
REEF BOARD MEETING MINUTES

**January 11, 2017
6:00 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/18)			Directors (Expiring 6/17)			Non-Voting Members	
	2	<i>Dawn Fitzgerald ~ Annual Fund</i>	✓	9	<i>Lisa Hall ~ Vice President</i>	✓	<i>Christy Bazemore ~ Principal</i>
	4	<i>Robert Mislant</i>	✓	1	<i>George Polchin ~ Treasurer</i>	✓	<i>Megan Arce ~ Teacher Liaison</i>
✓	6	<i>Tammi Flemming ~ A/R Financial Secretary</i>	✓	11	<i>Maureen Burke ~ President</i>	✓	<i>Laurel Phelps ~ Teacher Liaison</i>
✓	8	<i>Courtney Hyman ~ Room Parent/Volunteer Coordinator</i>	✓	5	<i>Ian Jay ~ Hospitality</i>		
✓	10	<i>Brittney Myles ~ Rose Run</i>	✓	3	<i>Dawn Battles ~ Secretary, Rose Run</i>		
	12	<i>Nicole Halabisky Lowry</i>	✓	13	<i>Scott Fooks ~ Budget Committee</i>		
✓	7	<i>John Lucchetti</i>	✓	14	<i>Emily Schwabecher - Apparel</i>		
	15	<i>Open</i>					

Meeting notice posted to school bulletin and Parent Square: January 4, 2017.

I. BOARD BUSINESS

- **Welcome/Roll Call**

- Call to order at 6:01 p.m.
- Roll call & sign-in sheet circulated
- Tammi moves to approve minutes from December. Courtney seconds. 9 yays. 0 nays. Minutes approved.

II. MEMBERSHIP BUSINESS

a.) Principal's Update (Bazemore)

- Green committee moving ahead with planning 2 triangles in quad. Approval received to remove existing plants and plant new one
- Patrick Estrada, Curriculum Specialist, back and doing student teaching in Ms. Barr's class. Title funds has also funded one day for him to provide curriculum support. He is here on Fridays as a curriculum specialist.
- Our English Language After School Program for students begins in February. All EL students will be invited.
- Social Media – Officer Tuazon is putting together presentation for 4th, 5th, and 6th grades to address safe, responsible participation with electronic and social media venues. This will also be presented at a parent night. This will be in mid-February.
- Junior high course selection is happening now.
- Transition planning into Kindergarten; possible new committee to take on this role. Suggestions include outreach to pre-schools and inviting possible new families to events (carnival, Rose Run, etc).

b.) Teacher's Update (Phelps/Arce)

- Annual variety show is next Thursday 6:00 p.m. The show will be performed for all students during the school day as well.
- 4th, 5th, and 6th grades will be going to the Symphony, Carnival of Animals. This is paid for by a private fund. Busses will be provided and paid for as well.
- 3rd – 6th grades will be going to the International Film Festival early February and will be seeing Zootopia. Busses will be provided. One of the filmmakers will be on campus to speak with 6th grades. This is provided gratis through the Film Festival.
- Character counts assembly Friday, January 27th. Kindergarteners will be singing.
- Rose Run logo contest due next Friday January 20th. The students are very excited for Rose Run to start and it's a good opportunity to introduce TK/K about the event and its purpose.
- 100 Days of school February 3rd.
- Recess restrictions on "tag" is due to safety concerns and limitation of space. There have been less injuries and problems on the playground this year. The ratio of adult to student is much lower than district policy. Typically there are 4-6 adults to 130 students and more teachers during post-lunch recess (vs 1 adult to 100 students at other schools). It is important to discuss with younger students the reasons for the playground rules.
- 6th graders are choosing classes for 7th grade next year. More responsibility for students and parents to select appropriate classes for their levels and interests. Teachers are actively involved with students and parents with these decisions.

c.) Annual Fund Update (Tammi F.)

- a) Goal is \$90,000. Annual fund deposits as of now is \$68,068. More funds expected to continue to come in such as re-occurring donations and company matching.

d.) Rose Run Update (Dawn B.)

- Official kick-off for committee this week
- Start of Corporate Sponsor commitments
 - i. School canvass with flyers next 2 Fridays in a.m.
 - ii. Need Corporate Sponsor subcommittee lead
- Logo competition distributed to teachers
 - i. 2 weeks to complete in class
 - ii. Winner gets \$25 gift card Go Toys
 - iii. Logo is used for all print material and T-shirts
- Prizes: After Xmas sales were hit and 100 prizes purchased.
 - i. CVS did not put toys on 75% as usual
 - ii. Next focus is on donations for most of the balance of prizes
 - iii. Rose Run is April 14

e.) Lobster Fest Update (Maureen B.)

- Event is February 4th Tickets are \$80.00 and include lobster dinner, 2 drink coupons, and a silent auction. Can buy tickets on line; checks can be brought to front office made out to REEF.
- \$9,500 fronted by REEF. Target is profit of \$10,000.
- Need minimum 100 tickets to sell. Additional alcohol sales available. Goal is to raise \$5,000 from silent auction.
- Large portion of profit will be targeted for CIMI camp.
- Party books will be accepted as donations.
- Request for artistic volunteer to help with posters.
- Alumni are invited too.

f.) After School Enrichment Program (ASEP) (Sarada L.)

- Roosevelt's program includes over 18 classes both Fall and Spring.
- Looking for someone to take over the position, including coordination, scheduling, payments. Much is automated on the website.
- Average time commitment is 70-80hrs per session (over 8-10 weeks)
- March 20 – May 22 is next session

g.) Treasurer's Report (George Polchin)

- a) Total checks this month: \$2,857.74

- b) Self-Funded: \$1,473.38
- c) REEF draw down \$1,384.36

- More information from Montecito Bank & Trust obtained
- Rotary grant application will be submitted in March
- Last year's tax reports are filed
- Onsite shed cement slab estimate \$5,500. Next REEF meeting will vote. Details will be provided next month. Current off-site storage costs are \$2,070 per year.
- Lisa moves to approve all checks and treasurers report. Maureen seconds. 11 yeas. 0 nays. Checks approved.

Tammi moves to adjourn the meeting. Lisa seconds.

Meeting Adjourned at 7:34 PM.