



# Freehold Township School District

*"...preparing all students to be responsible citizens and life long learners."*

Date: \_\_\_\_\_  
(today's date)

To the School Attendance Office:

My child, \_\_\_\_\_, was absent from school  
(child's name)

on \_\_\_\_\_ for the following reason:

\_\_\_ Illness/Injury\* \_\_\_\_\_

\_\_\_ Family Illness \_\_\_\_\_

\_\_\_ Death in the Family \_\_\_\_\_

\_\_\_ Educational Opportunity or HS visit \_\_\_\_\_

\_\_\_ Take Your Child to Work \_\_\_\_\_

\_\_\_ Religious Observance \_\_\_\_\_

\_\_\_ Unavoidable Medical or Dental Appointment \_\_\_\_\_

**\*If student is absent for 3 consecutive days or longer due to illness, a doctor's note is required (with restrictions, if applicable) per student handbook.**

\_\_\_\_\_  
Parent/Guardian Signature

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## For Official Use Only

\_\_\_ Excused \_\_\_ Unexcused \_\_\_\_\_  
Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

**Mission Statement**

*To work with teachers, students, community members, administrators, and parents as a community of learners to improve and enhance the educational environment, attitude, and instruction within our school.*