

LAND & FACILITIES COMMITTEE MINUTES

SEPTEMBER 6, 2016 – 2:00 p.m.

Media Center – 118 West 10th St., Reserve, LA

ITEM 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE - led by Mr. Peter Montz

The Chair called the meeting to order at 2:00 p.m.

ITEM 2. ROLL CALL:

Sherry DeFrancesch – Present

Gerald Keller – Present

Patrick Sanders – Absent

Russ Wise – Absent

Albert Burl - Present

With 3 Present and 2 Absent, there was a quorum.

ITEM 3. APPROVAL OF MINUTES: Meetings of 08-16-2016

Motion by: Keller

Second by: DeFrancesch

Motion: To approve the minutes of 08-16-2016.

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 4. Mr. Peter Montz – Review ESJE construction documents and request approval to solicit bids

Motion: To recommend approval to the full board and revise the Board Meeting Agenda for Thursday's meeting to add this item.

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 5. Mr. Peter Montz – Review integrity of light poles at Dinvaut Stadium

Motion by: DeFrancesch

Second by: Keller

Motion: To direct administration to have a stress test performed on the 4 poles at Dinvaut Stadium to test for integrity (3 quotes).

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 6. Mr. Kevin George – Review HVAC needs system-wide and cost estimates

Motion by: Keller

Second by: DeFrancesch

Motion: To direct administration to request a letter from Yeates & Yeates that will allow us to let this project to Moses Engineering.

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 7. Mr. Peter Montz – Review construction cost for baseball and softball fields improvements at ESJH

Motion by: Keller

Second by: DeFrancesch

Motion: To direct administration to move forward with Phase 1 (up to \$200,000), based on the list prioritized by administration and presented to the committee.

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 8. Mr. Peter Montz – Discuss soliciting RFP for Project and Grant Management and RFQ for Architect Design Services

Discussion held. No action taken.

ITEM 9. Mr. Peter Montz / Mr. Patrick Sanders – Review construction cost for repaving Panther Drive

Motion by: Burl

Second by: DeFrancesch

Motion: To direct administration to contact the Parish to ask them to have the work performed (piggyback on their current project) and we will reimburse them the cost.

Roll call: 3 Yeas (DeFrancesch, Keller, Burl), 2 Absent (Sanders, Wise)

The motion carried.

ITEM 10. Committee Items of Interest

ITEM 11. Adjournment

Motion by: Keller

Second by: DeFrancesch

Motion: There being no further business, motion to adjourn.

No objections.

TIME: 2:58 p.m.

Albert Burl, III, President