

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
Minutes
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

August 1, 2016

5:00 p.m.
Regular Session

1) CALL TO ORDER: ___ 5:03 p.m. _____

- a) Flag Salute
- b) Roll Call

BOARD OF DIRECTOR

Jeff Coronado	__ Vacation ___
Tony Song	__ x ___
Matt Smith	__ x ___
Dave Wallach	__ x ___
Brad Manning	__ x ___

EXECUTIVE DIRECTOR

Dr. Denise Patton	__ x ___
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2) PRESENTATIONS (None)

3) BOARD OF DIRECTORS' REPORTS - *None*

4) ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

5) BUSINESS SESSION

A. Organizational

1. #13 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Manning

To approve the agenda for the regular meeting of August 1, 2016 with the removal of Item 7.

Ayes ___4___ Noes ___0___ Abstain ___0___

Coronado ___ Song_x___ Smith_x___ Wallach_x___ Manning_x___

Consent

2. #14 Approval of Minutes

Moved by ___NA___ Seconded by _____

To approve the minutes of the regular meeting of June 20, 2016.

Ayes _____ Noes _____ Abstain _____

Coronado___ Song___ Smith___ Wallach___ Manning___

B. Education

3. Report of Information: Administrative Transitions Update

Dr. Patton reported on the administrative transitions that have been taking place. The transition with the new Principal, Ms. Shiroma has gone very well. The other administrators have all settled into their offices. Ms. Shiroma's extension is 4001. Dr. Patton's extension is now 5000.

4. Report of Information: Summer Professional Development

Dr. Patton gave an overview on the PD that staff will be receiving.

- 1. June 6th & 7th: Leadership team retreat*
- 2. June 8th & 9th: Lead and Math CC working on August PD and grade level alignment.*
- 3. June 29th: ELA teachers received training on the new ELA adoption, StudySync.*

4. **July 5th & 6th: Admin attended the “Leader In Me Principals’ Academy.**
5. **August 2nd & 3rd: Read 180 and System 44**
6. **August 8th: Math team PD**
7. **August 9th, 10th & 11th: “Leader in Me” staff training**
8. **August 15th: “Mindset” staff training**

5. Report of Information: The Leader in Me

Ms. Shiroma provided the Board with an update on the Leader In Me program.

Business

Consent

6. **#15 Curriculum and Technology Disposal**

Moved by NA Seconded by _____

To approve the disposal of obsolete curriculum and technology.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

7. **#16 Purchase Orders**

Moved by NA Seconded by _____

To approve listed purchase orders as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

8. **#17 Warrant Approvals**

Moved by NA Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

9. Report of Information: Facility Update

Kathy Cooper updated the Board on the facility improvement projects that took place this summer.

Consent

10. #18 Donations

Moved by ___ *NA* ___ Seconded by _____

To approve the donations made to SJCA.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

11. #19 Benefit Choice

Moved by Mr. Manning and seconded by Mr. Smith

To approve the health providers as presented.

Ayes 4 Noes 0 Abstain 0

Coronado ___ Song x Smith x Wallach x Manning x

C. Personnel

Consent

12. #20 Personnel Report

Moved by ___ *NA* ___ Seconded by _____

To approve/ratify personnel items as presented.

Ayes _____ Noes _____ Abstain _____

Coronado _____ Song _____ Smith _____ Wallach _____ Manning _____

6) INFORMATION SESSION

a) Comments from Board members

Mr. Manning thanked Kathy Cooper for all of the work she did this summer for the school. Mr. Song reflected on his year being a bit different since this is the first year he doesn't have a student attending SJCA. He also thanked Kathy and added that he recognizes all of the great things that have happened at SJCA. He thanks administration and was happy for the opportunity to be part of the Board.

b) Upcoming dates:

- i) Friday, August 5th: Teen Truth Training
- ii) Tuesday, August 9th: All Staff Back
- iii) Wed., August 17th: 1st Day of School (Beginning our 19th year!)
- iv) Tuesday, August 30th: Dr. Patton's last day of full-time employment at SJCA.

7) There being no further business to come before the Board of Directors, the regular meeting of August 1, 2016 is adjourned at _____ **6:25** _____ p.m. by
____ ***Vice-Chairman, Tony Song.*** _____.