

**MINUTES OF THE REGULAR BOARD MEETING
21 JULY 2016
CARMICHAELS AREA SCHOOL DISTRICT
7:00 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on July 21, 2016 in the Middle-Senior High Media Center. Edmond F. McIntire, Jr., Board Vice-President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Jeremy Davis, Solicitor; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; district residents and news media representatives.

An Executive Session was held at 6:15 p.m. for personnel and legal matters. The session ended at 7:08 p.m.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Pete Shlosky; Jason J. Voithofer and Cheryl L. Voytek. Thomas M. Ricco, President, was excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF RESCHEDULED BOARD MEETING OF 16 JUNE 2016 HELD ON 09 JUNE 2016.

Mr. Shlosky moved to approve the minutes of the rescheduled Board meeting of June 16, 2016 held on June 9, 2016. Second by Mr. Ferek - 8 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the addition of item A. below to the agenda. Second by Mr. Shlosky - 8 ayes; 0 nays.

A. Resignation - A. Cole, Elementary Yearbook Sponsor

Dr. Krause moved to approve the agenda as presented. Second by Mr. May - 8 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS.

- A. SUPERINTENDENT REPORT.**
- B. ELEMENTARY PRINCIPAL REPORT.**
- C. MIDDLE SCHOOL PRINCIPAL REPORT.**
- D. SENIOR HIGH PRINCIPAL REPORT.**
- E. TECHNOLOGY ADMINISTRATOR REPORT.**
- F. MAINTENANCE SUPERVISOR REPORT.**

VIII. STUDENT REPRESENTATIVE.

IX. COMMITTEE REPORTS.

A. HUMAN RESOURCES (Ferek, McIntire, Krause).

1. TEXTBOOK LIST 2016-17 (Exhibit I).

Mr. Ferek moved to approve the 2016-17 textbook listing as presented. Second by Mr. Voithofer - 7 ayes; 1 nay (Ganocy).

2. MASTER SCHEDULES 2016-17 (Exhibit II).

Mr. Ferek moved to approve the 2016-17 master schedules as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

3. SUB LIST ADDENDUM - CUSTODIAN, PROFESSIONAL, SECRETARY (Exhibit III).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

4. POLICY 1ST READINGS.

a. 204 ATTENDANCE.

Mr. Ferek moved to approve the first reading of policy item a. above as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

b. 221 DRESS AND GROOMING.

Mr. Ferek moved to approve the first reading of policy item b. above as presented. Second by Mr. May - 6 ayes; 2 nays (Ganocy and Voytek)

c. 237 ELECTRONIC DEVICES

Mr. Ferek moved to approve the first reading of policy item c. above as presented. Second by Mr. Voithofer - 5 ayes; 3 nays (Ganocy, McIntire, Voytek).

d. 626 FEDERAL FISCAL COMPLIANCE.

Mr. Ferek moved to approve the first reading of policy item d. above as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

5. POLICY 2ND READINGS.

Mr. Ferek moved to approve the second reading of policy items a. and b. below as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

a. 626.1 TRAVEL REIMBURSEMENT - FEDERAL PROGRAMS.**b. 808 FOOD SERVICES.****6. THE MEADOWS PSYCHIATRIC CENTER AGREEMENT.**

Mr. Ferek moved to approve the mental health and educational services agreement for 2016-17 as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

7. ELEMENTARY POSITION.

Mr. Ferek moved to offer the Kindergarten position to Nichole Morecraft with salary set at Step 2 Bachelors and terms per the professional contract effective the 2016-17 school year. Second by Mr. Voithofer - 5 ayes; 3 nays (Ganocy, Voithofer, Voytek).

8. LTS SECONDARY GUIDANCE POSITION.

Mr. Ferek moved to offer Sara Christner the long-term substitute position for the 2016-17 school year during the absence of Corey VanSickle effective August 15, 2016 with salary and terms per the professional contract. Second by Dr. Krause - 8 ayes; 0 nays.

9. PRE-K COUNTS LEASE AGREEMENT 2016-17 (Exhibit IV).

Mr. Ferek moved to approve the agreement with Community Action Southwest as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

10. PRE-K COUNTS MEAL SERVICE AGREEMENT 2016-17 (Exhibit V).

Mr. Ferek moved to approve the agreement with Community Action Southwest as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

11. BIBLE RELEASE PROGRAM 2016-17.

Mr. Ferek moved to approve the Bible Release program through CBM Ministries for 2016-17. Second by Mr. Shlosky - 8 ayes; 0 nays.

12. STUDENT CODE OF CONDUCT - DISCIPLINE LEVELS & ACTIONS TAKEN REVISED (Exhibit VI).

Mr. Ferek moved to approve the revised Student Code of Conduct Discipline Levels & Actions Taken as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

INFORMATION ITEMS.

1. TENURE STATUS.

Notification of tenure status granted to Crystal Pratt after three (3) years satisfactory years of performance. No action necessary.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).

1. WORKERS' COMPENSATION INSURANCE 2016-17.

Dr. Krause moved to approve the 2016-17 workers' compensation insurance with Arthur J. Gallagher/PSBA in the amount of \$33,300.00 which is a decrease of \$1,259.00 from the previously approved Highmark rate of \$34,559.00. Second by Mr. Shlosky - 8 ayes; 0 nays.

2. HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION REVISED (Exhibit VII).

Dr. Krause moved to approve the revised Homestead and Farmstead Exclusion resolution as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

3. UNUSED FOOTBALL EQUIPMENT DONATION.

Dr. Krause moved to donate unused football equipment to West Virginia school districts devastated by recent flooding. Second by Mr. Ferek - 8 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Shlosky, Voithofer).

1. RESIGNATION - K. PERKINS, EXTRA FB COACH.

Mr. Ganocy moved to accept the resignation received July 7, 2016 of Ken Perkins as an extra football coach funded by the Quarterback Club. Second by Mr. Shlosky - 8 ayes; 0 nays.

2. ASSISTANT FOOTBALL COACH POSITION.

Mr. Ganocy moved to offer the assistant football coach position to Ken Perkins with salary and terms per the professional contract effective the 2016-17 season. Second by Mr. May - 8 ayes; 0 nays.

3. RESIGNATION - T. AESCHBACHER, EXTRA FB COACH.

Mr. Ganocy moved to accept the resignation received July 7, 2016 of Tyler Aeschbacher as an extra football coach funded by the Quarterback Club. Second by Mr. Voithofer - 8 ayes; 0 nays.

4. RESIGNATION - R. KRAUSE, ASSISTANT FB COACH.

Mr. Ganocy moved to accept the resignation received July 7, 2016 of Richard Krause as an assistant football coach. Second by Mr. Ferek - 8 ayes; 0 nays.

5. ASSISTANT FOOTBALL COACH POSITION.

Mr. Ganocy moved to offer the assistant football coach position to Tyler Aeschbacher with salary and terms per the professional contract effective the 2016-17 season. Second by Mr. Voithofer - 8 ayes; 0 nays.

6. EXTRA FOOTBALL COACH POSITION - BOOSTER FUNDED.

Mr. Ganocy moved to approve an extra football coach position funded by the Quarterback Club for Richard Krause with terms per district guidelines effective the 2016-17 season. Second by Mr. Voithofer - 8 ayes; 0 nays.

7. CHEERLEADING RULES REVISED (Exhibit VIII).

Mr. Ganocy moved to approve the revised Cheerleading Rules as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

8. FIELD TRIPS.

Mr. Ganocy moved to approve the field trip items a. to f. below as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

a. KENNYWOOD PARK -> West Mifflin - August 20, 2016.

b. BUCKWHEAT FESTIVAL -> Kingwood, WV - September 29, 2016.

c. CORNERSTONE MINISTRY CHOIR RETREAT -> Jefferson, PA - October 1 & 2, 2016.

d. AUTUMN GLORY FESTIVAL -> Oakland, MD - October 15, 2016.

e. DRUMLINE PERFORMANCE FESTIVAL -> Uniontown HS - October 29, 2016.

f. PITT CHEER DAY -> Heinz Field - November 19, 2016.

9. FIELD TRIPS 2016-17 (Exhibit IX).

Mr. Ganocy moved to approve the 2016-17 budgeted field trips as presented. Second by Mr. Shlosky - 7 ayes; 1 nay (May).

10. EMS SOUTHWEST AGREEMENT.

Mr. Ganocy moved to approve the agreement with EMS Southwest with costs unchanged of \$80.00 per hour per event effective July 1 to December 31, 2016. Second by Mr. Shlosky - 8 ayes; 0 nays.

11. RESIGNATION - S. SMITLEY, ASST GIRLS BASKETBALL COACH.

Mr. Ganocy moved to accept the resignation dated June 27, 2016 of Shannon Smitley as assistant girls basketball coach. Second by Mr. Shlosky - 8 ayes; 0 nays.

12. RESIGNATION - R. KRULL, ELEMENTARY BASKETBALL COORDINATOR.

Mr. Ganocy moved to accept the resignation received July 7, 2016 of Ryan Krull as Elementary basketball coordinator. Second by Mr. May - 8 ayes; 0 nays.

13. RESIGNATION - A. COLE, ELEMENTARY YEARBOOK SPONSOR.

Mr. Ganocy moved to accept the resignation dated July 18, 2016 of Angela Cole as Elementary yearbook sponsor. Second by Mr. May - 8 ayes; 0 nays.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).

1. FACILITIES.

a. COAL QUEEN PAGEANT -> auditorium/classrooms - August 19 to 21, 2016.

Mr. Voithofer moved to approve the request for facilities item a. above as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

b. GIRLS BASKETBALL BOOSTER MEETINGS -> Room S224 - 1st Wed of month beginning September 2016.

Mr. Voithofer moved to approve the request for facilities item b. above as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

c. FORMER CAHS ATHLETES OUTING -> baseball field - August 20, 2016.

Mr. Voithofer moved to approve the request for facilities item c. above as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

d. CHEER BOOSTER MEETINGS -> MSH cafeteria - Sept 6, Oct 3, Nov 7 & Dec 5, 2016.

Mr. Voithofer moved to approve the request for facilities item d. above as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

2. PLANCON PART G - PROJECT ACCOUNTING BASED ON BIDS (Exhibit X).

Mr. Voithofer moved to approve the documents for PlanCon Part G - Project Accounting Based on Bids for the Elementary Center/District Administration Office project and submit to PDE. Second by Mr. May - 8 ayes; 0 nays.

3. PLANCON PART H - PROJECT FINANCING (Exhibit XI).

Mr. Voithofer moved to approve the documents for PlanCon Part H - Project Financing for the Elementary Center/District Administration Office project and submit to PDE. Second by Mr. May - 8 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit XII).

Mr. May moved to approve the bills for payment in the amount of \$2,567,364.46 as presented. Second by Mr. Ferek - 8 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit XIII).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Shlosky - 8 ayes; 0 nays.

XI. OTHER REPORTS.

A. FEDERAL PROGRAMS (Morecraft).

B. LEGISLATIVE REPORT (Krause).

C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

XII. ADJOURNMENT.

Mr. Ferek moved to adjourn the meeting at 8:14 p.m. Second by Mr. Ganocy - 8 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President