



Zionsville Community High School PTO Meeting Minutes

September 19, 2016

The Zionsville Community High School PTO met on Monday, September 19, 2016 at 9:30 AM.

Present: Becky Culp, Karlee Moore, Jo Roberts, Elizabeth Rushton, Sandy Sifferlen, Laura Williams, Kirsten Wujek, Tracy Zimpfer and Tim East. Guest Adelpha Twyman.

Welcome. Laura welcomed the board and shared some warm coffee cake with the group.

Minutes.

Minutes from the May 16, 2016 meeting were presented. Jo moved to accept minutes, Becky seconded the motion and the minutes were approved by the board.

Officers' Reports

President's Report: Laura Williams

Laura thanked the board and volunteers for all their hard work over the summer and start of the year – spirit beads, teacher breakfast, membership drive, etc.

Vice President's Report: Laura Williams for Lee Ann Roeder

Laura provided a summary of the PTO Council meeting, a quarterly meeting with Scott Robison and PTO presidents. Topics covered included: safe visitor program overview, online directory, district psychologist resource, maintenance hub treats. Mr. East highlighted the addition of the district psychologist, Dr. Amanda Schloniker, and the focused programming and education to support students. Mr. East and Dr. Schloniker will travel to Iowa in October to learn about additional resources and programming. Laura and Mr. East also attended the inaugural State of the Schools luncheon which provided an overview of the corporation's objectives and future concerns about enrollment and funding.

Vice President, Finance/Treasurer's Report: Becky Culp

Becky thanked all who volunteered for the great membership drive. The year to date receipts as of 8/31/16 are \$15,421 – well above the \$13,500 that was budgeted. Over the summer, Becky filed the Business Entity Report and revised Articles of Organization to incorporate the new bylaws with the Indiana Secretary of State, the state tax return with new bylaws to the Indiana Department of Revenue, and the Form 990 with an additional and separate letter informing of the bylaws change to the IRS. Sandy and Becky also completed "The Book" which

is to be maintained in the PTO mailbox. The book includes all required documents to be retained at the corporate offices per Indiana Statute for non-profit organizations.

Principal's Report: Tim East

- Mr. East thanked the board for the Back to School lunch. He also thanked Becky and Kirsten for formalizing the PTO structure.
- Mr. East provided an overview of new staff, including Kaylee Miller in Guidance so Dana Nelson can take a more leadership role. He reviewed the school goals and noted that they continue to evolve.
- Mr. East also provided an overview of statistics, including the increase in enrollment to 1,956; ZCHS is ranked in the top 2% of all high schools nationally.
- Mr. East introduced Adelpha Twyman, the new Extended Experiences Coordinator who was hired after a nationwide search. She was a classroom teacher, counselor and principal prior to her role at ZCHS. Mrs. Twyman outlined the vision, beliefs and pathways for exploration and engagement including further academic exploration, individual passion exploration, career exploration/internships, community service and educational travel. She has already made an impact in supporting students and shared her enthusiasm for the program.

Committee Reports

Staff Services: Elizabeth Rushton

The teacher luncheon went well. Next event will be the November Slice of Pie. Sign ups will be on the sign up genius link on the PTO website.

Student Services: Kirsten Wujek

Homecoming beads were great. Cookies will be coming up and the PTO received a check from Lids for the spirit wear sale. Kirsten notified the board that Meijer discontinued their rewards program.

Webmaster: Karlee Moore

Karlee asked the board to provide any pictures from the homecoming beads distribution.

Newsletter: Jo Roberts

Deadline for newsletter articles is October 5th.

Meeting adjourned at 11:05am

Next meeting: November 7, 2016

Respectfully submitted,
Sandy Cha Sifferlen