

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

7:00 p.m.

Tuesday, October 11, 2016

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., October 11, 2016, by the vice chairman, Steve Hoblit.

II. Roll Call: Steve Hoblit, Eddie Johnson, Cheri Edeler, Michael Wirtzberger, Bette Rae Jones, Hanna Good, Barry Bryant, Sara Schlattmann, Paula Scott

Absent: Jamie Flitner, Dale Nuttall

Guests: Robert Campos, Ty Flock, Joel Rogers, Scott McBride, Joel Kuper, Eddie Burgos, Lee Clucas, Mike Whaley, Jep Miller, Marisela Castro, Shawna Wensky, Nathan Oster, Amy Reid

III. Approval of Consent Agenda (\*Items)

It was moved by Eddie Johnson and seconded by Cheri Edeler to approve the consent agenda as presented. Motion carried unanimously.

IV. \*Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of September 13, 2016 as presented.

V. Agenda Additions/Deletions/Adoption

Vice Chairman Hoblit made the request to move Food Service Update to No. 1 under New Business.

VI. Audience and Communication

1. Student Government Update

Hanna Good reported that there was 75% attendance at the Homecoming dance. The high school will be having Red Ribbon Week and will host a blood drive.

2. Community Remarks

Joel Kuper reported that last year at the state science fair competition, Eddie Burgos received the Wyoming Mining Association Award, which was a financial award as well as the recognition. Eddie's abstract was published in the Journal of the Wyoming Mining Association. The Wyoming Infrastructure Authority invited him to their conference in Gillette. The chairman of the Wyoming Infrastructure Authority Board sent Eddie's abstract to Governor Mead, who sent Eddie a nice note. The Wyoming Infrastructure Authority is a group of engineers, scientists and business people who are looking for ways to improve the infrastructure with respect to electrical generation, power, utilities and transportation within the State of Wyoming. They are focused on coal, coal mining, generation of power from coal and power plants. Eddie reported that he received advise on how he could further his research. Mr. Kuper and Eddie toured the testing facility at the Dry Fork Station. Eddie was congratulated by the Board.

VII. Other Items

1. Clerk's Report

Cheri Edeler, board clerk, remarked that it is impressive that we have a junior brought here by Mr. Kuper, to promote the science program. The Wyoming School Boards Association Conference is scheduled November 16-18 in Casper. Board members were encouraged to attend.

2. Administration Reports

Brett Suiter, elementary principal, was unable to attend.

October 11, 2016

Joel Rogers, middle school principal, reported that the elementary finished up fall testing and reviewed the Math and Reading data for 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grades. There will be an all staff professional development on October 28. The PBIS celebration is on Friday, November 4. P/T conferences were held September 3 with 60 parents attending. ChromeBooks were made available in the GMS commons areas for parents and community members to take a climate survey. Students earned a "Go to Lunch Early" ticket if a parent participated in the survey. Friday, October 21 will be given to teachers to finalize grades for the end of the 1<sup>st</sup> quarter. Volleyball and football seasons are ramping down, and boys basketball season will begin next Monday. There are 15 students who will attend a choir clinic in Cody on October 22.

Ty Flock, high school principal, reviewed the high school fall data from the MAP results. The overall growth from fall to fall is impressive, and he was pleased with the MAP data. Academic Success is one of the reasons our fall has started off so well. There was an average of 6 students failing classes, which is significantly lower than last year. He attributes the improvement to Academic Success and the Skills Class with Mrs. Waddell. The high school plans to celebrate by not having Academic Success one day and releasing the students early. 25 students are going to Casper this weekend to watch the marching bands throughout the state compete. Homecoming was a success. There were a number of students at that dance that had never been to a dance before. The reason they were there was because they were academically eligible. Greybull High School has been identified as a potential exemplar in the state of Wyoming for the 2016-2017 ACT College & Career Readiness Campaign. Mr. Flock submitted an application and should know in March whether the high school is actually an exemplar school. The high school Yearbook won state this year. They were the All State Yearbook, taking first with 6 of the 7 individual categories. WHSAA will schedule non-conference football games at the November scheduling meeting. The schedules will require less travel time which will reduce time out of class. Mr. Flock provided an update on the reclassification committee meetings.

Lee Clucas, special education director, reported that 7 students are being tested and there are six new hires who need to complete the full day CPI training. Things are going well.

Scott McBride, curriculum and grants director, reported that CORE Reading training has been completed. It was a wonderful professional development for the teachers. The CORE consultant will come again in December. We are in the process of purchasing a 3D printer and Planer with the Perkins Grant. This will provide a lot of opportunities for our high school students. There will be a dinner at Mylo's with John Michael Keys on October 27. Mr. Keys is the presenter for the I Love You Guys organization. He helps schools develop communication for emergency programs so everyone is using the same verbiage. Emergency managers in the community are invited to attend the dinner. We are moving forward with our curriculum committees for Literacy, Math, Curriculum and Perkins.

Superintendent Bryant stated that all staff are invited to the John Michael Keys presentation on October 28. AI Phones have been installed at Quigg, Buff Gym, GHS and GMS, so those buildings are locked down and secure. The Town Hall Forum – Meet the Candidates will be held October 18 at 6:00 p.m. at Central Office. There is a concert that night at 7:00 p.m. in the high school auditorium. Our next school board meeting is on November 8, which is also Election Day.

### 3. Quarterly Financial Report

The Quarterly Financial Report was available for review.

## VIII. Old Business

None

## IX. New Business

### 1. Food Service Update

Superintendent Bryant thanked Jep Miller and the food service staff for their hard work to make changes. Sara Schlattmann reported that they recently went through an audit and included the findings in the board report. Meetings were held to address the findings. There are a lot of moving parts with daily and weekly requirements of food service. The state consultant recommended using a 6 week rotating menu such as the Kansas menu. Once you have the menu and nutritional analysis done, the amount of paperwork is reduced. Another weakness was making sure the free and reduced applications were completed. Mrs. Schlattmann stated that there hasn't been enough data to see if there is a cost savings using the consolidated kitchen. Not everything is being

transported every day. There is less waste by using Offer vs. Serve in all the buildings, where kids get to choose. This gives the lunch staff a feel for what the kids like and may reuse main menu items as a choice the next day. There was a savings in salary and benefits by reducing staff, as well as a savings of \$14,000 in insurance costs. Bette Rae Jones would like to have more student participation. Mrs. Schlattmann stated that we are competing with Maverik and Overland. We would like to get more kids eating breakfast. There has been discussion to do more marketing and include the cost of breakfast and lunch. Student aides are Juniors and Seniors and would be giving up their lunch to aide in the lunchroom. We receive \$116,000 in federal aid for free & reduced lunch. The federal funding we receive requires a lot of paperwork. Dr. Bryant stated that there has been discussion of Farm to School. Sheridan has been doing Farm to School, but the big difference is our ratio of free and reduced lunch students. Shawna Wensky remarked that they need a little more time to work out the bugs. Mrs. Schlattmann reported that the change will be a savings because we will be in compliance. She does the fiscal part of food service and wants to support and help the food service staff as much as possible. Ms. Jones stated that she appreciated the cooks and wants to support them.

## 2. Personnel

### a. Resignations(s)

It was moved by Eddie Johnson and seconded by Michael Wirtzberger to accept the resignation of Renee Hanson, route bus driver effective 9/30/2016 and thanked her for her service to the district. Motion carried unanimously.

### b. Hires

It was moved by Eddie Johnson and seconded by Michael Wirtzberger to accept the superintendent's recommendation to hire Jared Waddell as a maintenance worker, Kenneth Dellos as a route bus driver and transfer Lisa Chestnut from GHS Life Skills to GHS Resource effective October 12, 2016 for the 2016-2017 school year. Motion carried unanimously.

## 3. Leadership Governance Policy Review & Confirm

### a. 1.1 – Commitment

### b. 1.2 – Board Member Covenants

### c. 1.3 – Board Member Code of Conduct

It was moved by Cheri Edeler and seconded by Michael Wirtzberger to reaffirm our commitment to Leadership Governance Policy 1.1, 1.2 and 1.3 as presented. These policies are reviewed every year. Motion carried unanimously.

## 4. Policy Rescinding GCAB, GCAB-R, GCAC-R-1, GCAC-R-2, GCAC-R-3, GCAC-R-4, GCAC-R4-E, GDAA-R, GDAB-R, GDAC-R, GDAD-R, GDAE-R, GDAF-R

5. It was moved by Michael Wirtzberger and seconded by Cheri Edeler to rescind GCAB, GCAB-R, GCAC-R-1, GCAC-R-2, GCAC-R-3, GCAC-R-4, GCAC-R4-E, GDAA-R, GDAB-R, GDAC-R, GDAD-R, GDAE-R, and GDAF-R as presented. Motion carried unanimously.

## 6. Annual WSBA Conference

Dr. Bryant stated that the WSBA Annual Conference will be held November 16 – 18, 2016 in Casper.

## 7. Out of District Attendance

It was moved by Michael Wirtzberger and seconded by Eddie Johnson to accept the superintendent's recommendation for the out of district request for the 2017-2018 school year as presented. Motion carried unanimously.

## 8. \*Accept Donations

Accepted the \$350 donation from Security State Bank and the donation of \$750 from Overland Express Mart. Both to be used for GHS activity programs.

X. \*Approval of Bills

Approved General Fund checks #30146 through #30329 inclusive, totaling \$782,661.60; Payroll Fund Checks #29559 through #29579 inclusive, totaling \$433,621.04; Activity Fund ACH Transfer, totaling \$17,008.10; Lunch Fund ACH Transfer, totaling \$12,501.73; Federal Fund ACH Transfer, totaling \$24,891.22; State Fund ACH Transfer, totaling \$598.00; Major Maintenance Fund ACH Transfer, totaling \$74,246.33; and Capital Projects Fund ACH Transfer, totaling \$7,982.35.

XI. Board Discussion

Eddie Johnson stated that several months ago, the Board had discussed reviewing the Superintendent / Board Evaluation. He has copies of evaluations from WSBA and several other districts. Evaluations used by other districts are similar, but more user friendly. He suggested putting together a committee to share ideas and come back with a proposal.

Steve Hoblit asked whether Huber Photography has parent approval to sell student pictures on Facebook. Dr. Bryant stated that the pictures are taken at public events. Our contract with Mr. Huber requires him to come to one contest of each varsity athletic team. Student packets are sent home at the beginning of the school year, and parents have the option to sign requesting not to have their child's picture taken. Dr. Bryant stated that we will honor the parent's request.

Mr. Hoblit thanked Security State Bank and the Overland Express Mart for their donations to the high school activity programs.

XII. Adjournment

There being no further business, the meeting adjourned at 8:17 p.m.

\_\_\_\_\_  
Jamie Flitner, Chairman

\_\_\_\_\_  
Cheri Edeler, Clerk

Recorded by: Paula Scott

---