

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
HANNAH-PAMPLICO ELEMENTARY/MIDDLE SCHOOL
September 26, 2011
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center at Hannah-Pamplico Elementary/Middle School of Florence County School District No. Two on Monday, September 26, 2011.

Those present: **Mr. Thadis D. Calcutt, Jr.**
 Dr. W. L. Coleman
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Lawrence S. Kennedy, Jr.
 Mr. Raleigh O. Ward, Jr.

Absent: **Mrs. Elleveen T. Poston**

Call to Order

Mr. Thadis D. Calcutt, Jr., Vice-Chairman, called the meeting to order at 7:00 p.m. by welcoming the visitors. Dr. W. L. Coleman, served as secretary.

Recognition of Visitors

A certificate was presented to the following students for Perfect Pass Scores on one or two areas - English/Language Arts (ELA), Math, or Social Studies of the 2010-2011 PASS Test:

- ★ **Thadis DeLane Calcutt, Third Grade ELA**
- ★ **Jacob Christopher Hayes, Fourth Grade ELA**
- ★ **Caitlin Anna Holt, Fifth Grade Math**
- ★ **Caitlin Renae Matthews, Fourth Grade ELA & Social Studies**

An individual photo and a group photo were also taken of the students holding their certificates.

Minutes

A motion was made by Dr. W. L. Coleman and seconded by Mr. Lawrence S. Kennedy, Jr., to accept the August 22, 2011, minutes as written. The motion carried 6-0.

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Communication to the Board

Mr. Hyman gave a brief summary of the **Student Transfer In/Out** of District for the 2011-2012 school year. The students leaving the district resulted in an Education Finance Act (EFA) revenue loss of \$37,543.60 versus the student entering in the district with a net gain of \$40,401.20. Mr. Hyman reminded the Board that the tuition was calculated by multiplying the base student cost times the weighting of the grade level/classification of each student (kindergarten, primary, elementary, high, and special programs). This will result in the tuition being different for each grade level student. For example, a kindergarten student's tuition would be \$2,444 (\$1,880 x weighting of 1.30) versus a fourth grade student being \$1,880.00 (\$1880 x weighting of 1.00).
(See 09/27/10 Board Minutes)

Mr. Sullivan presented to the Board the **10th Day Enrollment** for 2011-2012, as information. As of August 26, 2011 (Day 10) the student enrollment is 1,179 (635 boys and 544 girls). Mr. Sullivan informed the Board that he would continue to monitor the enrollment figures because these figures are what drive our budget. Mr. Hyman will begin preparing the 45th day (October 17, 2011) report where students' average daily membership (ADM) numbers are collected for school funding.

Mr. Sullivan presented the Board with the upcoming **SCSBA Annual Convention** to be held **February 23-26, 2012** at the Embassy Suites, located in the Kingston Plantation in Myrtle Beach. He reminded them to start making plans if they want to attend and let him or Mrs. Ellison know as soon as possible.

Mr. Sullivan reminded the Board that they do have email addresses set up with the district to receive correspondences. Mr. Hyman gave them their individual email addresses. Mr. Sullivan stated that the district was in the process of implementing paperless board packages and other correspondences so the Board can review and have the information available at the board meetings.

Mr. Sullivan reminded the Board of the **SCSBA Fall Legislative Preview Meeting Online** on October 6, 2011, from 6:30 p.m. - 7:45 p.m. This year SCSBA members will have two ways to participate- (1) Watch it live, free of charge on the internet (link to the webcast can be found at www.scsba.org) or (2) Attend in person at the Richland School District Two Conference Center located inside Columbia Place Mall on Two Notch Road in Columbia. The cost is \$20 per person by September 30.

Mr. Sullivan informed the Board about the upcoming seminar on **Risky Business/PARR Program 5% Reduction Workers' Compensation** from **October 19-21, 2011**. Mr. Legrande Richardson will attend this meeting. Mr. Sullivan also told the Board that Ms. Heather Kinard and Mr. Tim Hinson will come to our district on October 11, 2011. They will first present the administrative staff with updates on PARR requirements and then do a district-wide walkthrough to review the risk management procedures we have in place in our district facilities.

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Mr. Sullivan informed the Board of the **Legislative Advocacy Conference on December 2-4, 2011**, to be held at the Crowne Plaza in Hilton Head. Mr. Thadis D. Calcutt, Jr., has served as a delegate for the past two years.

Mr. Sullivan reviewed the **Athletics Follow-up Packet** with the Board. The packet included an A-Z agenda of the September 19, 2011, Raider Red Zone Club Meeting, the week workout schedule leading up to the game with Loris on September 23, 2011, and the September 6, 2011, Sports Round-up. Mr. Sullivan told the Board that the Athletic Program will try to keep them updated at least every two months either by mail or as an item on the agenda.

Mr. Sullivan gave as information to the Board the **Booster Club Budget/Weight Room Payback Updates**. He stated that the Booster Club made a commitment back in 2008 to pay \$10,000 toward the weight room. To date, the district has received \$4,225 leaving a balance of \$5,775. A copy of the Booster Club budget from their September 17, 2011, meeting was also given to the Board for their information. He commended the Booster Club for raising money over the years to help support the Florence District Two Athletic Program. After much discussion, Mr. Sullivan reminded the Board that the Booster Club is a separate entity and that procedures were in place by the club for funding different athletic programs. He also reminded the Board that all Booster Club meetings are held every third Monday of each month at 6:30 p.m. Mr. Sullivan asked the Board if they had any suggestions or names that they would like to submit to the Booster Club and the Raider Red Zone Club to aid in increasing membership and communication that he would make sure it got to the right persons. *(See 01/28/2008 Board Minutes)*

Mr. Sullivan wanted to update the Board with the **Health Cost** for the 2011-2012. He inadvertently gave the 2010-2011 health cost at the last Board meeting. Mr. Sullivan informed the Board that the retirement is anticipated to increase at the beginning of 2012. He said these health cost figures will be important in the upcoming budget meeting to be held on May 8, 2012.

Report of the Superintendent

Mr. Sullivan presented the Board with a copy of the agency review submittal/construction documents and blueprint plans as the **QSCB - CATE Classroom Update**. The plans contained an outline of the two-classroom project at the high school. *(See 09/28/09, 02/22/10, 03/22/10, 06/28/10, 08/23/10, 09/27/10, 10/25/10, 03/28/11, & 8/22/11 Board Minutes)*

Mr. Sullivan gave the Board a copy of the **HPH Graduation Information** that was distributed on August 23, 2011, to the Senior Parents. The letter contained information where each graduating senior will be given a designated number of tickets to share with their desired family members. Mr. Sullivan told the Board since the number of Seniors that will graduate will fluctuate from year-to-year, the number of tickets given may change based on the size of the class. He stated every Senior has the right to hear his/her name called out at the graduation ceremony.

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Mr. Sullivan informed the Board that he has been appointed **Vice Chairman** for the **Pee Dee Education Center Board of Directors** for the 2011-2012 school year. He will move up to Chairman for the 2012-2013 school year since Dr. John Williams of Chesterfield is presently in his second year as Chairman.

Mr. Sullivan presented as information to the Board Florence District Two's Administrative Team attendance at the **"Educating Black Males" Workshop** held on September 20, 2011 in Florence County School District Three. Dr. Jawanza Kunjufu was the keynote speaker. The workshop addressed various ways black males are benefitting from education strategies utilized in the school, the home, and the community. Several initiatives were also discussed to help raise Annual Yearly Progress (AYP) scores and other test scores among black males. Mr. Sullivan stated as this is a very sensitive issue, the information presented was not only important to help our students obtain academic achievement, but it was crucial in helping our teachers be more effective in their teaching skills to different multi-cultural backgrounds. Dr. Kunjufu was firm in addressing all stakeholders in the success of each student. He will be invited back to Florence Three to conduct role-playing scenarios to address student and teacher needs. Florence District Two plans to attend the next workshop. A copy of Dr. Kunjufu's vista and workshops are on file in the Superintendent's office.

Mr. Sullivan handed out to the Board an updated 2011-2012 Cashflow Sheet with a balance as of September 26, 2011, of \$1,117,621.33. A copy of the cashflow update is on file in the Superintendent's office.

Old Business

None at this time.

New Business

A motion was made by Dr. W. L. Coleman and seconded by Mr. Johnny R. Jenkins to appoint Mr. Thadis D. Calcutt, Jr., as the **2011-2012 Legislative Voting Delegate**. The annual meeting of the SCSBA - 2011 Certification Delegate - Legislative Advocacy Meeting will be held on December 2-4, 2011, at the Crowne Plaza in Hilton Head. The motion carried 6-0. A copy of the Delegate Assembly Certification is on file in the Superintendent's office.

Mr. Sullivan offered to the Board as information the following:

1. **Superintendent Evaluation** - Mr. Sullivan reminded the Board that his Superintendent Evaluation on his contract will be January 23, 2012. The evaluation form will be included in the December/January Board packet. The Superintendent's contract contains a renewal clause each year unless notified to the contrary.
2. **2012 SCSBA Student Entertainment** - Mr. Sullivan informed the Board that he is communicating with Mrs. Debbie Floyd and the Hannah-Pamplico High School Rhythmic Raiders about producing a video recording to send to the SCSBA for Student Entertainment at the 2012 SCSBA Annual Convention. The 2012 Student Entertainment Information form and a DVD on the group's performance must be submitted by Monday, October 24, 2011.

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3. **SCSBA Proposals** - Mr. Sullivan informed the Board concerning any proposals they would like to submit to SCSBA. These proposals are success stories of local school districts that are presented at the annual conference that is helpful to school board members throughout South Carolina. Many present will learn and benefit from these practical experiences. The deadline to submit a proposal is Monday, October 24, 2011.

Copies of these documents are available in the Superintendent's office.

Mr. Sullivan personally thanked Mrs. Debbie Carter and Mr. Legrande Richardson on behalf of the Board for a wonderful meal and place of meeting.

Mrs. Mona Lisa Andrews requested setting up community-wide meetings to engage parents in understanding standardized test terminology and procedures, as well as, tutoring assistance for students. Mr. Hyman informed the Board that community-wide communication and scheduled meetings are already in place. Parents are informed at the beginning of the year at the Parent - Teacher (PTA) Meetings, as well as, a Fall Supplemental Fair which is being planned for October 2011. He said information will be going home with every child at Hannah-Pamplico Elementary/Middle School. However, only a limited number of students who qualified under the federal government guidelines will qualify for this assistance. Mr. Hyman also informed the Board that parents are given the opportunity to contact him or the school principals if they have additional questions. Mr. Sullivan stated additional information will be presented at the next Board meeting.

The following documents were mailed to the Board on **September 6, 2011**, as information.

1. **Hannah-Pamplico High School Sports Round-Up - September 6, 2011**
2. **September 2011 - HPEM Calendar of Events**
3. **September 2011 - HPHS Calendar of Events**

Copies of these documents are available in the Superintendent's office.

The following documents were mailed to the Board on **September 2, 2011**, as information.

1. **Board Minutes - August 22, 2011 [Please Review]**
2. **Brochure - Florence County School Consortium - Emergency Information for Parents & Guardians**
3. **2011-2012 Estimated Increase Cost Insurance**
4. **Tobacco-Free Banners/Signs (Modifications)**
5. **2011 Lady Raiders Tennis Schedule (Wallet-Size)**
6. **Out-of-District Travel - September 2011**

Copies of these documents are available in the Superintendent's office.

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Adjournment

At 8:12 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mr. Lawrence S. Kennedy, Jr. The motion carried 6-0.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:12 p.m.

Mr. Thadis D. Calcutt, Jr.
Board Vice-Chairman

Dr. W. L. Coleman
Secretary