

**Minutes of the
December 14, 2015
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, December 14, 2015. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Director of Special Education Cherish Hermes, Executive Director of Business and Finance Brenda Poteet, Director of Instructional Services Jennifer Crook, Kevin Pitts, Miranda Brown, Heather Jenkins, Mike Kelly, and Kim Coe met with the following trustees: John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham. Jeff Bradburn was absent.

1. Call to Order

President of the Board John Palmer called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Rick Hines.

3. Pledge of Allegiance

The pledge was led by Intermediate UIL participants.

4. China Spring ISD Mission, Vision, and Beliefs statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Embracing diversity, collaboration, and inclusion are necessary for success..

5. Staff Recognition

A. Elementary Faculty Member of the Month – Rachel Smith

B. Secondary Faculty Member of the Month – Shane Keeton

C. Staff Member of the Month – Jerry Bradden

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Rachel Smith, Secondary Faculty Member of the Month, Shane Keeton, and Staff Member of the Month, Jerry Bradden.

6. Public Comment

There was no public comment.

7. Approval of minutes from the regular board meeting held on November 16, 2015 and the previous regular board meeting held on October 19, 2015. (Action Item)

Jeff Garrett moved and Michael Dill seconded the motion to approve the minutes from the regular board meeting held on November 16, 2015 and the previous regular board meeting held on October 19, 2015. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

8. Reports to the Board

A. Extra-curricular / student organizations

1. Athletics

2. Band

3. FFA

B. Executive Director of Business and Finance

C. Executive Director of Instructional Services

- D. Director of Special Education Report**
- E. Assistant Superintendent**
- F. Campus Principals**
- G. Superintendent**
 - 1. Education Foundation Report**
 - 2. School Calendar for 2015-2016**
 - 3. Administration Building Progress and Plans**

Reports to Board were given by the following: Mark Bell gave a report on all-district and all-state honors for volleyball and football; Dr. Faulkner reported on band honors and concerts; Brenda Poteet, Executive Director of Business and Finance, presented the Business and Finance Report; Jennifer Crook, Executive Director of Instructional Services, presented the Instructional Services report; Cherish Hermes, Director of Special Education, presented the Special Education Report; Dr. Joe Kucera, Assistant Superintendent, reported on maintenance and cafeteria issues; Johnny Day introduced Jacob Dill, FFA President, who gave a report on FFA successes; Campus principals reported on campus successes

Superintendent report was postponed to allow Victor Quiroga, Senior Vice President, Frost Bank, to make the presentation for item 9.

9. Consideration, discussion, and possible approval of an order by the Board of Trustees of the China Spring Independent School District authorizing the issuance of "China Spring Independent School District Unlimited Tax Refunding Bonds, Series 2016"; Levying a continuing direct annual ad valorem tax for the payment of the bonds; Prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement, an escrow and trust agreement, and a purchase contract; complying with the letter of representations on file with the depository trust company; delegating the authority to certain members of the Board of Trustees and district staff to execute certain documents relating to the sale of the bonds; and providing an effective date (Action Item)

Holly Dunham moved and Jeff Garrett seconded the motion to authorize the issuance of "China Spring Independent School District Unlimited Tax Refunding Bonds, Series 2016 and the motion as stated above. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

8. Reports to the Board(continued)

Dr. Faulkner presented a report on the activities for the Education Foundation; he also presented a potential calendar for 2016-17; he noted that Governor appointed Mike Morath Commissioner of Education today. Administration Building plans will be presented in item 11.

10. Approval of district purchases of supplies and personal property (Action item)

Rick Hines moved and Holly Dunham seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

11. Consideration, discussion, and possible approval of items related to construction (Action Item)

Dr. Faulkner presented drawings and floor plans for the new administration building.
No action taken.

12. Consideration, discussion and possible approval of entering into contract with PSC for facility assessment (Action Item)

Dr. Faulkner presented a proposal from PSC to provide facility assessments and master planning. Rick Hines moved and Jeff Garrett seconded the motion to approve entering into a contract with PSC for Level I facility assessment for Annex and Elementary campuses and master planning. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

13. Presentation by Mr. Pitts on the Formal Events Dress Code (Information Item)

Mr. Pitts presented the Formal Events Dress Code which will be sent out to parents this month.

14. Executive Session, Govt. Code 551.074 and 551.072

A. Consideration, discussion, and possible approval of the superintendent's contract and benefits package (Action Item)

The Board went into executive session at 7:52 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 8:34 p.m. with no action taken.

15. Action arising from Executive Session (Action Item)

Holly Dunham moved and Rick Hines seconded the motion to approve the Superintendent's contract and benefits package which includes a \$1,000 increase for technology stipend, \$1,000 increase for travel stipend, \$1,000 increase for Superintendent annuity stipend and a 1 year extension of the contract. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion and possible approval of Update 103 (Action Item)

Dr. Faulkner summarized some changes in Update 103. Boyd Kent moved and Holly Dunham seconded the motion to approve Update 103. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion and possible approval of a budget amendment to the 2015-2016 operating budget (Action Item)

Jeff Garrett moved and Michael Dill seconded the motion to approve the budget amendment to the 2015-2016 operating budget. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

18. Report from the Board President regarding Continuing Education Credits obtained by each Board of Trustee and distribution of Framework for School Board Development (Information Item)

John Palmer read the list of Continuing Education Credits earned by each Board Trustee: Rick Hines 5 hours, Jeff Garrett 7 hours, Jeff Bradburn 5 hours, Michael Dill 8 hours, Holly Dunham 9 hours, Boyd Kent 6 hours, and John Palmer 5 hours.

19. Discussion of long range planning – Community – strengths, weaknesses, and opportunities (Information Item)

Board and administrators divided into 3 groups to discuss strengths, weaknesses and opportunities available in our Community.

20. Discussion of future agenda items for January's regular board meeting (Information Item)

School Board appreciation month
Superintendent evaluation
Call for board of Trustee election
Election agreement with City of Waco
Annual Performance Report Public Hearing
RFQ for architect to review plans

20. Adjourn (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:04 p.m.

President

Secretary