indicators** **Cheryl Sanders**

Local Control Accountability Plan (LCAP) Greatest Progress, Greatest Needs, Performance Gaps and Goals for 2018 – 2019 Student Achievement. Governance will vote on the acceptance of our LCAP in April.

## **VII. Committee Reports**

### **Safety and Positive Behavior Committee**

**Norette Gilbert**

#### **No Behavior Cards/Think Sheets**

- Pomelo Promenade—planned for April
- Yard concerns/ suggestions, freeze and walk, citations beginning after spring break

### **Curriculum and Technology Committee**

**Michael Bernstein**

### **Budget Committee**

**Elizabeth Baxter**

The committee discussed priorities, including purchasing a class size reduction teacher with Charter Block Grant funds. The committee can only make recommendations based on the projected amount, as our budget numbers will not drop until 3/14.

**ACTION ITEM:** The committee recommends approving the 2018/2019 projected budget, which was determined by priorities, and includes the purchase of a class size reduction teacher.

**ACTION ITEM:** Regarding the 50K roll-over: The committee recommends holding off on purchasing overhead projectors due to tech issues, but would like to move ahead and purchase 2 (or possibly 3) additional Chromebook carts for upper grades (budget providing).

### **Communication**

**Brian Wilkening**

### **Bilingual**

**Cheryl Sanders**

Teachers of English Learners are preparing to give the ELPAC in May. Pomelo is participating in Biliteracy Awards for culminating 5th graders that can read, write and speak in another language other than English. RFEP monitoring is ongoing.

## **VIII. New Business**

**Cheryl Sanders**

Possible new day and time for Governance Council Meetings for the 2018-2019 school year.

## **IX. Public Comments**

**Gail LaFrance**

## **X. Announcement**

**Cheryl Sanders**

## **XI. Adjournment**

**Cheryl Sanders**

**Action Item:** To Adjourn

**Los Angeles Unified School District  
Pomelo Community Charter School  
Governance Council/School Site Council  
Meeting Minutes – Jan. 23, 2018 at 3:00 PM  
Pomelo Library**

**I. Welcome/Call to Order****Cheryl Sanders**

Call to order at 3:01 by Cheryl Sanders

**II. Flag Salute****Elizabeth Baxter****III. Roll Call****Elizabeth Baxter****Present**

Andrea Ferber  
James Holcombe  
Birgitta Rubanowitz  
Cheryl Sanders  
Elizabeth Baxter  
Maureen Denny  
Brian Wilkening  
Mike Bernstein  
Gail La France  
David Moffet  
Lawrence Perlin  
Myisha Morgan  
Heather Berg

**Absent**

Vernon Stratton  
Ann Le  
Gerald Massimei  
Rachel Jacoby

**Action Item:** Our parent representative, Rachel Jacoby, recently resigned from Governance. Cheryl Sanders motioned to elect Heather Berg, first alternate, as replacement. Gail LaFrance seconded. Motion carried unanimously.

**IV. Minutes****Elizabeth Baxter**

**Action Item:** Approval of Minutes. Cheryl Sanders motioned to approve the minutes from November 28, 2017. Gail LaFrance seconded. Motion carried unanimously.

## V. Principal's Update

Andrea Ferber

Attendance and suspension data was shared, including LAUSD Attendance Initiative and Attendance Incentives. Day of Learning – Each grade level will host instructional activities for parents to attend during the school day. Charter school oversight visit is scheduled for Friday, May 4. ROI- 100% Implementation. Kindness Challenge was January 22-26, organized by Mr. Bernstein and Student Council, who will also be implementing a Play Leader Program. The Making Movies That Matter proposal was accepted and program will be run after school by Ms. Baxter, with Mr. Bernstein assisting. Hale instructional cabinet schools - Arts/VAPA showcase night at Hale MS, February 15, 6:00-7:30. All are welcome. A Bullying Parent Workshop will be held Thursday, January 25, 1:00-2:30 in the Parent Center. New 5 Week unsatisfactory notice template. Sent home Jan. 26. Team Pomelo Family Luau will be Sunday, January 28, 4:00 –6:00 at Hale Middle School. 5 TH Grade Teachers to attend articulation with Hale 6th Grade teachers on January 30. District-wide parent summit meeting will be January 31 at Picwick Gardens. 5th Grade California Fitnessgram PE testing begins Feb. 1. Parent Workshop featuring health and wellness will be Monday, Feb. 5th at 8:15 in the Parent Center. Jump-rope for Heart event is Tuesday, Feb. 13 from 1:00-1:30. School Tours Dates: Fridays @9:00 on Jan 19, Feb 16, March 16, April 13, and May 4. Lottery Admissions/Charter Updates: Lottery Applications available until April 20<sup>th</sup>. Public Drawing will be April 27 @ 10:00 in the school library.

## VI. Committee Reports

### Safety and Positive Behavior Committee

Cheryl Sanders

12/06/17 Safety Minutes -- Monthly Character Lessons, "Circle". Reward for no Behaviors Cards is Super Recess. Kindness Board" Wonder Theme. Begins in January. Mini Promenade Week of 1/18/18. Restorative Justice: Community Building. Crosswalk survey: May not occur. Attendance-21 students with chronic absences. Suspension Data: 0.

1/10/18 Safety Minutes included Character Lesson Second Step of Random Act of Kindness Activity. No Behavior Cards- Homework Pass or other pass determined by the teacher. Kindness Board in Hallway across from the Library begins in January. Review school safety rules with mini-promenade. Student Recognition Awards. Suggestion sheet given. January 22 thru 26 Great Kindness Challenge - Mr. Bernstein to coordinate activities with Student Council. Tie in activities using the Random Act of Kindness activity sheet. Concerns or suggestions: Possible new Speakers for Morning Greeting as a 5th Grade Gift.

### Curriculum and Technology Committee

Michael Bernstein

The Student Council is promoting kindness challenges at school. We have Kindness Week activities the week of January 22nd. We are also continuing to grow academically with the new Benchmark reading series.

**Budget Committee**

Elizabeth Baxter

**Action Item:** The committee recommends allocating \$50,000 to be spent on technology improvements in TK-5 classrooms in the form of Chromebook carts and mounts for projectors. 2016/17 Talent Show proceeds of \$2,000 to be put towards incidental tech needs for classrooms. Elizabeth Baxter motioned to allocate \$50,000 of 2017/2018 block grant for Chromebook carts and projector mounts. Cheryl Sanders seconds. Motion carried unanimously.

**Communication**

Brian Wilkening

The Communications Committee met in December and discussed perfect attendance issues, class tee shirt success, possible Karate assembly, character training guest speaker, Canadian pen pals, and new magazine issue coming out. In our January meeting we discussed a newsletter format for our magazine and District approval necessary for the Karate assembly.

**Bilingual**

Cheryl Sanders

The LAUSD Multi-Lingual/ Multi-Cultural Department has a new a new dashboard called Focus. The former EL Dashboard only showed English Learner profiles and newly reclassified ELs. The Focus dashboard includes a home page, launch pad (displays the breakdown of students by ethnicity and Probable Standard English Learners (PSELS), Attendance, More Than a Meal Student demographics, English Learner, graduation Progress and norm enrollment.

We have 4 out of our 10 English Learners that may reclassify depending on MOY results. Michael Sheets (Testing Coordinator) and Cheryl Sanders (EL Coordinator) will be attending the English Learner Proficiency Assessment (ELPAC) training January 25, and all EL teachers will be trained January 30. ELPAC testing window is February 1 – May 31.

**VIII. New Business**

Cheryl Sanders

No new business today.

**IX. Public Comments**

Gail LaFrance

None

**X. Announcement**

Cheryl Sanders

Next meeting will be February 20, 2018 at 6:00PM.

**XI. Adjournment**

**Cheryl Sanders**

A motion to adjourn the meeting was made by Elizabeth Baxter at 3:33PM.  
The motion was seconded by Gail LaFrance.  
The results were all present in favor, 0 opposed, and 0 abstentions.  
The motion carried unanimously.  
The meeting was adjourned at 3:33PM.

Principal's Signature: \_\_\_\_\_

Chairperson's Signature: \_\_\_\_\_

Secretary's Signature: \_\_\_\_\_