

TITLE

Groundskeeper

QUALIFICATIONS

- Able to read, write, speak and understand English well;
- At least one (1) year of experience so that with appropriate training the assigned duties may be carried out;
- Meets health and physical qualifications; and
- Maintains valid driver's license.

JOB GOAL

To maintain grounds of school property in a clean and attractive condition.

ESSENTIAL FUNCTIONS

- Cuts lawns, using hand mower, power mower or riding mower;
- Trims and edges around walks, flower beds and walls;
- Prunes shrubs and trees to shape and improve growth;
- Sprays lawn, shrubs and trees with fertilizer or insecticide;
- Rakes leaves and cleans or sweeps up litter;
- Shovels snow from walks and driveways; spreads salt on public passageways;
- Plants grass, flowers, trees and shrubs;
- Waters lawn and shrubs during dry periods, using hose or by activating fixed or portable sprinkler system;
- Cleans out drainage ditches and culverts;
- May perform variety of maintenance duties when yard work is completed; and
- Performs other work-related duties as assigned.

PHYSICAL DEMANDS

This job may require lifting of objects that may exceed 50 lbs., with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

- Lifting, carrying, pushing and/or pulling
- Climbing and/or balancing
- Stooping, kneeling, crouching, and/or crawling
- Reaching
- Seeing

VOCATIONAL PREPARATION

The required vocational preparation may come from any of the following:

- Vocational education
- Apprentice training
- On-the-job training
- Essential experience

TEMPERAMENT (Personal traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with people.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

- *Intelligence:* The ability to understand instructions and underlying principles. Ability to reason and make judgments.
- *Form Perception:* To make visual comparisons and discriminations and see slight differences in shapes and shadings.
- *Finger Dexterity:* Ability to move the hands and accurately manipulate small objects with the fingers.
- *Color Discrimination:* Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.
- *Eye Hand Foot Coordination:* Ability to move hand and foot coordinately in response to visual stimuli.

WORK CONDITIONS

Some physical discomfort due to exposure to weather conditions and dust.

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

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