



## OPEN REGULAR SESSION

**TIME:** 4:00 p.m.

**Location:** J.M. Tawes Career & Technology Center

**PRESENT:** Board Members: Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mrs. Penny Nicholson and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis, and Director of Schools, Mrs. Tracie Bartemy; Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

**ABSENT:** Chairperson Warner Sumpter was excused from the meeting to attend a prior planned event.

Vice Chairperson Green-Gale declared a quorum and called the meeting to order.

### ADOPTION OF AGENDA

On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the adoption of the agenda.

### EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, General Provisions Act, 3-305(b), a motion was made by Board Member Brittingham, seconded by Board Member Wells, and passed to enter into an Executive Session at 4:06 p.m. for the following reasons:

- To Review and Approve the minutes of May 16, 2017
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Discuss Matters Not Related to Public Business (b)(2)
- To Consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)

### Adult Education Graduation Ceremony – 5:00 p.m.

Ms. Valerie Guetens, Adult Education Teacher, introduced several staff members who have been a very intricate part of the success of the Adult Education Program. She commended the teachers and students for a job well done. Mrs. Guetens stated that since classes have been held at the newly constructed library in Crisfield, the enrollment number has increased.

The Adult Education Program provides services to both the northern and southern ends of Somerset County. The following individuals were accompanied by family members and friends to join them for one of the most memorable occasions, receiving their much deserved Maryland High School Diploma:



Brandy Benton, Tyrone Blue, Jennifer Cimpher, Mark Mhel and David Smith, were five out of the nine students that took the rigorous GED exam and passed. Dr. Gaddis and Ms. Guetens presented each student with their Maryland High School Diploma. Dr. Gaddis stated that these students are now eligible to attend Wor Wic Community College, tuition free. He commended the students, thanked the guests for attending and thanked Mr. Jim Washington, Culinary Arts Teacher, for the meal preparation.

**The Board reconvened in the Open Regular Session at 6:00 p.m.**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC PARTICIPATION**

None

### **Student/Staff/Citizens Recognitions**

#### **United Way Recognitions**

Mrs. Tracie Bartemy, Director of Schools, introduced Chelsea Johnson, United Way Coordinator. Ms. Johnson congratulated the Somerset County Public Schools System for their efforts in raising over \$53, 000 for the United Way Campaign. She stated that SCPS ranks #6 out of 50 companies or groups that have participated in United Way. The Somerset County Public Schools System has reached the “elite” status for raising the most dollars through workplace campaigns, sponsorships and special events. Ms. Johnson stated that, to date, United Way has raised over 2 million dollars for needy families. Each school was presented with an appreciation award. Dr. Gaddis stated that he has been involved in United Way for over twenty-eight years and that he was glad to report that all the money donated to United Way is distributed locally.

#### **Teacher of Year Recognition**

Mrs. Sarah Perdue, Art Teacher at Princess Anne Elementary School, was named Maryland’s Teacher of the Year. To show appreciation for her commitment and dedication to the Somerset County Public School System, Delegate Charles Otto presented Mrs. Perdue with proclamations from the Senator and Governors Offices. Mr. Bill Reddish, liaison for

Congressman Andy Harris, presented Mrs. Perdue with a certificate of Congressional Delegation.

### **McEducator Awards**

Thanks to the partnership between Baxter Enterprises/McDonald's and the Somerset County Public School System contributions made by Baxter Enterprises have continued to support the success of the students and teachers of the Somerset County Public Schools. Baxter Enterprises sponsors a teacher appreciation initiative where teachers who meet the criteria are presented with "McEducator Awards". The criteria includes outstanding performance as an instructional educator, exemplary attendance, observations, evaluations and positive communication skills. The individual's tenure status is also part of the criteria.

This year, Ms. Jean Mason, Training Manager for Baxter Enterprises presented the following four SCPS teachers the McEducator Award along with a \$400 gift certificate:

- Michelle Horner, Deal Island Elementary School
- Jill Price, Woodson Elementary School
- Stephanie Tawes – Greenwood Elementary School
- Debbie Whitney – Princess Anne Elementary School

### **Character Education Award**

Dr. Gaddis presented the Character Education Award to Greenwood Elementary School. Character education is a learning process that enables students and adults in a school community to understand, care about and act on core ethical values such as respect, justice, civic virtue and citizenship, and responsibility for self and others. Character education includes a broad range of education approaches to help young people become successful adults.

Greenwood Elementary School's principal and staff have used character education to transform their school's culture, reduce discipline, improve social-emotional learning and increase academic achievement for all learners.

### **Staff Recognitions**

Dr. Gaddis and Vice Chairperson Green-Gale presented appreciation awards to an array of Somerset County Public School employees. Dr. Gaddis thanked each individual for their dedication and commitment to the Somerset County Public School System (Attachment A).

### **INTRODUCTION OF NEW STUDENT BOARD REPRESENTATIVES**

Mrs. Jill Holland, Supervisor of Social Studies and Instructional Technology, introduced the new Student Board representatives and their alternates.

### **OPEN MEETING MINUTES**

On the motion of Board Member Brittingham and a second by Vice Chairperson Green-Gale, the Board unanimously voted to table the Open Regular Meeting Minutes of April 18, 2017.

On the motion of Board Member Nicholson and a second by Board Member Wells, the Board unanimously voted to approve the Open Regular meeting Minutes of May 16, 2017.

**Announcement of Closed Meeting:**

Vice Chairperson Green-Gale announced that the Somerset County Board of Education met in an Executive Session on June 20, 2017 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), (7) and (8) of the General Provisions Article of the Annotated Code of Maryland and to perform Administrative Functions. The Board also voted to approve the closed session minutes of May 16, 2017 and a personnel matter.

**OLD BUSINESS**

**ADMINISTRATIVE FUNCTIONS**

**Policy #200-13, Use of School Facilities**

Policy #200-13, Use of School Facilities remained tabled.

**Superintendent's Proposed FY2018 Budget (Second and Final Reader)**

Dr. Gaddis presented the FY2018 Proposed Budget to the Board for final approval. He thanked everyone involved in the budget process.

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board unanimously voted to approve the Superintendent's Proposed FY2018 Budget.

**NEW BUSINESS**

**ADMINISTRATIVE FUNCTIONS**

**Sun Power Proposal**

Dr. Gaddis submitted a proposal from Ultra Solar and Wind Solutions, LLC representing SunPower, an American Energy Corporation that designs and manufactures crystalline silicon photovoltaic cells, roof tiles and solar panels. The Board thanked Dr. Gaddis for the information.

## **Board Meeting Dates**

Dr. Gaddis presented the 2017-2018 Board Meeting schedule to the Board for First Reader. Board Meetings are held the third Tuesday of every month except during certain circumstances, change will be made available to the public as soon as possible.

On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the First and Final Reader of the 2017-2018 Board Meeting Dates.

## **2017-2018 Table of Rates – Bus Contractors**

Dr. Gaddis presented the Proposed FY2018 Table of Rates to the Board for First Reader. Changes include the requirement of new bus purchases to be air conditioned, Special Education buses will have track seating and wheelchair locks and an increase of \$1.28 per mile for field trips.

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously approved the First and Final Reader of the Proposed FY2018 Table of Rates for the bus contractors.

## **Calendar Change 2017-2018**

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board unanimously voted to approve the First and Final Reader of the 2017-2018 Academic Calendar revisions.

## **FACILITIES AND CAPITAL IMPROVEMENTS**

### **Mitigation Easement Agreement**

The Board reviewed the Mitigation Easement Agreement submitted by the Somerset County Office of Planning and Zoning. The proposal seeks the Board's permission to undertake offsite mitigation tree plantings around the critical areas behind Somerset Intermediate School. This easement would allow the County access to the site in order to plant and monitor the success of the plantings over time as required. The requests also asks that the Somerset County Board of Education not destroy or damage the plants and allow access to the planting site when necessary.

On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the Mitigation Easement request.

## **Educational Facilities and Master Plan**

On the motion of Board Member Brittingham and a second by Board Member Nicholson the Board unanimously voted to approve the Educational Facilities Master Plan.

## **MONTHLY FINANCE REPORTS**

### **Approval of May 2017 Expenditures Report - \$3,245, 807**

Mrs. Linda Johnson, Chief Finance officer, presented the monthly finance reports. She informed the Board that the Executive Administrative Line Item is overspent due to consultant fees.

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted to approve the May 2017 Expenditures Report of \$3,245,807.00

### **Food Services Report**

Mrs. Johnson presented the Food and Nutrition Services report to the Board. She stated that meals will be provided to students throughout the summer and there have been 8,210 more meals served compared to this time last year. She also informed the Board that the Food Services Budget shows a profit of \$64,680.00. The Board thanked Mrs. Johnson for the report.

### **Inter-Category Budget Transfer Request**

Mrs. Johnson presented the Inter-Category Transfer Request to the Board for approval.

On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the Inter-Category Budget Transfers.

## **PERSONNEL MATTERS**

### **Personnel Report**

Mrs. Beth Whitelock, Supervisor of Human Resources presented the personnel report to the Board.

On the motion of Board Member Nicholson and a second by Board Member Wells, the Board unanimously voted to approve the certificated Human Resources report.

**Professional Promotions:**

Stephanie O'Hara	From Guidance Counselor at Greenwood Elementary School	To Assistant Principal at Greenwood Elementary School
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**Professional New Hires:**

Crisfield Academy & High School
➤ Brandon Austin – Social Studies Teacher
Greenwood Elementary School
➤ Elizabeth Finch – 3 <sup>rd</sup> Grade Teacher
➤ Jessica Shad – 5 <sup>th</sup> Grade Teacher
Marion Sarah Peyton
➤ Kristi LaClair – School Psychologist
Somerset Intermediate School
➤ Denise Johnson – Language Arts Teacher
Washington Academy & High School
➤ Justin Ihnat – English/Language Arts Teacher

**Professional Separations:**

Greenwood Elementary School
➤ Laura Mars – 3 <sup>rd</sup> Grade Teacher
➤ Crystal Weimer – 4 <sup>th</sup> Grade Teacher
➤ Kayla Maschuck – 3 <sup>rd</sup> Grade Reading Teacher
Marion Sarah Peyton School
➤ Christy Lantz – School Psychologist
Washington Academy & High School
➤ M. Scott Baker – Social Studies Teacher
➤ Gwendolyn Hicks – School Counselor

**Professional Transfers:**

Kimberley Bozman	From School Counselor at Princess Anne Elementary School	To School Counselor/Adult Education at J.M. Tawes Technology & Career Center
Alexis Coleman	From Biology Teacher at Washington Academy & High School	To 5 <sup>th</sup> Grade Science/Social Studies teacher at Greenwood Elementary School

Taylor Estes	From 3 <sup>rd</sup> Grade Science/Math Teacher at Princess Anne Elementary School	To Project Lead the Way Teacher at Somerset Intermediate School
Sheldon Handy	From Algebra Teacher at Washington Academy & High Schools	To Long Term Substitute at Washington Academy & High School
Darlene Kelly	From 4 <sup>th</sup> Grade Teacher at Woodson Elementary School	To 3 <sup>rd</sup> Grade Teacher at Deal Island School
Emily Knuth	From Special Education Teacher at Washington Academy & High School	To 8 <sup>th</sup> Grade Science Teacher at Washington Academy & High Schools
Mary Moore	From Special Education Teacher at Woodson Elementary School	To Kindergarten Teacher at Princess Anne Elementary School
Amy Palenchar	From Learning Support Specialist at Princess Anne Elementary School	To School Counselor at Washington Academy & High School Kindergarten
Rebecca Pratt	From 3 <sup>rd</sup> Grade Teacher at Deal Island School	To 4 <sup>th</sup> Grade Teacher at Woodson Elementary School
Brittany Price	From Reading Coach at Princess Anne Elementary School	To Instructional Facilitator at Woodson Elementary School
Patricia Simpson	From Special Education Teacher at Washington Academy & High School	To School Administrative Associate I at Marion Sarah Peyton /SPA
Christina South	From 4 <sup>th</sup> Grade Teacher at Princess Anne Elementary School	To 4 <sup>th</sup> Grade Teacher at Woodson Elementary School
Christa Taylor	From 5 <sup>th</sup> Grade Math Teacher at Princess Anne Elementary School	To Learning Support Specialist at Princess Anne Elementary School
Valerie Wise	From Comprehensive Special Education Teacher at Somerset Intermediate School	To Comprehensive Special Education Teacher at Washington Academy & High School

### **Ratification of Negotiated Agreements**

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board unanimously voted to approve the signing and ratification of the Negotiated Agreements for Unit I (Teachers), Unit II (Administrators) and Unit III (Classified Staff).

### **Special Education Staffing Report**

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted to approve the First Reader and Final of the Special Education Staffing Report.



## **ANNOUNCEMENTS**

Vice Chairperson Green-Gale made the following announcement:

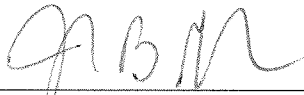
The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, July 18, 2017 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

## **SUPERINTENDENT AND BOARD MEMBER COMMENTS**

- The Board Members commended the graduates and awardees for a job well done and thanked the community for attending the meeting.

## **ADJOURNMENT**

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 7:35 p.m.



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Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary

## Years of Service

Attachment A

### Twenty Years

Tracie Bartemy  
Clark Bell  
Anthony DeShields  
Cassandra Johnson  
Debra Josenhans  
Julie Laird  
Kathy Lawrence  
Susan Purcell  
Scott Tawes  
Lilly Welch

### Thirty Years

Angela Brittingham  
Rebecca Bonneville  
Karen Dize  
Fern Griffith  
Lynn Higgs  
Keith O'Neal  
Terry Troxell  
Janie Webster

### Thirty-five Years

Virginia Corbin  
Janet Evans  
Leo Lawson

### Forty Years

Terry Drechsler  
Gayle Harris

### Twenty-five Years

David Decker  
Carlisa Deshields  
Glen Ennis  
Deborah Lawson  
Patti Monk  
Traci Schneider  
Leigh Widdowson

### RETIRES FOR 2017

#### Unit I

**Gregory Ross Cullen** – 9.5 Yrs  
Technology Education Teacher – SIS

**Deborah Birkett Tull** – 39.5 Yrs  
Elementary Computer Lab Teacher – GES

**Joan Gilsdorf** – 21 Yrs  
Infant/Toddler Program Service Coordinator/Teacher – MSP

**Christina Jones** – 32 Yrs  
Language Arts Secondary Teacher – WAHS

**Patti Monk** – 25 Yrs  
Instructional Facilitator – GES

**Karen Linamen** – 28 Yrs  
Elementary Math Teacher – PAE

#### Unit III

**Angela Armwood** – 12 Yrs  
Administrative Associate II – JMT

**Charmaine Collins** – 36 Yrs 10 Months  
Head Custodian – SPA

**Charles Powell** – 9 Yrs 7 Months  
Head Custodian – CAHS

**Cynthia Anderson** – 11 Yrs  
12 Month Custodian – WES (05/01/2017)

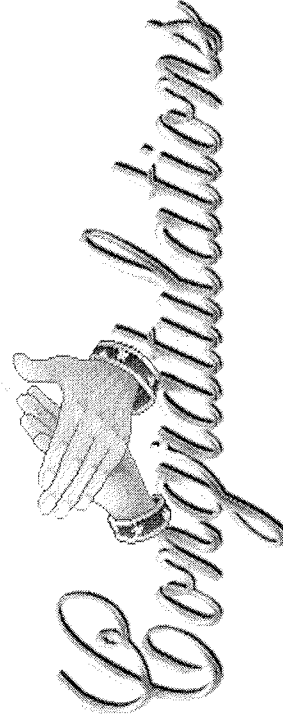
RETIREES FOR 2017 Continued

**Chin Sheh** – 9 Yrs  
10 Month Custodian – CAHS (07/01/2017)

**Ann Hornsby** – 21 Yrs  
Bus Assistant – GES (07/01/2017)

**Edna Ritter** – 18 Yrs  
10 Month Custodian – WAHS (07/01/2017)

**Dema Lankford** – 8 Yrs 11Months  
Administrative Associate – SPA (07/01/2017)



2017 Support Employees of the Year

- 2017 Somerset County Public Schools Custodian of the Year-  
**Roy Kelly**
- 2017 Somerset County Public Schools FNS Employee of the  
Year-**Cassandra Johnson**
- 2017 Somerset County Public Schools Co-Paraprofessional of  
the Year- **Valerie Bevins**
- 2017 Somerset County Public Schools Co-Paraprofessional of  
the Year- **Greg Bozman**
- 2017 Somerset County Public Schools Bus Contractor of the  
Year-**Brain Laird**
- 2017 Somerset County Public Schools School Nurse of the  
Year-**Gloria Jones**
- 2017 Somerset County Public Schools Mid-Level  
Management Employee of the Year-**Roxane Rounds**
- 2017 Somerset County Public Schools Associate of the Year  
and 2017 Somerset County Public Schools Support Staff  
Employee of the Year-**Vicki McLeod**

**Character Education Award**

- Greenwood Elementary School