

MINUTES OF A MEETING OF  
THE BOARD OF TRUSTEES OF THE  
**MATH, ENGINEERING, AND SCIENCE ACADEMY**  
**CHARTER HIGH SCHOOL**

**August 6, 2013**

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held at **231 Palmetto Street, Brooklyn, NY** on **August 6, 2013** beginning at 6:30p.m. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: **Rebecca Daverin, Raul Rubio, Ralia Polechronis, Tracie Benjamin-Van Lierop, and Jon Davidson**

The following Trustees were present via conference call at the meeting: **Rajeev Nath and William Short.**

**Hilary Allen and Ellis Scope were absent from the meeting. Also Pagee Cheung, Heather Blumberg, and Arthur Samuels** were present at the meeting. Ralia Polechronis presided as Board Chair of the meeting, and Rebecca Daverin recorded the minutes. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**

After noting that a quorum was present, Mrs. Polechronis called the meeting to order.

**Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.**

**Motions**

- Jon motioned to approve the Executive Director’s evaluation, Raul seconded. All voted to approve with no opposition.
- Rebecca motioned to approve the evaluation of non-teaching staff, Jon seconded. All voted to approve with no opposition.
- Jon motioned to adopt recommended changes to the initial statement of financial controls submitted by Fruchter and Rosen, Raj seconded. All voted to approve with no opposition.

- Raul motioned to approve the Food Services Plan, Tracie seconded. All voted to approve with no opposition.
- Jon motioned to approve the Health Plan, Becca seconded. All voted to approve with no opposition.
- Becca motioned to approve the Wellness Plan, Jon seconded. All voted to approve with no opposition.
- Jon motioned to approve the conditional appointment of Anthony Velez, William seconded. All voted to approve with no opposition.
- Jon motioned to authorize Arthur Samuels to secure conditional appointments of staff members provided that when he secures a conditional appointment he will notify the board within 24 hours, Tracie seconded. All voted to approve with no opposition.
- Jon motioned to approve the Transportation Policy, Raul seconded. All voted to approve with no opposition.
- Jon motioned to approve the Family Handbook with the amendments as discussed, Tracie seconded. All voted to approve with no opposition.
- Jon motioned to approve the June minutes, Raul seconded. All voted to approve with no opposition.
- Tracie motioned to approve the July minutes, Jon seconded. All voted to approve with no opposition.

**This concludes our formal approval portion of the meeting.**

**Adjournment. There being no further business to come before the Board, the meeting was adjourned.**

Respectfully submitted,

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**Rebecca Daverin**  
Secretary

APPROVED:

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**Ralia Polechronis**  
Board Chair