

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 17, 2013

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Creegan, Ms. Gens, Mr. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. **ABSENT:** Mr. Drew and Ms. Goff.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Terry Bell, Fran Spinelli, Connie McMillin, Roberta Hance, Patrick Lynch, Penny McCutcheon, Devin Wright, Larry Larned, Anthony Rizzo, Kathy Moscatiello, Ann Marie O'Leary, Chris O'Leary, Ray Snook, Diana McNeil, Liz Brotherton, Joanne Kotelnicki, Danielle Bond, Jane Porter-Bond, Anna Swininchowski, Jeanette McCue, Judi Martin, and Elizabeth Mitchells.

Visitors attending: John Moynihan, Matthew Luyber, Kaylee Creegan, Jim Brotherton, Mike Dauber, and Jill Popko.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 17, 2013

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 04/17/2013.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 17, 2013

- Mr. Dauber spoke on the following:
 - a. Committee Reports
 - b. HIB Reports
 - c. Solar
 - d. High School Results
 - e. Field Trips

F. RECOGNITION/PRESENTATION

1. BRHS Project Graduation Presentation by Kaylee Creegan and Matt Luyber.

G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Mr. Creegan to approve the following:

1. **Motion to approve Minutes 2/20/13, 3/6/13, 3/19/13.
2. **Motion to approve Travel/Mileage Reimbursement Requests.
3. **Motion to accept HIB Report.
4. **Motion to approve Bill List.
5. **Motion to approve Substitute List.
6. **Motion to approve Board Secretary/Treasurer Report.
7. **Motion to accept Special Education Student Placements.
8. **Motion to accept Director of Special Services Report for February and March.
9. **Motion to accept District Support Staff Report for February and March.
10. **Motion to accept Enrollment & Principal Reports:

| | |
|------|-------|
| BRHS | 706 |
| BRMS | 535 |
| MIS | 394 |
| CBS | 254 |
| PMS | 610 |
| | 2,499 |

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: Mr. Potts. ABSENT: Mr. Drew and Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-10):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Ms. Goff.

Motion approved by majority.

J. COMMITTEE REPORTS

1. +Field/Solar Committee Meeting 4/10/13 - Kevin Creegan, Chair
2. Policy Committee Meeting 4/17/13 - Kim Zablow, Chair

K. SUPERINTENDENT'S REPORT

1. QSAC visit update from April 16, 2013.
2. In-Service April 26, 2013
 - Security Presentation 7:30am - 9:30am
 - DOE Presentation 11:30am - 1:30pm

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 17, 2013

3. District Performance Overview of Data Collection Process
4. Congratulations to Ms. Joanne Kotelnicki and her staff in the Transportation Department on achieving the highest transportation efficiency rating among the 30 districts reported upon by the State Department of Education for Burlington County for 2012.

L. PERSONNEL REPORT

A motion was made by Ms. Gens, seconded by Ms. Wehrman to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. +Motion to approve **Ms. Christina Kittel** as full time 11 month Occupational Therapist for the district, Step 11.5, with a pro-rated salary of \$69,887, effective May 6, 2013. This is a new position.
2. +Motion to approve Mr. Richard Dutcher as full time Night Custodian, Step 1, Custodial, with a pro-rated salary of \$33,579 which includes Black Seal License and night shift stipend, effective April 18, 2013. This replaces a resignation.
3. Motion to approve Ms. Barbara Kolpack-Hoffer (1:1 instructional aide) reimbursement for additional time spent to escort student to and from a school-sponsored extracurricular activity; Cappie Gala with the Theatre Club. Cost of reimbursement will be \$100.63 (6.25 hours x \$16.10 hourly rate).
4. Motion to approve Mr. Matthew Bell as volunteer BRMS Baseball coach at no cost to the district. Mr. Bell is currently a substitute for the district.
5. Motion to approve **Ms. Jessica Gareis** as volunteer BRHS Softball coach at no cost to the district. Ms. Gareis is an alumni of BRHS.

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Ms. Goff.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept Board Secretary's monthly certification: Budgetary Line Item Status and Budgetary Major Account Fund Status for March 2013.
2. +Motion to approve Transfer of Funds.
3. +Motion to approve resolution for any private school for the disabled that receives BRSD children to include the cost of meals provided in the annual tuition rate for the 2013-2014 school year.
4. +Motion to submit for approval, the Toilet Waiver for the Childcare and Development Program at BRHS for the 2012-13 school year.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - April 17, 2013

5. +Motion to renew participation in the Alliance for Competitive Energy Services (ACES) coop pricing system, with the New Jersey School Boards Association (NJSBA) as the lead agency, for electric service over the 24 month period of May 2013 to May 2015.
6. Motion to accept "Projection - Field/Solar Debt Service Obligations and Related District-Wide Financial Impact" report dated 4/4/13 prepared by Mr. Eloi Richardson through Dr. Constance Bauer.

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Ms. Goff.

Motion approved by majority.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. Motion to approve co-curricular field trip for MIS Art Club to the Grounds for Sculpture on Wednesday, April 24, 2013 at a fee of \$6 per student, paid for by the students. This fee covers BRSD transportation at an approximate cost of \$120.
2. Motion to approve use of district bus to transport Mr. Kevin Wright and a group of current and former students of the district to the Philadelphia Airport on June 24, 2013 and return on July 1, 2013. The cost of transportation will be paid by the students and staff using the bus, a total of \$379.16. This is not a school event, as the students are traveling with Mr. Wright on a private excursion.
3. Motion to approve amendment of PMS Pre-School Field Trip from Discovery Museum in Cherry Hill to the Adventure Aquarium in Camden, May 1, 2013. Total cost including district transportation is \$1,320, paid for through fundraisers and \$10 per student.

ON A ROLL CALL VOTE (Items 1-3):

AYES: Mr. Creegan, Ms. Gens, Mr. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew and Ms. Goff.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

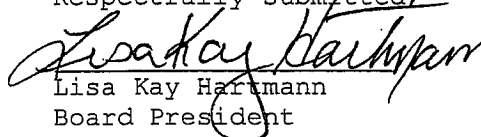
MINUTES - April 17, 2013


- Ms. Popko spoke on the following:
 - a. Board Members attendance
 - b. Field Solar report
 - c. Student's receiving college credits
 - d. Percentage of students attending BCC
- Ms. Kunkler spoke on the following:
 - a. College prep/AP courses
 - b. SAT
 - c. Delayed opening
- Ms. O'Leary spoke on the following:
 - a. QSAC
- Mr. Heberling spoke on the following:
 - a. Solar report
 - b. Using district buses to go to Philadelphia
 - c. School Report & School Report Card
- Mr. Brotherton spoke on the following:
 - a. 5K Run
- Mr. Dauber spoke on the following:
 - a. Debt Service
 - b. Burlington County Times, 4/17/13 - School Aid Losses: BRSD \$95K

S. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Mr. Hartmann to adjourn the meeting at 9:11 p.m.
Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann
Board President


Eloi Richardson,
School Business Administrator/Board Secretary