

POLICY

1997

5420
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NON-INSTRUCTIONAL/BUSINESS
OPERATIONS

SUBJECT: COMPETITIVE BIDS AND QUOTATIONS

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize emergency and legally permitted purchases within the approved budget without bidding.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

General Municipal Law Article 5-A
Education Law Section 305(14)

Adopted: 1/27/97