

POLICY

2016

2110
1 of 1

INTERNAL OPERATIONS

SUBJECT: ORIENTING NEW BOARD MEMBERS

The Board and its staff shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she takes office, by the following methods:

- a) The electee shall be given selected material on the job of being part of the Board, which material is supplied by the New York State School Boards Association, the National School Boards Association, and/or other professional organizations;
- b) The electee shall be invited to attend Board meetings and functions, including executive sessions, and to participate in discussion. The Board President will explain to each new Board member-elect the need to ensure the confidentiality of all discussions and/or actions which occur in executive session; and ;
- c) The electee shall be invited to meet with the Superintendent and Board President for orientation and other administrative personnel to discuss services they perform for the Board. The purpose of the meetings are to provide an opportunity for the new member to learn about current issues facing the district and specific functions at the different levels of operation in the district.
- d) The electee shall be directed to the Board's policies and by laws available on the District website.
- e) Tour of District with staff introductions upon request to the Superintendent;
- f) A mentoring relationship with a more senior Board member will be arranged upon request.

Mandatory Board Training

In compliance with Education Law, each new Board member must, within the first year of their term, complete:

1. a minimum of six hours of training on the fiscal oversight, accountability and fiduciary responsibilities of a school board member; and
2. a minimum of six hours of training on the essentials of school board governance.

Orientation shall be considered as an ongoing process for all Board members and may include such activities as those indicated above and the addition of items such as attendance at school board and administrative conferences and conventions on a local, area, state and national basis.

Adopted: 5/5/16