

LAND & FACILITIES COMMITTEE MINUTES

NOVEMBER 14, 2017 – 2:00 p.m.

St. John Parish School Board Office – 118 West 10th Street, Reserve, LA.

ITEM 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE – led by Mr. Russ Wise

The Chair called the meeting to order at 2:00 p.m.

ITEM 2. ROLL CALL:

Sherry DeFrancesch – Absent

Gerald Keller – Present

Patrick Sanders – Absent

Russ Wise – Present

Albert Burl – Present

With 3 Present and 2 Absent, there was a quorum.

ITEM 3. APPROVAL OF MINUTES: Meetings of 10-18-2017

Motion by: Wise

Second by: Keller

Motion: To approve the minutes of 10-18-2017.

No objections.

The motion carried.

Mr. Sanders arrived at 2:03 p.m. and was recorded as present.

ITEM 4. Mrs. Patricia Triche – Request to move St. John Child Development Center into a school site

Mrs. Triche stated the St. John CDC would like to move to an existing school. She explained that once LPE moves to their permanent location, there will be only 6 classes remaining at the CDC Site in Garyville. The building is old and needs lots of work and if these 6 classes are moved GMMS, they could share resources.

Following discussion, there was a

Motion by: Wise

Second by: Sanders

Motion: To table until administration presents a complete proposal to Land and Facilities, along with a plan on what to do with the vacated building.

Upon roll call, there were:

ITEM 7. Mr. Peter Montz – Request approval on Renovations/Additions to East St. John Elementary School (ESJPA) Change Order Proposal Number 5

Motion by: Sanders

Second by: Wise

Motion: To approve Renovations/Additions to East St. John Elementary School (ESJPA) Change Order Proposal Number 5 at a cost of \$8,550.11

Upon roll call, there were:

4 Yeas – Keller, Sanders, Wise, Burl

1 Absent - DeFrancesch

The motion carried.

ITEM 8. Mr. Peter Montz - Request approval on Renovations/Additions to East St. John Elementary School (ESJPA) Change Order Proposal Number 6

Motion by: Wise

Second by: Sanders

Motion: To approve Renovations/Additions to East St. John Elementary School (ESJPA) Change Order Proposal Number 6 at a cost of \$5,611.03

Upon roll call, there were:

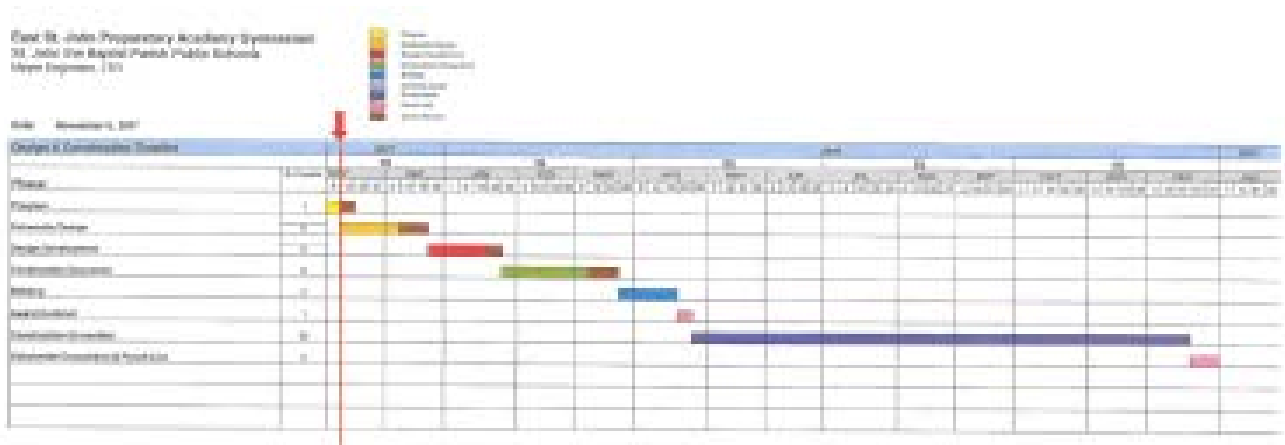
4 Yeas – Keller, Sanders, Wise, Burl

1 Absent - DeFrancesch

The motion carried.

ITEM 9. Mr. Peter Montz – ESJPA Gym preliminary evaluation, budget and schedule.

The committee was presented with an timeline and an Estimated Probable Construction Costs for a gymnasium at ESJPA:



ESTIMATED PROBABLE CONSTRUCTION COSTS
 ST. JOHN THE BAPTIST PARISH PUBLIC SCHOOLS
 EAST ST. JOHN PREPATORY ACADEMY GYMNASIUM
 A/E PROJECT NO. 20-1754 NOVEMBER 6, 2017

<u>Description</u>	<u>Extended Cost</u>
General Conditions	\$140,000
Insurance	\$40,000
Bond	\$35,000
Sitework	\$30,000
Piling, rebar & concrete	\$240,000
Masonry	\$125,000
Thermal	\$20,000
Door & Windows	\$70,000
Drywall	\$10,000
Ceiling	\$25,000
Flooring	\$70,000
Paint	\$55,000
Specialty & Food Service	\$33,000
Scoreboards & Athletic Equipment	\$42,000
Bleachers	\$35,000
Metal Building	\$340,000
Plumbing	\$95,000
Sprinkler	\$35,000
HVAC	\$180,000
Electrical	<u>\$205,000</u>
 SUBTOTAL CONSTRUCTION COST	 \$1,825,000
 CONSTRUCTION CONTINGENCY 10%	 <u>\$183,000</u>
 TOTAL ESTIMATED CONSTRUCTION COST	 \$2,008,000
 Supplemental Services	
Topographical & Right-of-Way Survey	Use Existing
Geotechnical Report	Use Existing
State Fire Marshal Plan Review Application Fee (EST)	\$22
St. John Parish Building Permit Plan Review Application Fee (EST)	\$2,000
St. John Parish Health Department Review Fee (EST)	\$250
Louisiana Department of Health and Hospitals Review Fee	\$0
Testing (1% of Construction Cost) (EST)	<u>\$20,000</u>
 TOTAL SUPPLEMENTAL SERVICES	 \$22,272
 Architecture & Engineering Fee (From FP&C Fee Curve)	 <u>\$169,522</u>
 TOTAL ESTIMATE PROJECT COST	 \$2,199,794
 St John the Baptist Parish Public Schools Budget	 \$2,200,000
 Units of Measure	
LS = Lump Sum	
SF = Square Foot	
LF = Linear Foot	

ITEM 10. Mr. Peter Montz – GMMS and FWE new roofs preliminary evaluation, budget and schedule.

Ms. Cindy Janecke presented a timeline to the committee, stressing that in order to work when students are not in the building, the timeline must be closely adhered to. Construction documents should be ready mid to late January, and approval to bid will be sought at the December board meeting. They are estimating roughly 2 million for GMMS, and 1.6 million for Fifth Ward Elementary.

ITEM 11. Mr. Peter Montz – Request approval to solicit quotes for chiller maintenance

Motion by: Wise

Second by: Keller

Motion: To authorize administration to seek quotes for chiller maintenance, under all circumstances outlined in the document provided to the Committee.

Upon roll call, there were:

4 Yeas – Keller, Sanders, Wise, Burl

1 Absent - DeFrancesch

The motion carried.

ITEM 12. Mr. Peter Montz – Review and take action on LPE Marquee Sign quotes

Mr. Wise stated that he would like to table this item because he would like to get a sign like Hahnville High has on Hwy. 90. He stated that a variance could be obtained from the Parish to accommodate a larger sign than was presented to the committee. The current quote is for a Video Marquee measuring 6'1"x12'7" and an identification sign measuring 4'12'7" above with the name "Lake Pontchartrain Elementary" above video display, at a cost of \$47,750.00

Motion by: Wise

Second by: Keller

Motion: To table until further information can be obtained regarding a larger sign.

Upon roll call, there were:

4 Yeas – Keller, Sanders, Wise, Burl

1 Absent - DeFrancesch

The motion carried.

ITEM 13. Mr. Peter Montz – Recommendation on West St. John Baseball and Softball field improvement quotes

Motion by: Keller

Second by: Sanders

Motion: To approve the West St. John Baseball and Soft ball field improvements at a cost of \$82,800.00

Upon roll call, there were:

4 Yeas – Keller, Sanders, Wise, Burl

1 Absent - DeFrancesch

The motion carried.

ITEM 14. Mr. Peter Montz – Grounds maintenance cost for LPE

Mr. Montz stated now that substantial completion has been granted at LPE, it is now the School Board’s responsibility to maintain the grounds. The cost for maintaining LPE is:

Pre-construction cost:	\$540.00	
Post construction cost	\$632.00	+\$92
April 1, 2018 cost	\$722.00	+\$90

Contract calls for 36 cuts per year. ($\$182 \times 36 = \$6,552$)

Motion by: Keller

Second by: Sanders

Motion: To approve the Grounds Maintenance Costs for LPE as presented.

Upon roll call, there were:

3 Yeas – Keller, Sanders, Wise

1 Abstention – Burl

1 Absent – DeFrancesch

The motion carried.

ITEM 15. Committee Items of Interest

Mr. Montz stated that the punch list phase at LPE should be complete this month, as the contractor has 30 days from substantial completion to finish this task. As it stands, there is a possibility that this list will not be completed. Ms. Janecke stated that All South has been communicating with Yeates and Yeates, and all have communicated and met with Lincoln Builders in an effort to stress the importance of completing all punch list items on time. Mr. Montz stated that he brought this up to keep the committee abreast of what is taking place at the LPE site.

ITEM 7. Adjournment

Motion by: Wise

Second by: Keller

Motion: There being no further business, motion to adjourn.

No objections.

TIME: 3:47 p.m.