

SANCHEZ ELEMENTARY



**School-Wide Discipline Plan
2012 – 2013**

Garvey School District Discipline Policy

The Governing Board of the Garvey School District affirms that the primary objective of its schools is to provide optimum educational opportunities and benefits, within the limits of district resources to pupils in attendance therein. The Board believes that all pupils who give evidence of a sincere desire to remain in school, of being diligent in study and of profiting from educational experiences afforded by the District, should be given every opportunity and assistance to achieve scholastic success to the limits of their individual capabilities.

The Board states that in order to prepare the pupil academically and socially for a democratic society, the acceptance of self-discipline and individual responsibility is essential. The Board also accepts that public education is a duty predicted in compliance with State laws, Federal laws and Board rules and regulations. Pupils who are a disturbing influence and who are repeatedly guilty of misconduct may not be permitted to continue in schools maintained by the District.

Sanchez Eagles SOAR to Success!

Success

Opportunity

Attitude

Respect

Expectations for implementation

- Step 1: **Access** prior knowledge of **S.O.A.R.**
- Step 2: **Identify** **S.O.A.R.** behaviors
- Step 3: **Model** **S.O.A.R.** behaviors
- Step 4: **Review** **S.O.A.R.** expectations

Classroom Expectations

- Every teacher is expected to develop a set of classroom rules based upon **SOAR**
- Teachers may decide to fully define and individualize the **SOAR** rules in their respective classrooms.
- Classroom rules using the **SOAR** criteria must be posted in a visible area of the classroom.

Bully Prevention/Awareness

Bullying is defined as: unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

In order to be considered bullying, the behavior must be aggressive and include:

- An imbalance of power: children who bully use their power- such as physical strength, access to embarrassing information, or popularity – to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

Types of Bullying

There are three types of bullying:

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
 - Teasing
 - Name-calling
 - Inappropriate sexual comments
 - Taunting
 - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
 - Leaving someone out on purpose
 - Telling other children not to be friends with someone
 - Spreading rumors about someone
 - Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
 - Hitting/kicking/pinching
 - Spitting
 - Tripping/pushing
 - Taking or breaking someone's things
 - Making mean or rude hand gestures.

Cyber-bullying: Cyber bullying refers to any harassment that occurs via the internet, cell phones or other devices. Communication technology is used to intentionally harm others through hostile behaviors such as sending text messages and posting inappropriate comments on the internet.

Sanchez Discipline Plan Handbook

POSITIVE REINFORCEMENT OF CLASSROOM BEHAVIOR RULES/STUDENT STORE

A School plan of positive reinforcements will be used to maintain compliance of school rules. Student's good behavior will be recognized in various ways. Students will also receive "Eagle Dollars" that can be redeemed at the Eagle Store and classroom teacher incentives. Parents will be contacted regarding their child's good behavior as well.

Positive Behavior

- 100% Homework Completed (Weekly Raffle)
 - Positive notes sent home-Linked to completing Homework
 - Phone call by Teacher or phone notification system
 - Student of the Month and Citizenship award at monthly awards assembly
 - Teacher Incentives- Eagle Dollars, Extended recess, Free Dress Pass
- **All Students must arrive on time. Students should be in line when the flag salute begins.**
The tardy bell rings at 8:20 a.m. If student is not in line, students will be marked Tardy.

Consequences

- 1st tardy: Call Parents
- 2nd tardy: Letter sent to parents
- 3rd tardy: Parent meeting
- 4th tardy: Saturday School

Home School Coordinator will be at the gate every morning to issue tardy notes @ Gate 8:20

- **All Homework and Class work must be completed. (Cleared at each trimester)**

SEQUENCE OF HOMEWORK CONSEQUENCES FOR VIOLATION OF SCHOOL RULES

- 1st Offense: Teacher note sent home for missing/incomplete assignment
- 2nd Offense: Student is Benched
- 3rd Offense: Parent Conference with Student and Teacher
- 4th Offense: Detention before/after School
- 5th Offense: Benched and Parent Conference with Teacher and Principal
- 6th Offense: Parent must attend school with Child
- 7th Offense: Detention
- 8th Offense: Detention and Parent Conference with Teacher
- 9th Offense: Saturday School
- 10th Offense: Parent Conference with Teacher and Principal

If student fails to attend Detention, the student will be sent to Saturday School.

- **Behavior Issues**

• *Negative Behavior*

- Defiance
- Disrespect
- Not following playground and hallway rules

- Fighting/Bullying/Name calling

SEQUENCE OF BEHAVIOR CONSEQUENCES FOR VIOLATION OF SCHOOL RULES

- 1st Offense: Teacher attempts to resolve problem in class by contacting parents (phone call/note), Benching, Counseling (teacher/student)
After these attempts, the Principal implements and follows through with the following:
- 2nd Offense: Parent notification of repeated negative behavior and Parent Conference if necessary
- 3rd Offense: Saturday School or In-House Suspension
- 4th Offense: Parent must attend school with Child
- 5th Offense: Suspension

Be a Leader and be Proactive!!

CLASSROOM BEHAVIOR RULES

1. Listen carefully and follow directions.
2. Speak to and treat others with respect.
3. No fighting allowed.
4. Complete assignments neatly and on time (class work & homework).
5. Raise hand and wait to be called on before speaking.
6. Work quietly in assigned seat (area).
7. Keep hands, feet, and objects to self.

SCHOOL WIDE RULES

1. Be respectful of other persons and their property
 - General all around behavior
 - No fighting, profanity, name calling, threats, etc.
 - Serious occurrences of these are a major infraction and will result in Saturday School/Suspension/Expulsion
2. Be responsible for behavior to, in, and from school.
 - Walk at all times in the hallways.
 - No loitering before, in, or after school.
3. Be on time for school and classes.
 - Students should arrive at school between 7:50 (if eating breakfast) and 8:15 a.m. if not eating breakfast.
 - Students should line-up with the class after the 8:25 bell rings.
 - Students are not allowed to leave the school grounds without permission from the office.
 - Any students who arrive late to school must go to the office.
 - Students must leave school immediately after the school day is completed unless he/she is under direct adult supervision.
4. Stay and play in designated yard areas.
 - Students are to be out in the designated play area before school and recess.
 - Walk and talk quietly in hallways when classes are in session.
 - No student is to come to the office during recess without a pass from an adult.
 - Students should tell an adult on yard duty if a ball goes over the fence.
5. Play games according to the rules.
 - Teachers should utilize the school PE program books to review various games with students in order to maintain uniformity of implementation.
 - Ball and jump rope monitors are responsible to take equipment to and from room.

- Balls should be kept well marked by the teacher.
 - Loss of equipment should be reported to office on the appropriate form and student is responsible to pay for equipment.
 - Slaughter, chasing, wrestling, playing tag or keep away is not permitted.
 - Bats can only be used when games are played under the direct supervision of an adult.
 - Hardballs are prohibited.
 - Baseball gloves from home may be used at PE time only upon teacher's approval.
6. Use only school equipment for play at school.
- Children should not bring any, electronic devices, toys or balls to school.
 - No marbles or playing cards.
7. Proper Use of School Restrooms and Fountains
- Restrooms and drinking fountains should be used before the bell rings.
 - Do not stand on toilet seats.
 - Be sure to put toilet paper in the toilet and flush after use.
 - Wash hands after using bathroom.
8. Use good manners in the cafeteria.
- Students should stay at assigned tables.
 - Behave and talk in moderate tone, eat their own food, and clean up after eating.
 - All students should eat a meal.
 - Students should leave the cafeteria through the side door and walk to their play area. No running in/out of the cafeteria
9. Refrain from eating food or chewing gum on the school grounds.
- Students should not have food or drink on campus, other than in the cafeteria.
 - Food must be eaten in cafeteria only.
10. Walk Bicycles on school grounds.
- Students riding bicycles to school must wear a helmet and park them in the bike rack area.
 - Bikes should not be ridden on the school grounds at any time.
 - Skateboards are not allowed on the school grounds at any time.
11. Keep the school clean and beautiful.
- Students should keep the classrooms, restrooms, cafeteria, and schoolyard clean by doing their part. Example: throwing scraps in trash cans, picking up papers on grounds, not writing on walls, not wasting paper in the restrooms, and not walking on the grass in the inner school area, etc.
12. Leave school on time.
- Students should be dismissed from class at the designated time.
 - Parents must be advised if students are to be kept after school.
 - Students should leave school immediately after their school day ends unless they are under an adult's supervision.
 - Primary grade students should not wait on the school grounds for older siblings. If they do so, the teacher should be advised. If it persists, the classroom teacher will notify parents.
 - **During school hours, students will only be released to parents and guardians listed on the enrollment card.**

SANCHEZ SCHOOL

HOME SCHOOL COMPACT

It is important that families and schools work together to help students achieve high academic standards. Through a process at our Title I parent meetings that included our teachers, families, students and community representatives, the following are agreed upon responsibilities that we as partners will carry out to support student success.

The Teacher Pledge:

I understand the importance of the school experience to every Title I student and my role as a teacher and model. Therefore, to improve student achievement I agree to carry out the following:

- I will provide standards-based quality 1st teaching in all subject areas with clearly articulated objectives.
- I will implement the school improvement programs and services as described in the school plan.
- I will provide explicit direct instruction.
- I will match instruction to students needs based on diagnostic data and on-going assessments.
- I will utilize a variety of research-based teaching techniques and strategies.
- I will provide developmental, well-designed, sequential learning activities.
- I will support students with special needs.
- I will provide an asset rich, safe learning environment.
- I will integrate and model the 7 Habits of Highly Effective People.

Teacher's Signature: _____ *Date:* _____

The Student Pledge:

I realize that my education is important to me. It helps me to develop the tools I need in order to become a creative, talented leader and productive member of my community. I also understand my parents and school staff want me to do my best in school. I know I am expected to succeed and be responsible for my own learning. Therefore, I must work hard to meet the following responsibilities:

- I will have a positive attitude.
- I will be responsible for my own behavior.
- I will be a cooperative learner.
- I will interact with teachers and peers with respect.
- I will complete and turn in my class and homework assignments on time.
- I will utilize the 7 Habits of Highly Effective People.

Student's Signature: _____ *Date:* _____

The Parent Pledge:

I realize that my child's school years are very important, and I understand that my participation in my child's education will help his or her achievement and attitude. Therefore, I agree to carry out the following responsibilities:

- I will ensure that my child attends school regularly and on time.
- I will provide a quiet place for my child to study.
- I will guarantee that my child sleeps no later than 8:30 p.m.
- I will attend Title I Parent Meetings.
- I will converse, read, or write with my child everyday.
- I will monitor and assist with my child's homework completion and sign the agenda/homework folder.
- I will volunteer at least one day and/or contribute goods or services.
- I will attend parent meetings.
- I will implement and practice the 7 Habits of Highly Effective People.
- I will provide my child with healthy meals on a daily basis and promote an active lifestyle.

Parent's Signature: _____ *Date:* _____