

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

January 22, 2015

The Garvey Board of Education met in regular session on January 22, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:32 p.m., by Board Vice President Maureen Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Maureen Chin, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 6:35 p.m. to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:00 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated the following action taken during closed session:

On the motion of Bob Bruesch, seconded by Robert Trabanino, and carried by a vote of 5 to 0, the Board voted to release a probationary classified employee.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry lo	Yes
	Ronald Trabanino	Yes

RECOGNITIONS: None

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Student Presentation – Emerson School**

Principal Anna Marie Knight introduced teacher Judy Phung, who spoke of her mission statement. The Emerson students in Kindergarten, Room 13, shared their commitment to grow as 21st Century leaders and they shared their personal mission statements on the seven habits of highly effective people through a chant.

- **Other Communications/Reports**

Anita Chu reported that about 150 parents participated at a recent visitation at Garvey Intermediate School. Parents were impressed with the orderly environment, student engagement and collaboration, and the use of hands-on projects. Parents also noted the quality of teacher explanation and student responses. Ms. Chu indicated that parents have made some suggestions about having more differentiated math programs for advanced students and providing high school visitation opportunities in the Alhambra Unified School District.

Ms. Chu announced a new series of parent institutes that focus on home strategies to support students in mastering the Common Core State Standards, starting on Friday, February 13.

Bob Bruesch indicated the Garvey Education Foundation is in process of awarding ten grants of \$600 each. These will be given as a surprise to the applicants.

Mr. Bruesch talked about two Junior Builders Clubs through the Kiwanis Clubs. One of these clubs is already involved in the Rosemead City Relay for Life.

Henry Lo stated that Anita Chu and he recently attended a Board meeting in the Alhambra Unified School District. Both Garvey and Alhambra are seeking to collaborate and schedule one joint meeting soon to discuss issues of common concern for both districts.

Mr. Lo thanked the Garvey community and the Garvey Intermediate School Band students who participated in the re-dedication of the Rosemead City gymnasium last Saturday.

Bob Bruesch stated that the Garvey Education Foundation has decided to have a grant of \$5,000 available each year to any school that cannot afford the entry fee to participate in the Science Olympiad.

Henry Lo acknowledged Board Member Micah Ali from the Compton Unified School District.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA):** None
- **California School Employees Association (CSEA)**

Olivia De Leon, President of CSEA, Garvey Chapter 292, addressed the Board regarding member elections that took place. New members of the Executive Board are: Vickie Walker, Marilyn Arellanes, Philip Mora (Secretary), and Cindy Phan-Hy (Treasurer).

Ms. De Leon indicated that collaborative meetings have been running very smoothly with a lot of communication and support from Board members, Superintendent Chu, and Genaro Alarcon. Ms. De Leon expressed a concern that additional technology staff may be needed to set up the laptops recently purchased for the computer labs in all the schools for student testing in February 2015.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA**

Ariadna Banelos, PTA Representative, on behalf of Joyce Tamanaha-Ho, addressed the Board regarding the PTA Founders Day on February 25, 2015, 4:00 p.m., at the Rosemead Center. Ms. Banelos indicated that the Units have been completing their end-of-year audit. Ms. Banelos stated that PTA encourages anyone interested in learning about K12 education to visit the Website www.ed100.org. Ms. Banelos thanked Anita Chu and Genaro Alarcon for attending yesterday's Garvey Council PTA meeting.

- **SELPA Community Advisory Committee (CAC)**

Ariadna Banelos, SELPA Community Advisory Committee (CAC) Chair, addressed the Board regarding the donations from all school sites made to Hope House to brighten the holidays for the children. David Burstein, Executive Director of Hope House, sends his thanks to the District.

Ms. Banelos spoke about a recent CAC meeting presentation by Mark Perchin regarding effective communication and problem solving for parents. Ms. Banelos noted the interest in having Mr. Perchin address some of the parents at Garvey.

The next CAC meeting is scheduled on Monday, February 2, 2015, at 6:00 p.m., at El Monte Union High School. The topic will be about special education rights.

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of State Head Start/Preschool Program Services, and Mary Francois, Treasurer of the Policy Committee (PC) addressed the Board regarding the Head Start/State Preschool Program.

Ms. Francois gave the December 2014 enrollment report stating there were five vacancies out of 123 slots. Of the five, four slots are now filled. The number of meals for November 2014 was 3,889. The average daily attendance was at 91.69 percent for December 2014.

Ms. Wong addressed the recruitment that began this week for the 2015-16 school year. Staff will be attending the Monterey Park Lunar New Year event on Saturday, February 7, 2015. Ms. Wong stated that Head Start Staff distributed food baskets to the Head Start families in need from donations made by staff.

Ms. Wong addressed three areas of concern or non-compliance from a LACOE visit made on December 17, 2015 in the disabilities area. A visit was made yesterday for mental health and there was full compliance for this visit. Ms. Wong noted that a series of parenting classes that began last week will continue through March 19, 2015, in different languages. Ms. Wong indicated that the classrooms received additional materials to enhance the new curriculum.

Ms. Wong addressed the Head Start Refunding application in today's agenda. A PowerPoint presentation is available for review if requested by the public. The District is applying for \$3,965,732 from LACOE; 89 percent will go towards personnel and benefits, the remaining funds will be used for supplies, contracts, and other costs. The District plans to serve a total of 522 students, and is proposing to add a six-hour office assistant and increase a specialist to 12 months. The full day assistants are to remain as 11-month positions. The classes will be starting on August 24, 2015, and the part-day classes will start on September 1, 2015. Ms. Wong noted that the District is working closely with LACOE in the enrollment process.

Henry Lo congratulated Ms. Wong for being recognized as a PTA president at a recent Board meeting in Alhambra Unified School District.

Bob Bruesch acknowledged Michelle Freridge, executive director of Asian Youth Center.

HEARING OF PERSONS IN THE AUDIENCE

Barbara Hernandez and Cheryl Shellhart addressed the Board asking for support in their efforts to start a parent support group for parents with special needs children in districts within the San Gabriel Valley.

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – December 11, 2015
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. First Interim Report – LACOE Concurrence
It is recommended that the Board of Education accept the letter of concurrence from Los Angeles County Office of Education regarding the First Interim Report and the District's Positive Certification. Accepted.
4. Williams Quarterly Report on Uniform Complaints
Receive the District's Williams Quarterly Report on Uniform Complaints for the quarter ending December 31, 2014, as submitted to the Los Angeles County Office of Education. Accepted.

B. Human Resources

1. Personnel Assignment Order
It is recommended that the Board of Education approve the Personnel Assignment Report No. 14-15-09 as presented. Approved.

C. Learning Support Services

1. Budget Adjustment Request (BAR)/Requests for Advance Approval (RAA) of LACOE State Preschool (SPS) One-Time Funding
It is recommended that the Board of Education approve the Budget Adjustment Request/Request for Advance Approval for LACOE SPS One-Time funding at an estimated cost of \$70,500.00. Policy committee approval: January 14, 2015. Approved.
2. Head Start/State Preschool Funding Application for Program Year 2015-2016
It is recommended that the Board of Education approve the Head Start/State Preschool Funding Application for Program Year 2015-2016. Total amount is \$3,965.732.00. Policy committee approval: January 14, 2015. Approved.

3. Astro Camp Outdoor Education Program
It is recommended that the Board of Education approve the attendance of sixty (60) sixth grade students, two (2) teachers and five (5) volunteers from Hillcrest Elementary School to attend Astro Camp in Idyllwild, from February 2 through February 4, 2015, at an estimated cost of \$15,430.00, to be paid by donations, fundraising via Associated Student Body (ASB), and Local Control Accountability Plan (LCAP) Funds. Approved.
4. Ratify Contract with California Weekly Explorer, Inc.
It is recommended that the Board of Education ratify the approval of a contract with California Weekly Explorer, Inc. to provide a presentation of the ancient Egyptian, Roman, and Greek civilization through imaginary ancient civilizations on January 9, 2015 to Hillcrest Elementary School students and teachers, at an estimated cost of \$740.00, to be paid from the Associated Student Body (ASB) funds. Approved.
5. School Accountability Report Cards (SARC)
It is recommended that the Board of Education approve the publication of the 2013-2014 School Accountability Report Cards (SARC) during 2014-2015 School Year. Approved.

D. Student Support Services: None

E. Business Services

1. Purchase Order Report 14-15-08
It is recommended that the Board of Education approve Purchase Order Report 14-15-08. Approved.
2. Appropriations Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Mileage Rate Increase
It is recommended that the Board of Education approve the I.R.S. adoption and use of the standard mileage reimbursement rate to 57.5 cents per mile. Approved.
4. Amended Contract – Eric Hall & Associates
It is recommended that the Board of Education approve an amended contract with Eric Hall & Associates to provide school facilities support services to the District regarding the transfer of West San Gabriel Special Education Local Plan Area (SELPA) facilities to the District. Amended contract dated August 29, 2014 shall extend the date of the contract from December 1, 2014 to June 30, 2015. Total cost not to exceed \$13,000. Approved.
5. Resolution No. 14-15-13 – Authorized Designated Agents for Office of Public School Construction (OPSC)
It is recommended that the Board of Education adopt Resolution 14-15-13, authorizing agents and representatives of the District to work with the Office of Public School Construction (OPSC). Approved.

Action Items

- A. Readmission of Student after Expulsion
It is recommended that the Board of Education readmit student number 13-14-19 who has completed the rehabilitation plan satisfactorily.

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board waived the Board Policy regarding disclosure of the student name in public.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved Action Item A. as presented.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

B. 2014-15 Audit Report

It is recommended that the Board of Education approve the 2014-15 Audit Report prepared by Moss, Levy & Hartzheim.

Janet Chin asked about the audit findings regarding the inventory list. Hadley Moss indicated this finding was from a prior year and the corrective actions were implemented this year. The finding related to a list of equipment that needed to identify the funding sources.

Bob Bruesch asked about the transfer of a Special Education building to the District. Anita Chu stated the District is working with the Office of Public Construction to appeal a State decision in the final process.

Bob Bruesch moved, Janet Chin seconded and the motion carried by a vote of 5 to 0, to accept Action Item B as presented.

C. Real Property Management

The Board of Education to hear a presentation on the real property management options by Barry Blade, Property Consulting for Schools, and to discuss and possibly provide direction on the priorities in the use of District properties.

Anita Chu introduced Barry Blade who will be providing the District with consulting services regarding the use of the District properties.

Mr. Blade made a Power Point presentation listing options for the District on vacant school properties, along with the legal requirements and benefits for each option listed. Mr. Blade shared a sample timeline and sample district priorities.

The options presented by Mr. Blade included 1) sale/lease with option to purchase, 2) lease, 3) exchange, 4) community recreation program use agreement, or 5) joint venture.

Board members discussed the different options and conceded there was a need to have a special Board meeting to discuss District goals and priorities in order to proceed with any of these options outlined.

PUBLIC AGENDA ITEMS: NONE

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch announced that the Young American artists will be returning to Rosemead in April 2015. He hopes that more students from our schools participate in this event. The Kiwanis Club will be supporting the event.

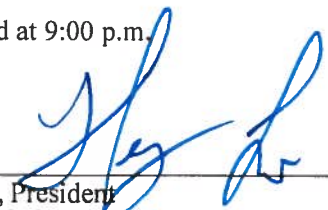
Janet Chin asked about the discussion on attorney services. Ms. Chu indicated this will be an item of discussion at the next Board meeting.

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.


Meeting Date	Agenda Topic
February 5, 2015	
February 26, 2015	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:00 p.m.



Henry Lo, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ariadna Banuelos
Olivia De Leon
Mary Franwis
Barbara Hernandez
Qiu Yu Huang
Anna Marie Knight
Mayra Lopez
Romelia V. Morales
Cheryl Shellhart
James Truong
Alicia Villa
Carolyn Wong