

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
July 8, 2013

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The Agenda and all corresponding exhibits are available online 72 hours before  
the meeting at  
[www.bpsd.k12.ca.us](http://www.bpsd.k12.ca.us)

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mr.  
Brian Chambers.

FLAG SALUTE

MEMBERS PRESENT

Mr. Brian Chambers; Ms. Helen Lee; Mrs. Barbara Michel; Mrs. L.  
Carole Jensen; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Dr. Deanna Glenn, Assistant  
Superintendent, Educational Services; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Mrs. Carma  
Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Ms. Lee, to approve  
the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, July 8, 2013 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF JUNE 24, 2013

Agenda Exhibit A.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of June 24, 2013.

AYES: 5; NOES: 0; ABSTAIN: 1; ABSENT:0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

The Governing Board heard comments from two members of the audience regarding the budget including the new Local Control Funding Formula and the amendment to the Superintendent's contract.

IV. PRESENTATION

.01 FACILITIES MASTER PLANNING: BCA ARCHITECTS

Mr. Bunton, President of BCA Architecture, discussed the proposed process and preliminary timeline from development of the Facilities Master Plan to Governing Board approval. The process involves establishing District Goals, creating a Facilities Planning Advisory Committee to work with BCA to develop the Master Plan, establish a Technology Task Force, reviewing the current demographic study, preparing a detailed Conditions Assessment of each school site, developing conceptual design options/solutions, evaluating options for grade level configuration, prioritizing projects, developing District standards, joint use discussions with the City of Buena Park, financing strategies, community outreach and finally Board approval of the Master Plan. BCA estimates that the process would take seven months from conception to Board approval.

V. PROGRAMS AND REPORTS

.01 2012-2013 GATE REPORT

Silvia Rivas, Director of Student Programs and Staff Development, presented the 2012-13 Annual GATE Report highlighting the student survey responses regarding the effectiveness of the program, student interest and the curriculum. Also discussed were the extended learning opportunities at both the junior high and elementary schools and Super Saturday events.

Minutes, July 8, 2013 (Continued)

V. PROGRAMS AND REPORTS (Continued)

.01 2012-2013 GATE REPORT (Continued)

The Debate Team, comprised of Beatty 5<sup>th</sup> and 6<sup>th</sup> grade students and Buena Park Junior High School 7<sup>th</sup> and 8<sup>th</sup> grade students, participated in several debate tournaments during the 2012-13 school year debating such topics as "The United States should establish a living wage for its workers," and "Puerto Rico should be the 51<sup>st</sup> state of the United States of America."

Ms. Rivas reviewed 2012 CST statistical data results for Language Arts and Mathematics comparing 2011 GATE students vs. 2012 GATE students. In addition, she reported on the Parent Survey results and Next Steps for the District GATE Program.

VI. ACTION CALENDAR

.01 CANCELLATION OF THE JULY 22, 2013 GOVERNING BOARD MEETING

The Governing Board took action to cancel the regularly scheduled Governing Board meeting on July 22, 2013.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board take action to cancel the July 22, 2013 Governing Board Meeting.

AYES: 4; NOES: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 ADOPTION OF THE 2013-2014 BUENA PARK SCHOOL DISTRICT SALARY SCHEDULES PURSUANT TO CALIFORNIA CODE OF REGULATIONS SECTION 570.5

Agenda Exhibit B.

Pursuant to California Code of Regulations (CCR) Section 570.5, salary schedules for every job classification in the District must be adopted by the Governing Board. Salary schedules must include the position title, pay rate, time base (hourly, daily, etc.), and other details for all positions. Every position within the organization must be listed on a publicly available salary schedule, including Cabinet-level positions with contracts approved by the local governing board and must be posted on a public website or physically posted at the organization and available for public review. This action is now specifically required as CalPERS has recently provided guidance reminding public employers of their intent to enforce the status of CCR 570.5 when determining compensation that is credited toward pension benefits and in calculating retirement benefits for current and future members.

Minutes, July 8, 2013 (Continued)

VI. ACTION CALENDAR (Continued)

.02 ADOPTION OF THE 2013-2014 BUENA PARK SCHOOL DISTRICT SALARY SCHEDULES PURSUANT TO CALIFORNIA CODE OF REGULATIONS SECTION 570.5 (Continued)

Mrs. Jensen questioned the dollar amount versus the work year totals-after implementation of seven furlough days on the Contract Positions Salary Schedule, page 4 of 23 pages; she felt the 242 days did not correctly reflect the seven furlough days. Mrs. Jensen made a motion to pull the Contract Positions salary schedule and approve all but the Contract Positions. The exhibit was approved as amended.

Mrs. Jensen made the motion, seconded by Ms. Lee, that the Governing Board adopt the 2013-2014 Buena Park School District Salary Schedules Pursuant to California Code of Regulations Section 570.5, as amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 APPROVAL OF JOB DESCRIPTION: PRESCHOOL INSTRUCTOR

Agenda Exhibit C.

Under direction of the Director of Staff Development and Student Programs, the Preschool Instructor will plan, organize, and implement approved developmentally appropriate curriculum for the development of children enrolled in the District's preschool program and provide a safe and nurturing environment conducive to the growth and development of children. This position requires an appropriate teaching permit, credential or AA or higher degree with required semester units in ECE or CD.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Job Description: Preschool Instructor.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, July 8, 2013 (Continued)

VII. DISCUSSION CALENDAR

.01 School Site Grade Level Reconfiguration

Mr. Tony Ferruzzo, presented preliminary information regarding the school site and grade level reconfiguration study conducted by Decision Insite. Included in the study were parameters to reconfigure all elementary schools to K-5 schools, reconfigure Buena Park Junior High School as a Middle School with grades 6-7-8, configure Beatty School as K-8 with its own attendance area and option to serve students from other areas for grades 6-8, particularly Emery School, and minimize boundary changes for each school to balance geographic enrollment over a 10-year projection. Mr. Ferruzzo compared current enrollment projection data for 2014-2018 with a modified boundary geographic enrollment projection for the same years and also discussed reconfiguration strategies.

The Governing Board requested staff to develop plans for next steps to understand the feasibility of District reconfiguration.

.02 2013-2014 Governing Board Retreat

Following a brief discussion, the Governing Board scheduled their annual Governing Board Retreat for July 31, 2013.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .04 Inter-District Transfers, 2013-2014 be removed from the consent calendar.

Mr. Hamblen requested Item .07 Approval of Amendment to Contract of Employment for Superintendent, Item .08 Approval of Amendment to Contract of Employment for Assistant Superintendent Educational Services, and Item .09 Approval of Amendment to Contract of Employment for Assistant Superintendent Administrative Services be removed from the consent calendar.

.14 APPROVAL OF CONSENT CALENDAR

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02, .03, .05, .06, .10, .11, .12, and .13, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.  
Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01

Agenda Exhibit D.

CERTIFICATED PERSONNEL

I. CURRICULUM WORK

Operation Good Start

In preparation for the 2013-14 school year, kindergarten readiness activities will be held at elementary school sites for incoming kindergarten students. Kindergarten readiness activities vary based on the needs of each school. The purpose of these activities is to acquaint students and their parents with the school, staff schedule, and expectations of the curriculum. The specially-designed activities also provide teachers an opportunity to assess the incoming students as to kindergarten readiness. Additionally, parents learn about opportunities to become involved in their child's education. The following teachers will be paid the contractual hourly rate of pay of \$33.48 (includes benefits). Corey School will hold their kindergarten readiness activities during the first two days of school and Pendleton School will hold theirs during one of the prep days before school, so they do not need any extra hours.

School	Staffing	Dates	Hours Per Teacher Not to Exceed	Amount Not to Exceed	Funding Source
Beatty	Six Teachers	August 5-6 (Prep/Planning: August 5; Good Start: August 6)	12 hours each	\$1,411	Beatty Title I
Emery	Three Teachers	August 5-6 (Prep/Planning: Assessment August 5; Good Start: August 6)	10 hours each	\$1,005	Emery SLIP
Gilbert	Three Teachers	August 2, 5-6 (Prep/Planning: August 2; Good Start: August 5-6)	12 hours each	\$1,206	Gilbert EIA-LEP

Whitaker	Five Teachers	July 29 - August 1 (Prep/Planning: July 29; Good Start: July 30, - August 1	12 hours each	\$2,009	Whitaker Title I
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Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CERTIFICATED PERSONNEL (Continued)

I. CURRICULUM WORK (Continued)

Certificated Substitute Professional Development

In an effort to provide training and support to certificated substitute staff and best utilize instructional time spent with our students, a two-day training session will be offered to our frequently utilized certificated substitutes to provide an overview of DIBELS (Dynamic Indicators of Basic Early Literacy Skills). This professional development will allow our teachers to remain in class while highly trained substitute teachers administer progress monitoring assessments to students. The training will be conducted by our Teachers on Special Assignment July 18 and 19, 2013, and will be provided to no more than forty certificated substitutes at the per diem rate of pay \$112 (including benefits), for a total not to exceed \$8,960, payable from DAIT funds.

Additional Hours for Transitional Kindergarten Teachers

In preparation for the 2013-14 transitional kindergarten program, Buena Park School District Kinder Academy, teachers will assess incoming Kinder Academy students during the summer prior to placement in the transitional kindergarten program. Two teachers will be paid the contractual hourly rate of \$33.48 (includes benefits), not to exceed twenty four hours per teacher, payable from DAIT funds, for a total not to exceed \$1,608.

ASES Program Instructional Support

As part of the state funded ASES program, a maximum of seven teachers will provide instructional support to ASES staff and students during the 2013-14 school year. In addition, staff development will be provided for ASES staff before the beginning of school. Teachers will be paid the

contractual rate of \$33.48 an hour (including benefits), not to exceed \$13,995, payable from ASES funds.

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CERTIFICATED PERSONNEL (Continued)

I. CURRICULUM WORK (Continued)

Additional Hours, Science Curriculum, Buena Park Junior High

As previously Board approved, Buena Park Junior High School has received a grant from Science@OC for inquiry-based science curriculum and staff development. Seven junior high science teachers will receive training in this curriculum throughout the year. In addition, science teachers will collaborate to plan and evaluate program implementation. Teachers will be paid the contractual rate of \$33.48 an hour (including benefits), not to exceed \$5,893, payable from Science@OC grant funds.

After School GATE Enrichment

As part of our GATE program, enrichment opportunities are afforded to fourth through eighth grade students. The enrichment program for fourth through eighth grade students also includes three Super Saturdays. Six teachers will develop curriculum and provide services to GATE students. These teachers will be paid the contractual hourly rate of \$33.48 (includes benefits), payable from GATE funds, for a total not to exceed \$24,709.

Professional Dialogues

Professional dialogues will be held throughout the 2013-14 school year. The purpose of these meetings is to provide professional development and ongoing articulation across schools relative to district goals and objectives. Professional dialogues will be held throughout the year (dates to be determined) in each of the following areas, including, but not limited to: 1) Response to Intervention, 2) Assessments, 3) Data-Driven Decision Making, 4) Special Education, 5) Parent

Education and Involvement, 6) GATE/Honors, 7) English Language Development, 8) Student Success Team, and 9) Common Core State Standards, and 10) Technology. Teachers will be paid the contractual hourly rate of \$33.48 (includes benefits), payable from IMFRP funds. Funding for these meetings will not exceed \$25,000.

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CLASSIFIED PERSONNEL

I. CHILD NUTRITION SERVICES CLERICAL TRAINING HOURS

Additional hours are needed for the Typist Clerk III - Child Nutrition Services in order to provide necessary training on the new departmental software system, as well as the new food service application process. The training will take place during the week of July 8 through 12, 2013, and will not exceed a total of twelve (12) hours. Payment will be the current, hourly rate of pay, a range of \$21.60 to \$26.25 (includes payroll benefits), payable from Child Nutrition Services funds, for a total not to exceed \$315.

II. CURRICULUM WORK

Operation Good Start

In preparation for the 2013-14 school year, kindergarten readiness activities will be held at elementary school sites for incoming kindergarten students. Kindergarten readiness activities vary based on the needs of each school. The purpose of these activities is to acquaint students and their parents with the school, staff, schedule, and expectations of the curriculum. The specially-designed activities also provide teachers an opportunity to assess the incoming students as to kindergarten readiness. Additionally, parents learn about opportunities to become involved in their child's education. Classified employees will be paid at the current rate of pay (a range of \$18.63 - \$32.66, depending on job classification, includes benefits).

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CURRICULUM WORK (Continued)

Operation Good Start (Continued)

School	Staffing	Dates	Hours Per Teacher Not to Exceed	Amount Not to Exceed	Funding Source
Beatty	Four Instructional Assistants One Bilingual Support Provider	Aug. 6	4 hours each	\$654	Beatty EIA-LEP
Corey	Two Instructional Assistants	Aug. 12-13	6 hours each	\$392	Corey Title I
Emery	One Instructional Assistant One Bilingual Support Provider	Aug. 5-6	2 hours each	\$262	Emery SLIP
Gilbert	One Instructional Assistant One Bilingual Support Provider	Aug. 2, 5-6	12 hours each	\$784	Gilbert EIA-SCE
Whitaker	One Bilingual Support Provider	July 30 - Aug. 1	6 hours each	\$196	Whitaker Title I

Childcare for District Parent Workshops

Parent workshops are offered throughout the year to train parents in helping their student succeed in school. Childcare will be needed for each session throughout the 2013-14 school year. Classified employees will provide child care services and will be paid the current hourly rate of pay (a range of \$18.63-\$32.66, depending on job classification, includes benefits), payable from District EIA-LEP funds, for a total not to exceed \$5,000.

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CURRICULUM WORK (Continued)

Additional Hours for Translation Purposes

Qualified classified staff will be available for translations and language assessment on an as-needed basis throughout the 2013-14 school year. In addition, translators are needed at various times throughout the school year for school and district parent meetings and activities. Classified employees and substitutes with translation skills may serve as substitutes and will be paid at the current rate of pay (a range of \$18.63 - \$32.66, depending on job classification, includes benefits), payable from District EIA-LEP funds, for a total not to exceed \$14,000.

Professional Development, Classified Employees

Professional development will be provided to classified employees as needed throughout the 2013-14 school year. Professional development will be held throughout the year for office staff, bilingual instructional assistants, special education instructional assistants, computer lab instructional assistants and library media clerks, among others. Some topics include Common Core Standards, ST Math, autism support, community relations, English Language Development standards and other topics as requested by classified staff. Classified employees will be paid the current hourly rate of pay (a range of \$18.63 - \$32.66, depending on job classification, including benefits), for a total not to exceed \$3,000, payable from District Title II funds.

Additional Hours for Custodian, GATE Enrichment

Several activities will be held during the 2013-14 school year as part of the GATE enrichment program, including GATE Parent Night, Super Saturdays, and debate tournaments. One classified employee will provide custodial services during these activities and will be paid the current hourly rate of pay (a range of \$18.63 - \$32.66, includes benefits), payable from GATE funds, for a total not to exceed \$1,500.

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #13-14-01 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CURRICULUM WORK (Continued)

Additional Hours for Assistance with Supplemental Educational Services (SES)

In order to assist the Special Services Department with the preparation of parent communication, correspondence, and monitoring the mandated SES Program, additional hours will be needed periodically beginning July 15, 2013, through June 30, 2014. Classified employees will provide assistance and will be paid their current hourly rate of pay (a range of \$18.63 - \$32.66, depending on job classification, including benefits), for a total not to exceed \$10,000, payable from District Title I funds.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit E.

August 5-7, 2013 - "In Pursuit of Success" - S. Rivas  
November 7-9, 2013 - "Association of California School Administrators-(ACSA) 2013" - D. Glenn

.05 BUSINESS SERVICES REPORT

Agenda Exhibit G.

a. Purchase Orders dated 06/25/13-07/08/13 were approved in the total amount of \$47,576.06.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 172

Agenda Exhibit H.

Contract #: 14-57  
 Contractor: School Dude  
 Site Dept. Manager: K. Tsunezumi  
 New Contract/Amendment: New (Annual)

Description of Services: School work order system includes IT Direct, Maintenance Direct, and PM Direct.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: Technology Maintenance  
 Total Expenditure: Not to Exceed \$7,820

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 172 (Continued)

Contract #: 14-58  
 Contractor: TransTraks  
 Site Dept. Manager: K. Tsunezumi  
 New Contract/Amendment: New (Annual)

Description of Services: Software support and annual licensing, maintenance, and technical support of the transportation data system used for bus routing, field trip routing/costs, mapping, vehicle maintenance schedules and bus passes for students.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: Transportation  
 Total Expenditure: Not to Exceed \$1,500

Contract #: 14-59  
 Contractor: General Binding Co.  
 Site Dept. Manager: V. Connolly  
 New Contract/Amendment: New (Annual)

Description of Services: Annual service agreement for Ultima 65 laminator. Serial number LGG5120.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: Site SLIP  
 Total Expenditure: Not to Exceed \$585

Contract #: 14-60  
 Contractor: General Binding Co.  
 Site Dept. Manager: V. Connolly  
 New Contract/Amendment: New (Annual)

Description of Services: Annual service agreement for Ultima 65 laminator. Serial RA02608G.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: Site SLIP

Total Expenditure: Not to Exceed \$495

Contract #: 14-61  
 Contractor: Complete Business Systems  
 Site Dept. Manager: V. Connolly  
 New Contract/Amendment: New (Annual)

Description of Services: Annual service agreement for Duplo duplicator. Serial number 990252046.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: Site SLIP  
 Total Expenditure: Not to Exceed \$950

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 172 (Continued)

Contract #: 14-37  
 Contractor: Orange County Department of Education  
 Site Dept. Manager: B. Montelongo  
 New Contract/Amendment: Addendum

Description of Services: Annual agreement for software support for HR system was board approved on 6/24/13 at incorrect cost. The total cost should have been \$26,874.00, an increase of \$1,280.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: General Fund  
 Total Expenditure: Not to Exceed \$26,874

Contract #: 14-62  
 Contractor: BCA Architects  
 Site Dept. Manager: K. Tsunozumi  
 New Contract/Amendment: New

Description of Services: Develop and issue a facility master plan for the district by refining the district's facility needs.

Contract Period: February 9, 2013 - February 18, 2014  
 Funding Source: Fund 40  
 Total Expenditure: Not to Exceed \$160,523

Contract #: 13-02  
 Contractor: Olympos Painting Inc.  
 Site Dept. Manager: K. Tsunozumi  
 New Contract/Amendment: Addendum

Description of Services: Change order to increase Paint Bid #13-02 to include exterior side of all doors and trim at Gilbert School.

Contract Period: Completion by July 12, 2013  
 Funding Source: Deferred Maintenance Fund  
 Total Expenditure: Not to Exceed \$3,400

Contract #: 14-63  
 Contractor: Pivot Learning Partners  
 Site Dept. Manager: G. Magnuson  
 New Contract/Amendment: New (Annual)

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 172 (Continued)

Description of Services: Provide a combination of professional development and coaching and the use of appropriate tools and strategies designed to build the capacity of both individuals and organizations to use Cycles of Inquiry, establish Professional Learning Communities, implement Best Practices, build capacity of leaders and create high performing organizations that can improve the quality of teaching, raise student achievement and narrow the achievement gap.

Contract Period: July 1, 2013 - June 30, 2014  
 Funding Source: General Fund  
 Total Expenditure: Not to Exceed \$29,250

.10 2012-2013 QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS, 4<sup>TH</sup> QUARTER

Agenda Exhibit L.

.11 2013-2014 MEMBERSHIPS

Agenda Exhibit M.

Participant: Governing Board, Superintendent  
 Organization: Orange County School Boards Association (OCSBA)  
 Membership Fee: \$125

Participant: Governing Board, Superintendent  
 Organization: California School Boards Association (CSBA) (includes Education Legal Alliance Dues)  
 Membership Fee: \$9,094

Participant: Governing Board, Superintendent  
 Organization: Buena Park Chamber of Commerce (Breakfast/Lunch meetings -\$25/person x 6 people (Board & Supt.) X 5 meetings -

\$700, Police Appreciation Luncheon -(\$175)  
 Membership Fee: \$875

Participant: Greg Magnuson, Superintendent  
 Organization: ACSA Foundation for Educational  
 Administration (Membership Dues)  
 Membership Fee: \$440

Participant: Greg Magnuson, Superintendent  
 Organization: Association of California School Admin.  
 (ACSA Region 17) Orange County  
 Superintendent's Meetings  
 Membership Fee: \$500

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.11 2013-2014 MEMBERSHIPS (Continued)

Participant: Greg Magnuson, Superintendent  
 Organization: North Orange County Superintendent's  
 Association  
 Membership Fee: \$150

Participant: Greg Magnuson, Superintendent  
 (Institutional Membership)  
 Organization: West Orange County Regional Chamber of  
 Commerce (9/01/13-8/31/14)  
 Membership Fee: \$293

Participant: Greg Magnuson, Superintendent  
 (Institutional Membership)  
 Organization: School Employers Association of  
 California (based on District ADA) (SEAC)  
 July 1, 2013 through June 30, 2014  
 Membership Fee: \$1,490

Participant: Buena Park School District (Institutional  
 Membership)  
 Organization: California Association of School Business  
 Officials (CASBO) (2013-2014)  
 Membership Fee: \$770

Participant: Greg Magnuson, Superintendent  
 Organization: Association of California School  
 Administration Membership Dues (2013-14)  
 Membership Fee: \$1,610

Participant: Buena Park School District (Institutional  
 Membership)  
 Organization: Association for Supervision and  
 Curriculum Development (ASCD) Membership  
 2013-2014

Membership Fee: \$1,285

Participant: Deanna Glenn, Assistant Superintendent  
 Organization: Association of California School  
 Administration Membership Dues (2013-14)  
 Membership Fee: \$1,319.64

Participant: Silvia Rivas, Director Student Programs &  
 Staff Development  
 Organization: California Association of Administrators  
 of State and Federal Education Programs  
 (\$110 each person)  
 Membership Fee: \$110

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.11 2013-2014 MEMBERSHIPS (Continued)

Participant: Buena Park School District (Institutional  
 Membership)  
 Organization: Orange County Debate League (\$535 per  
 team-Beatty & BPJH)  
 Membership Fee: \$1,070

Participant: Michele Mukanos, Director  
 Organization: California Association of Supervisors of  
 Child Welfare and Attendance (CASCWA)  
 Membership Fee: \$50

Participant: Michele Mukanos, Director  
 Organization: Orange County Administrators, Special  
 Education (OCASE)  
 Membership Fee: \$60

Participant: Kathy Tedone, Coordinator Health Services  
 Organization: California School Nurse's  
 Organization/National Association of  
 School Nurses (CSNO/NASN) 2013-2014  
 School Year  
 Membership Fee: \$210

Participant: Kathy Tedone, Coordinator Health Services  
 Sarah Conlin, Registered Nurse  
 Organization: Orange County School Nurse Organization  
 (OCSNO) July 1, 2013-June 30, 2024  
 Membership Fee: \$50

Participant: Buena Perk School District (Institutional  
 Membership)  
 Organization: California's Coalition for Adequate  
 School Housing (CASH) July 2013 through  
 June 2014  
 Membership Fee: \$500

Participant: Alfonso Perez, Assistant Director  
 Organization: California Association of School  
 Transportation Officials (CASTO)  
 Membership Fee: \$75

Participant: Alfonso Perez, Assistant Director  
 Organization: Driver Trainer Advisory Council, 2013-  
 2014 Membership  
 Membership Fee: \$10

Participant: Katrina Butler, Director  
 Organization: California School Nutrition Association,  
 2013-2014 Membership  
 Membership Fee: \$155

Minutes, July 8, 2013 (Continued)

VIII. CONSENT CALENDAR (Continued)

.12 GIFT ACCEPTANCE: BRAKEBUSH (PLAYGROUND BALLS-VALUE \$200)

Agenda Exhibit N.

Brakebush, Ms. Lucy Hunt, N4993 6<sup>th</sup> Drive Westfield, WI,  
 53964-9511, donated Play Ground Balls, approximate value  
 of \$200.00 to be used as incentives to eat in the school  
 cafeterias in the Buena Park School District.

.13 GIFT ACCEPTANCE: CHAPMAN UNIVERSITY (15 USED LCD  
 PROJECTORS-VALUE \$6,000)

Agenda Exhibit O.

Chapman University, Mr. Frank Warren, 1 University Drive,  
 Orange, California, 92866, donated 15 used LCD  
 Projectors, approximate value of \$6,000, to be used at  
 Corey Elementary School.

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Mrs. Jensen questioned the reason why a 6<sup>th</sup> grade student  
 was approved for a transfer to Norwalk/LaMirada School  
 District. Mr. Magnuson explained the transfer was  
 approved for a specialized program not offered in BPSD.

.07 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR  
 SUPERINTENDENT

Mr. Hamblen requested this exhibit be pulled from the  
 agenda and scheduled for further discussion in Closed  
 Session at the August 12, 2013 Board meeting.

.08 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR

ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES

Mr. Hamblen requested this exhibit be pulled from the agenda and scheduled for further discussion in Closed Session at the August 12, 2013 Board meeting.

.09 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES

Mr. Hamblen requested this exhibit be pulled from the agenda and scheduled for further discussion in Closed Session at the August 12, 2013 Board meeting.

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.15 ITEMS REMOVED FROM CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Item .04 Inter-District Transfers, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Mr. Hamblen made the motion, seconded by Mrs. Jensen, that the Governing Board table Consent Calendar Item .07 Approval of Amendment to Contract of Employment for Superintendent, Item .08 Approval of Amendment to Contract of Employment for Assistant Superintendent Educational Services and Item .09 Approval of Amendment to Contract of Employment for Assistant Superintendent Administrative Services, according to the Education Code.

AYES: 4; NOES: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 INTER-DISTRICT TRANSFERS, 2013-2014

Agenda Exhibit F.

Permits granted to date: In: 75  
Out: 101

.07 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR SUPERINTENDENT

Agenda Exhibit I.

This Item was tabled by the Governing Board.

The Buena Park School District Governing Board employs Mr. Greg Magnuson under multiyear contract to fulfill the responsibilities and obligations designated for the Superintendent. Periodically, the Governing Board may review the District's employment contracts to consider employee retention and maintenance of equitable terms and conditions. The District and incumbent may also enter into negotiations for amendments to the contract in accordance with prevailing statutes.

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.07 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR SUPERINTENDENT

This Item was tabled by the Governing Board.

The current employment contract for Superintendent provides for numerous provisions related to compensation, employment term, conditions, responsibilities and expectations. In the interest of continued retention and leadership continuity for the District, it is recommended that the Governing Board approve the following amendment to contract of employment for the Superintendent:

Article 1. Extend Term of Contract through June 30, 2016 (current term expires June 30, 2015).

Amend Article 4.A. to provide longevity stipend provided to other Classified management employees, with a deferred effective date of the 2013 anniversary date.

Amend Article 7 Termination of Superintendent for Material Breach of Contract, to include: "Notwithstanding any other provision of the Contract, as mandated by Government Code Section 53243-53243.4 (effective January 1, 2012), in the event the Superintendent is convicted of a crime constituting "abuse of office," the Superintendent shall reimburse the District to the fullest extent mandated by Government Code Section 53243 et. seq. (I.e. for paid leave, criminal defense expenditures, or any cash settlement). In the event of such conviction, the District shall make no payments

barred by Government Code Section 53243 et. Seq. The intent of this section is to satisfy the requirements in Government Code sections 53243, 53243.1, 53243.2, 53243.3, 53243.4, and the Contract shall be interpreted consistent with these statutes."

Continuing costs associated with the contract extension are equal to total compensation and benefits to maintain the position, there are however no additional costs associated with this term extension. There will be no additional costs related to adoption of new Article 7 language. Based on current compensation and benefits of the position, additional costs associated with approval of a longevity stipend are expected to be \$7,777 per year.

The Governing Board President recommends that the Governing Board approve the noted amendment to the contract or employment for Superintendent.

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.08 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES

Agenda Exhibit J.

This Item was tabled by the Governing Board.

The Buena Park School District Governing Board employs Dr. Deanna Glenn under a multiyear contract to fulfill the responsibilities and obligations designated for the Assistant Superintendent, Educational Services. Periodically, the Governing Board may review the District's employment contracts to consider employee retention and maintenance of equitable terms and conditions. The District and incumbent may also enter into negotiations for amendments to the contract in accordance with prevailing statutes.

The current employment contract for Assistant Superintendent, Educational Services provides for numerous provisions related to compensation, employment term, conditions, responsibilities and expectations. In the interest of continued retention and leadership continuity for the District, and to provide opportunity to technical support and access to professional resources, it is recommended that the Governing Board approve the following amendment to contract of employment for the Assistant Superintendent, Educational Services:

Article 1. Extend Term of Contract through June 30, 2015 (current term expires June 30, 2014).

Article 4. Other Conditions, Amend Article 4.G. to provide that the District will pay for an annual membership to the Association for Supervision and Curriculum Development (ASCD).

Continuing costs associated with the contract extension are equal to total compensation and benefits to maintain the position, there are however no additional cost associated with this term extension. The additional cost related to ASCD is \$219 per year.

The Superintendent recommends that the Governing Board approve the noted amendment to the contract or employment for Assistant Superintendent, Educational Services.

Minutes, July 8, 2013 (Continued)

VIII.CONSENT CALENDAR (Continued)

.09 APPROVAL OF AMENDMENT TO CONTRACT OF EMPLOYMENT FOR ASSISTANT SUPERINTENDENT ADMINISTRATIVE SERVICES

Agenda Exhibit K.

This Item was tabled by the Governing Board.

The Buena Park School District Governing Board employs Mr. Kelvin Tsunezumi under a multiyear contract to fulfill the responsibilities and obligations designated for the Assistant Superintendent, Administrative Services. Periodically, the Governing Board may review the District's employment contracts to consider employee retention and maintenance of equitable terms and conditions. The District and incumbent may also enter into negotiations for amendments to the contract in accordance with prevailing statutes.

The current employment contract for Assistant Superintendent, Administrative Services provides for numerous provisions related to compensation, employment term, conditions, responsibilities and expectations. In the interest of continued retention and leadership continuity for the District, it is recommended that the Governing Board approve the following amendment to contract of employment for the Assistant Superintendent, Administrative Services:

Article 1. Extend Term of Contract through October 31, 2015 (current term expires October 31, 2013).

Continuing costs associated with the contract extension are equal to total compensation and benefits to maintain the position, there are however no additional costs associated with this term extension.

The Superintendent recommends that the Governing Board approve the noted amendment to the contract or employment for Assistant Superintendent, Administrative Services.

IX. BOARD COMMENTS

Mrs. Michel commented that Board members were not submitting agenda questions to the Superintendent in advance of Governing Board meetings and asked that members resume this practice to reduce discussion time during meetings.

Minutes, July 8, 2013 (Continued)

IX. BOARD COMMENTS (Continued)

Mr. Magnuson has been joining other OC Superintendents in meetings with Aaron Kushner of the OC Register to discuss their plan to place laptops in schools.

Mr. Magnuson received an invitation to participate in the 20<sup>th</sup> Anniversary Dinner and Gala Celebration for the Giving Children Hope Organization to be held September 22, 2013 at the Knott's Berry Farm Hotel. He praised the support that the organization provides to student families and indicated that the District will purchase a partial table to support this fundraising.

X. INFORMATION/CORRESPONDENCE

.01 Correspondence

- OCDE 2012-13 End of the Year Projection Annual Report

Agenda Exhibit P.

The Orange County Department of Education has reviewed BPSD's 2012-13 End of the Year Projection Report which was required because the District submitted qualified First and Second Interim Reports. This report fulfills the County Office's requirement (pursuant to Education Code Section 1240[e]) to present an annual report to the governing board and the Superintendent of Public

Instruction on the fiscal solvency of any district with a qualified interim report. The 2012-13 End of the Year Projection report indicates unrestricted deficit spending of \$1.2 million, \$1.4 million and \$1.6 million for 2012-13 through 2014-15 respectively. We acknowledge that it is extremely difficult and challenging to develop financial plans in an environment of high uncertainty. The 2013-14 State budget may include the biggest change to school finance in over 40 years, the Local Control Funding Formula. Furthermore, given the economic outlook, it is optimistic to expect the State to fund the cost of living adjustment increase for the next couple of years. Based on these factors, we continue to strongly recommend that the District closely monitor cash flows, maintain reserves higher than the state recommended minimum level, and to bring ongoing expenditures in line with revenues.

.02 Major Topics for Governing Board

Agenda Exhibit Q.

The Governing Board scheduled their annual Governing Board Retreat for the afternoon of July 31, 2013.  
Minutes, July 8, 2013 (Continued)

XI. CLOSED SESSION

At 7:45 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 7:57 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

XIV. ADJOURNMENT

At 7:58 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board adjourn the meeting.

22725

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

\_\_\_\_\_President

\_\_\_\_\_Clerk

\_\_\_\_\_Member

\_\_\_\_\_Member

\_\_\_\_\_Member