Minutes of January 23, 2017, OMI Board Meeting

Members Present: Mr. Bill Bowen, Chairman; Mr. Baxter Rice Vice-Chair, Mr. Buzz Breедlove Board Secretary, Mr. Joe Wire Treasure, MG David Baldwin, and Mr. David Clisham. Members absent: VADM Jody Breckenridge, Mr. Steve Samuel BG James Gabrielli, and Mr. Arnold Grisham. Staff: Mrs. Johnna Grell Superintendent, Mrs. Cesley Frost, LTC Kenneth Koop, Ms. Estephanie Fuentes, Ms. Sally Parsons, Ms. Becky Owens and Mr. Sean Moler. Cadets: Kyle Gong and Tyon Crockerham Public: Ms. Saundra Leake, MAJ Sarah Hudson, CPT Brandon Harding and LTC Joel Armstrong.

1. Meeting called to order by Chairmen Bowen at 3:52 P.M.

2. Revision/Adoption/Ordering of Agenda: Motion to approve Rice, Second: Wire. Vote unanimous.

3. Mrs. Johnna Grell presented the Organization Discussion. She presented to the board the options of still exploring the possibility of adding another administrator or adding new positions. Mrs. Grell then transitioned the discussion to what will be expected at the upcoming Board retreat: Role of the Board, Board Policies, Finances, and Possible New School Site.

4. Mrs. Johnna Grell presented the Alumni Update to the board. The alumni tracker is updated up to 2013. PFC Saeed Randle, an alumnus is in the process of filling in the information from 2014-2016. He is also making sure that the volunteer that updated the alumni tracker was accurate with the information they found.

5. Mrs. Johnna Grell presented the START Program Update to the board. She discussed how we are in a true pilot phase with the program. All teachers agreed with two observations for this school year and will receive their feedback through DigiCoach.

6. Cadets Kyle Gong and Tyon Crockerham presented the Cadet Leadership Update. They discussed the outcome of Officer Candidate School (OCS) training. At the OCS training camp: 32 cadets signed up, 16 cadets arrived, and 12 cadets successfully passed the training.

7. Mr. Sean Moler presented the Athletic Update to the board. He presented to the board the possibility of adding football as a sport OMI can offer to its students. Mr. Moler discussed how students sometimes choose to leave OMI because we do not offer this specific sport. He also added how this may attract potential students.

8. Ms. Sally Parsons presented the Fundraising Luncheon Update. She explains how this luncheon will have less attendees compared to last years, however OMI has reached its goal of donations. Ms. Parsons also recommended to the board members to invite people to join the upcoming luncheon.
Ms. Becky Owens presented the Education Protection Account (EPA) Spending Plan to the board members. This plan explains how the EPA funds provided in the Local Control Funding Formula will be allocated per requirements set forth in the passage of Proposition 30 in 2012. The Governing Board has sole authority to determine how these funds are spent on education with some provisions. This plan explains how OMI is spending these funds in 2016-17. This plan calls for funds to be expended on Teacher and Facility salaries and benefits as well as lease payments. The report will be posted on the school website. The full report is now being presented to the Board for discussion. It can then be ratified at a subsequent board meeting after opportunity for public comment.

Ms. Becky Owens presented the Financial Update Report to the board. She discussed how the audit was completed on January 9, 2017. Ms. Owens stated the Tri-Valley Bank account was opened for OMI’s scholarship activity.

Consent Calendar: Motion to approve Baldwin, Second: Wire. Vote unanimous.

Ms. Sally Parsons presented the Approval of Prop 39 Structural Construction Documents/Services to the board. A structural engineering firm is required to prepare calculations for our roof mounted solar panels. Persinger Architects and Associates has recommended R & S Tavares Associates to do this work. Their proposal was found to be acceptable and within the budget parameters for the OMI Prop 39 Solar installation. Motion to approve Baldwin, Second: Clisham. Vote unanimous.

Ms. Sally Parsons presented the Approval of Prop 39 Solar Project Installation to the board members. Request for Proposals for solar installation was published. The deadline for submission was 11:00AM, December 19, 2016. One bid was received in a timely manner. Persinger Architects and Associates has completed their review of the Bid Proposal submitted by Northern Pacific Power Systems, Inc. and found it to be acceptable and within the budget parameters for the OMI Prop 39 Solar installation. Motion to approve Baldwin, Second: Clisham. Vote unanimous.

Ms. Becky Owens presented the Ratification of 2015-2016 Auditor’s Report Installation to the board members. Patel & Associates, LLP has completed their audit of OMI for the year ending June 30, 2016. The audit report was reviewed the by the Board's treasurer and staff and due to mandatory submission timelines was submitted to Oakland Unified School District on January 9th. The report identified no serious deficiencies or weaknesses. The audit had 2 findings; both for reporting errors to the State. Motion to approve Rice, Second: Baldwin. Vote unanimous.

Items By the Board of Directors: Chairmen Bowen mentioned there will be a presentation by Mark Basnagae and Stephen Samuel at the off campus site meeting about the Computer Aided Design (CAD) program.

Motion to adjourn meeting by Rice, Second: Wire. Vote unanimous.