

POLICY

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SUBJECT: BOARD OF EDUCATION MEMBERS: NOMINATION AND ELECTION

- a) The elections of members of the Board of Education shall be held on the third Tuesday in May, unless due to a conflict with religious observance, the Board requests that the Commissioner approve changing the election date to the second Tuesday in May. The request is due to the Commissioner by March 1st. The polls shall be open for those hours designated by the district. The following items shall be voted upon:
1. the annual budget,
 2. any vacancies on the Board of Education, and
 3. any special propositions that have been properly presented.
- b) Candidates for the office of member of the Board of Education shall be nominated by petition. Such petition shall be directed to the Clerk of the School District, shall be signed by at least twenty-five qualified voters of the District, or by two (2) percent of the number of voters who voted in the previous annual election of Board members, whichever is greater, shall state the residence of each signer, shall state the name and residence of each candidate.
- c) The notice of the annual District meeting must state that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District not later than the thirtieth day preceding the election at which time the candidates so nominated are to be elected.
- d) Voting will be by machine, and provision shall be made for the election by "write-in-vote" of any candidate not previously nominated.
- e) The position of candidates on ballots shall be determined by lot at a drawing conducted by the Clerk of the Board at the first Board of Education meeting after the filing deadline. The candidates receiving the largest number of votes shall be declared elected in accordance with Education Law. Candidates or their proxies may be present for the drawing.
- f) The Clerk of the Board shall attend the election and record the name and legal residence of each voter. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- g) Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
- h) When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his/her term of office immediately upon election.
- i) Electioneering during the hours of any vote is prohibited within the polling place or within 100 feet of any such polling place. Displays or handout items of any political nature, except those

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provided by law, shall be prohibited by any individual, group or organization in any school building on those days when the polls are open for voting on school district matters, including, but not limited to, the annual school budget, candidates for the Board of Education, special propositions, etc.

- i) The district may provide informational material to the voters concerning budgets, propositions, or other matters before the electorate. However, school district funds and resources may not be used to exhort voters to support a particular position. For example, the district will not engage in activities including, but not limited to, sending flyers supporting the budget home with students, providing mailing labels for materials supporting a proposition or using the district e-mail to deliver promotional material for candidates.

Education Law Sections 2004, 2013,
2018, 2025, 2029, 2032, 2034(7)(d),
2105(14), and 2121

Adopted: 12/3/15