



PENN HILLS SCHOOL DISTRICT

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5th & 6th Grade, Associate Principal

Katie Friend
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Building Principal

LINTON MIDDLE SCHOOL
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Dr. Thomas Iaquinta
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7th & 8th Grade, Associate Principal

August 13, 2018

Dear Linton Middle School Families,

It is my hope that this correspondence finds you happy, healthy and enjoying the last weeks of summer! Our administration team for the 2018-19 school-year is Mrs. Kelly Shiring for fifth and sixth grades and Dr. Thomas Iaquinta for seventh and eighth grades. Below is some pertinent information to help prepare you and your child for a successful year at Linton.

The first several days of the school year will be dedicated to the teachers introducing the school rules (see below) and reviewing student expectations. The faculty will practice the procedures and daily routines that all students will be expected to adhere to throughout the building. This includes protocol for the hallways, stairwells, cafeteria, classroom and the school bus.

LMS INFORMATION:

School Rules:

- 1. Follow Directions the First Time**
 - 2. Raise Your Hand and Wait**
 - 3. Use Appropriate Language-Kind Word Only**
 - 4. Sit in Assigned Seat**
 - 5. Keep Hands, Feet and Objects to Yourself**
 - 6. Come to class Prepared**
- **School Day:** Each school day will begin at 8:00 am (**your child is deemed late if they are not in homeroom by 8am**) with homeroom period and the day concludes at 3:00 PM. *Breakfast will be served during their homeroom period, 8:00-8:15.
 - **Student drop off:** You may drop your child off at the designated *parent drop off lanes* (near the pool entrance) between 7:40 and 7:55 AM. After 7:55 AM students must be dropped off at the front entrance. Student pick-up is in the same place at 3:00PM.
 - **School Bus:** Students riding the school bus must adhere to bus safety rules or they will lose bus riding privileges. This includes, but is not limited to, staying seated until the bus comes to a complete stop, staying seated throughout the entire ride, keeping hands, feet and objects to themselves AND inside the bus windows, not eating on the bus, and using kind words only.

- Individual Student Schedules will be available through Skyward in mid-August. Please visit our website to find parent/student access to Skyward information including academic updates on your child's progress and relevant classroom information throughout the school year.
- **District Calendar:** It is available on PHSD's website www.phsd.k12.pa.us .
- **Lunches-Free/Reduced:** Applications for free or reduced lunches will be sent home on the first student day, they are available in the main office, or may be completed online at www.phsd.k12.pa.us . A la carte items cannot be charged in the secondary schools. Questions should be directed to the Food Services Director, at Extension 6182.
- With the technology of the FSS POSitiveID System, all students will have an account that tracks all purchase activity. You can enjoy the convenience of prepaying for your child's purchases through the school cafeteria or prepay online at www.Skyward.com .
- Report cards will only be available online via Skyward, no paper copies will be sent home.
- NO restaurant/fast food lunches are permitted to be delivered or brought throughout the school day including celebratory items such as cakes, cupcakes, cookies, etc.
- Open beverage containers, including water bottles will be confiscated and discarded if brought into the building at any time during the school day.

LUNCH Schedule

Lunch A 10:50-11:30

Lunch B 11:40-12:20

Lunch C 12:30-1:10

- **Book Bags:** Students are NOT permitted to carry book bags during the school day; however string bags may be carried.
- **Cell phones, i-pods, Apple Watches and other electronic devices:** Students **MAY NOT** use cell phones during the school day. All electronic devices must be turned off and placed in their book bag as students *enter* and *exit* the building. **During the school day all such devices must be locked in the student's designated locker, as the PHSD is not responsible for lost or stolen items.** If an electronic device/cell phone is seen or heard by a staff member the phone will be confiscated and kept secure until a parent/guardian picks it up in the main office.
- **Dress Code:** Students are required to remove any headwear (hoods, hats, hair picks, caps, bandanas, do-rags, scarves, etc.) upon entering the school building and keep them off throughout the school day. Although the District recognizes that each student's dress is a manifestation of personal style and individual preference, a garment with a hood presents a unique concern, both in regard to safety and disruption of the educational process. Students who violate the policy will be subject to progressive discipline. Additionally, shirts must cover the midriff and not be revealing. Pants may not be excessively baggy and males must wear them at their waist. **Violation of the dress code may result in a student being sent home, given replacement clothes to be worn for that day, or disciplinary action.**
- **Parent/Guardian Meetings:** Each student is assigned to a Counselor and Associate Principal. Please schedule a meeting in advance via phone or email with your son and/or daughter's Associate Principal or Guidance Counselor between the hours of 8:00 AM and 2:30 PM.

School Counselors

Grade 5-Mrs. Vincler

Grade 7-Mrs. Watson

Grade 6-Mr. Gilson

Grade 8-Mrs. Dugan

The LMS staff looks forward to creating a happy and healthy environment for all students for the 2018-19 school-year!

Sincerely,
Katie Friend