



August 21, 2017

Dear Gateway Lab School Parents & Guardians:

**RED CLAY CONSOLIDATED  
SCHOOL DISTRICT**

**Mervin B. Daugherty, Ed.D.**  
*Superintendent*

**Administrative Offices**  
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Wilmington, Delaware 19805

**NUTRITION SERVICES**  
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**Jessica Terranova, RD, LDN**  
*Manager*

**Jessica Farrand, MS, RD, LDN**  
*Nutrition Specialist*

**Gail Gerace**  
*Financial Specialist*

The Red Clay Consolidated School District's Nutrition Department, Red Clay Cafe, will have the pleasure of operating meal services for Gateway Lab School this upcoming school-year, 2017-2018. Red Clay Café follows the United State Department of Agriculture's Child Nutrition regulations and guidelines for meal service programs. These guidelines ensure that all meals meet the caloric and nutritional criteria for school-age children. The menu served this year at Gateway will be consistent with the Red Clay Café menu and includes a variety of whole grains; assorted fresh fruit and vegetables; canned fruit in 100% juice; lean sources of protein; 1% white milk or skim flavored milk; a variety of entrée options daily; vegetarian meals (upon request); locally sourced farm fresh produce and freshly baked goods from the Red Clay Bake Shop. The Red Clay Cafe menus can be found at [www.RedClayCafe.com](http://www.RedClayCafe.com) under the "Menus" tab.

Due to a quickly developed meal service partnership between Gateway and Red Clay, we ask for your patience as we work to install and implement the necessary equipment/procedures to operate the Red Clay meal service program in its entirety. During this transition period, no cash payments for meals can be accepted onsite at Gateway until the Point of Sale Program is in full operation. Instead your child's account will be debited for the meals eaten during this transition period. If you wish to make a payment for your child's meals in advance to cover charges incurred during the transition period, you may use our online payment system, PayPams, which can be accessed through the link above under the "Pre-Pay" tab on [www.RedClayCafe.com](http://www.RedClayCafe.com). Otherwise, any costs incurred on your child's account during the transition period will be billed at a later date. Once all systems are in place, Red Clay Cafe will operate a full service meal program including the ability to accept cash, check or prepayments for meals.

If you feel you may qualify for a free or reduced meal price, please download a Meal Benefit Application from our website or visit the main office at Gateway Lab School to obtain a copy of the form. All students eligible for free or reduced priced meals last school year will continue to receive this meal eligibility through the first 30 days of school, however a new meal benefit form for the current school year will need to be submitted to continue to receive those benefits.

If your child(ren) need(s) a special menu due to a medical diagnosis or severe, life-threatening allergy, Red Clay has an allergy dietitian on staff that can create a safe individualized menu to meet these needs. All that is required is a physician's note submitted to the school nurse and request a special menu from the Red Clay Nutrition Office.

We look forward to serving nutritious meals in partnership with Gateway to support a nourishing environment for your child(ren)'s learning and development. Please contact the Red Clay Nutrition Department with any questions.

Sincerely,

Jessica Terranova RD, LDN

Manager of Red Clay School Nutrition Services

The Red Clay Consolidated School District does not discriminate on the basis of race, creed, color, national origin, religion, sex, sexual orientation, age, marital status, handicap, veteran status, domicile, genetic information, or any legally protected characteristic. Inquires should be directed to Debra Davenport, Human Resources, at 302-552-3783.