



## **MEMORANDUM**

TO: Parents

FROM: Angelita Lopez, Principal of Lotspeich Elementary

SUBJECT: Parent Notification

DATE: April 9, 2018

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As you may be aware, on April 9, 2018 there was a suspicious person sighted near school property at approximately 2:00 PM. Once reported, law enforcement was immediately notified. The campus implemented Code Orange shelter in place practices, and law enforcement conducted an investigation. Once completed, law enforcement gave clearance to lift the Code Orange. At approximately 2:35 PM, the shelter in place was lifted and normal classroom instruction resumed.

To provide parental peace of mind, please know our schools are among the safest places for your children to be. In the meantime, it is our intent to continue with our daily business of caring for and educating the children of our community. As always, if you have any school-related concerns, please discuss these with your campus principal.