

APPROVED

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Whole Community.



# Bridges Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday September 11, 2017 at 6:15 PM

#### **Location**

1335 Calle Bouganvilla, Thousand Oaks, CA 91360

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#### **Directors Present**

B. Hodge, B. Paules, E. Morrissey, M. Crawford, M. Flaherty, M. Parker

#### **Directors Absent**

M. Louderback

#### **Guests Present**

B. Martinez, C. McCarthy, K. Hans, K. Simon, Phil Ross, Richard Urias

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Sep 11, 2017 @ 6:17 PM at 1335 Calle Bouganvilla, Thousand Oaks, CA 91360.

#### **B. Record Attendance and Guests**

In attendance were:

Marcy Crawford, President

Michael Flaherty, Parliamentarian

Bonnie Hodge, Secretary - Arrived at 6:50

Erin Morrissey, Vice President

Margot Parker, Member - Arrived at 7:40

Bill Paules, Member

Kelly Simon, Director

Cindy McCarthy, Assistant Director  
Kathee Hans, Recording Secretary

Guests  
Phil Ross, Homeschool Director  
Richard Urias

### **C. Approval of Agenda**

B. Paules made a motion to approve the agenda.  
M. Flaherty seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes of August 21, 2017**

E. Morrissey made a motion to approve minutes from the Public Meeting of the Governing Board and Annual Organizational Meeting on 08-21-17.  
M. Flaherty seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **II. Public Comments**

### **A. Public Comments**

Homeschool Director, Phil Ross, spoke to the Board about homeschool activities and personnel.

## **III. Reports**

### **A. Governing Board**

- Board President - Marcy Crawford
  - 1. 1. Form 700 - This was mentioned as a reminder to new Board members.
  - 2. Meet and greet with Marlo Hartsuyker - Nice to see everyone and speak with other charters.
  - 3. Parent meetings and Parent Square - Commented that Cindy McCarthy and Kelly are doing a great job with communications and volunteer meetings.
  - 4. BoardOnTrack - Making use of the consultants, who will assist us with our committee work.
  - 5. PAC meeting - Diane Guttermouth ran the meeting in Carmen Holder's absence and all went well.

### **B. Director and Assistant Director**

- Kelly Simon
  - Enrollment Report - Numbers are increasing. Hope to be full to capacity within the next couple of months.
  - LCAP Report
  - Annual VCBE Programmatic Audit
  - Volunteer Orientations
- Cindy McCarthy
  - CAASPP Report - State still finalizing scores. Cindy shared a math break-out by ethnic groups. Any staff development needed for support will be provided.

- Back to School Night - Amazing - 2 sessions. Began with welcome and had nice turn-out. Very successful.

#### **IV. Consent Items**

##### **A. Consent Items**

- E. Morrissey made a motion to approve the consent items.
  - B. Paules seconded the motion.
- The board **VOTED** unanimously to approve the motion.

#### **V. Charter Policies**

##### **A. Correction to Replacement BP 5111, Attendance to Read Replacement BP 5110**

On the motion of Bill Paules, seconded by Michael Flaherty, and unanimously carried, the board policy number correction was approved.

#### **VI. Business and Operations**

##### **A. Unaudited Actuals 2016/17 Budget for BRIDGES Charter School**

Benny Martinez, VCSBSA, Director of School Business Services, reviewed the 2016/17 unaudited actuals with the Board.

- E. Morrissey made a motion to approve the 2016/17 unaudited actuals.
- M. Flaherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. 2016-17 Final Prop 30 Report for Bridges Charter School**

Benny Martinez, VCSBSA, Director of School Business Services, led a discussion regarding Prop 30 for 2016/17 with the Board.

- B. Paules made a motion to approve the 2016-17 Prop 30 report.
- B. Hodge seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VII. Governing Board**

##### **A. Consideration of Certification of Signatures for 2017-18**

- E. Morrissey made a motion to Certification of Signatures.
- M. Flaherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Discussion and Consideration of Board Committees for 2017/2018 —**

President Marcy Crawford led a discussion about Board Committees. Proposed committees are:

Budget - Michael Louderback  
Branding/Marketing - Erin Morrissey  
Educational Excellence - Bonnie Hodge  
Facilities - Michael Flaherty  
Governance - Marcy Crawford  
Homeschool - Margot Parker  
Technology - Bill Paules

The Board will vote on this item at the next meeting.

## **VIII. Pending Agenda Items**

### **A. Consideration of Second Monthly Meeting 9-25-17**

No monthly meeting is needed.

## **IX. Closing Items**

### **A. Adjourn Meeting**

B. Paules made a motion to adjourn the meeting.

M. Flaherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

K. Hans