



“One of America’s Best High Schools” – Newsweek 2006
A California Nonprofit Public Benefit Corporation
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BOARD OF DIRECTORS

Minutes of January 16, 2007

I. WELCOME:

A. CALL TO ORDER – Bud Kling

B. ROLL CALL – Bud Kling

Members Present:

Mary Red Clay (6:00pm)
Victoria Francis
Bud Kling
Maisha Cole Perri
Rene Rodman
Rosalind Wolf

Patrice Fisher
Amy Dresser Held
James Paleno
John Riley
Eileen Savage

Ex-officio Members:

Gloria Martinez
Emil Simanian (student)
in for - Patrick Kim (student)
Greg Wood

C. APPROVAL OF MINUTES

Minutes of December 12, 2006 were approved with corrections. See final version of approved minutes on www.palihigh.org website.

II. PUBLIC COMMENTS:

- ◆ Pam Harbour – (teacher) Reiterated her concerns with the calendar change. Stating that she feels she is representing the majority of the teachers when she says the Board needs to reconsider its decision on the change.
- ◆ Steve Klima – (teacher) Calendar change will affect him and his family personally by taking away four weeks of family time together. He said he has addressed the Policy Committee regarding his concerns and has not been acknowledged.
- ◆ Dexter O’Connell – (student) Calendar change needs to be reconsidered. Believes the true cost of the change was not revealed, that it will cost \$265k.
- ◆ Lainie Sugarman – (parent) Stated that if all of the schools in the area or even in the district would change their calendars, then things would be great.
- ◆ Richard Simon – (teacher) Stated he is one of the teachers who helped start the charter and has since resigned from UTLA. Therefore he was not allowed to voice his opinion in the vote for the calendar change a long with a few of his fellow colleagues who also where not heard. Both Helix and Granda love their calendar change and have adapted to the change. There are 270,000 students in LAUSD that go to school year round.
- ◆ Alex Shuhgalter – (teacher) In regards to the calendar change he feels the Board has ignored the parents and students. Feels the school will be losing thousands of dollars if the calendar change is implemented.
- ◆ Helene Kunkel – (college center counselor) Ms. Kunkel gave an update on the college

centers activities. Letters of Recommendations have been written for about 180 students this year. The college center plans on having accounts set up for every member of the class of '08 to help them manage the application process in the coming year. If things keep running as smoothly as they have been, it is estimated that by mid-May one-on-one appointments for college planning will be available for sophomores and this has never happened before. Ms. Kunkel and Ms. Grubb are planning to take "first generation" juniors on a day long college tour February 5th. Ms. Liz Lesan is administering the financial aid program and is busy setting up one-on-one appointments with seniors and/or parents to make sure paperwork is filed correctly. The College Center staff will be working with Ms. Sandra Martin to schedule a college workshop for the Spanish speaking parents during the spring semester. Another exciting bit of news is that the staff has either attended or will be attending college tours across the states to bring back information for prospective students.

- ◆ Paul Mittelbach – (teacher) As a result of the recent school visits Mr. Mittelbach passed out a memo of ideas for establishing a "Steering" / "Innovations" / "Restructuring" / "Strategic" planning committee. With a standing committee that could address long-range planning issues the question of "Where did this idea come from?" could be alleviated. Mr. Mittelbach came up with five possible functions the committee could be responsible for and they are;
 - Research and innovations - This area can focus on fielding and generating innovative ideas and programs that meet the needs of the students.
 - Long-range strategic planning and coordination of programs – Look at the big picture "the vision" as to where will Pali be in ten years? This area would coordinate, facilitate and provide oversight for new programs as they emerge.
 - Identifying emerging needs and trends – This area would identify emerging needs and trends at Pali and ensure that programs stay current, that they aren't addressing the needs of ten years ago, but today's needs.
 - Ensuring charter, state and WASC compliance – This would be embedded in the other three areas, it is advisable to have a committee that provides oversight for charter, state and WASC mandates.
 - Communication – This area would communicate the results of their research, brainstorming, design, identification of emerging needs and trends as well as oversight to all the stakeholders.
- ◆ John Grogan – (community member) Represents and manages the San Diego Padres and was here with concerns about the permit fees charged to use the baseball field. His team would like to use the fields for practice but feels the permit fees are too high. If we could lower the fee amount and guarantee that the league is not obligated to make a contribution of any kind to the team or allocate a good part of the fee to the team they would be interested in practicing here. Mr. Paleno stated that the permits are based on maintenance/supervision costs and he does not believe the figures given to Mr. Grogan are accurate.

III. ACTION ITEMS:

A. DISCUSSION AND ACTION ON THE WELLNESS POLICY

- ◆ Ms. Held reported that the changes suggested at the last meeting including elimination of trans-fats, lower pricing on healthier items to encourage the purchase and

consumption of more nutritious foods, and working to get the fitness center opened after school have all been integrated. This ad hoc wellness committee will continue to meet monthly to ensure progress in implementing the policy.

- ◆ This item is to return to the agenda next month.

B. EXECUTIVE DIRECTOR / PRINCIPAL EXPENSE REPORTS

- ◆ Neither the Executive Director nor the Principal had any expenses to report this month.
- ◆ This will be a standing action item at future Board Meetings.

IV. DISCUSSION / INFORMATION ITEMS:

A. PORTABLES UPDATE

- ◆ Ms. Held thanked the teachers impacted by the upcoming move and stated Ms. Davenport has finished making the room assignments and successfully managed to all but eliminate teacher traveling. Ms. Atlas will be working on the relocating of all the teacher's belongings from their current locations to their new locations.
- ◆ Ms. Held is planning a ribbon cutting ceremony for when the portables are occupied.
- ◆ Mr. Simon inquired about any Measure R funding for the furniture and Ms. Held informed him that PCHS' Measure R request wasn't approved.
- ◆ Ms. Held confirmed that due to the Environmental Impact Report PCHS will be using 12 of the 14 rooms for class rooms and the other two will be allocated for office space.

B. TRACK AND FIELD RESURFACING PROJECT FINANCIAL MODEL

- ◆ Mr. Bob Jeffers gave a presentation and update on the monies donated to date for the resurfacing of the track and field. The project consists of putting in artificial turf "Field Turf" and a rubberized eight lane track, which carries an 8 year warranty. This new track and field will mean not having to close down the facilities twice a year for the bi-annual reseeding due to wear and tear from use and weather. There are also plans to replace the lights with a "Plug and Play" lighting system. The project is going to cost an estimation of 1.3 million dollars, which includes the prep work and \$300k set aside for the lights. Once the project is done many organizations and local community groups will want to rent this state of the art facility generating substantial income for years to come. PCHS has had a few very generous donations to the project already but the committee is asking the Board to consider the approval of \$250k short term loan interest only.
- ◆ Before the Board votes on this item it was asked if a long term (5 years) cash flow of expenses and revenues be presented in a financial budget format for financial analysis at the next meeting.

C. DISCUSSION OF THE SHARING \$37K COST OF FOOTBALL STADIUM SPEAKERS WITH THE BOOSTER CLUB

- ◆ PCHS has received two bids for a new Public Address (PA) system for the football stadium. The committee would like to present to the Booster Club their findings and see if they would be willing to split the cost of the higher system.
 - Pro Sound – 2 speakers - \$6,700
 - Hollywood Sound – more speakers - \$37K

D. NEXT MEETING WILL BE January 30, 2007 from 6-9 PM

V. ORGANIZATIONAL REPORTS:

A. STUDENT REPORT – Emil Simanian for Patrick Kim

- ◆ Spirit week in full swing;
Tuesday – twin day
Wednesday – 90's
Thursday – PJ's
Friday – Gender Bender
- ◆ April 20th is Casino night
- ◆ Pali Idol with celebrity judges
- ◆ Planning a Spring Carnival

B. PARENT REPORT – Ms. Carolin Herrmann

- ◆ The next PTSA meeting is scheduled January 18th at 8:00 am.
- ◆ The next PAC meeting is scheduled January 31st at 5:00 pm in the library.
- ◆ The Silent Auction is February 9th and donations are being accepted January 26th between 7:00 and 8:00 am.
- ◆ It was suggested that the Board have a table at the auction.

C. FACULTY REPORT – Mr. Bud Kling

- ◆ Mr. Kling gave an update on the girl's gym bathroom and he stated that the contractors are not sticking to the dates outlined.
- ◆ Multiple ways to reduce class sizes are being considered including community college enrollment.
- ◆ Improved communications have been discussed and will be implemented.

D. ACADEMIC PRINCIPAL'S REPORT – Dr. Gloria Martinez

- ◆ Dr. Martinez congratulated our English teacher, Tylene DeVine on the birth of her son, Roderick Daegan MacDonald DeVine.
- ◆ The Faculty meeting was today and John Rauschuber walked us through the current status of our school-wide data and Anita Stephens explained the newly developed Literacy Program at PCHS. Communication at Pali was also discussed.
- ◆ On January 10th, two representatives from the Orange County Department of Education visited PCHS at the request of their Superintendent. Their intent was to observe a successful charter high school with good test scores as well as great programs. The presentation on the Professional Learning Communities (PLC's) and Pyramid of Intervention given by John Rauschuber; the Small Learning Communities given by Aaron Castro; the Dolphin Days and the Student of the Month program given by Monica Iannessa; and the ninth grade Guided Study program given by Lisa Saxon were all impressed our guest. The classroom visits led by our ambassador Tyler Lewitzke were also very well received. Dr. Martinez stated that our visitors thought we had great teachers, which she agreed with and expressed her thanks to all who participated and opened their doors to our visitors.
- ◆ Our next Professional Development day is Monday, February 5, 2007. Mr. Richard B. Cohen will be a guest speaker, addressing strategies to help students succeed academically. Breakfast is scheduled from 7:15 am until 8:00 at which time Mr. Cohen will speak in room B101.

- ◆ Mr. Peter Misseijer from the LAUSD Charter Office will be visiting, January 31st to review our current records for No Child Left Behind (NCLB) compliance.
- ◆ We are happy to announce our Parent Liaison Position has been filled. Congratulations and a big welcome go out to Julia Rosenbaum. Julia will be responsible for facilitating information between PCHS and the various parent groups such as PTSA, PAC and the Booster Club. She is also a parent member of the Educational Program committee.
- ◆ Our next Pali High Newsletter will go out in February. If you have any schoolwide information for students and/or parents, please submit your information to gmartine@palihigh.org by February 1st.

E. EXECUTIVE DIRECTOR'S REPORT – Ms. Amy Held

- ◆ Ms. Held stated an election had been held to fill the seat vacated by Classified Staff Representative, Gretchen Miller, and thank you for a job well done. We welcome Technology staff member, Maisha-Cole Perri to the Board of Directors as the new Classified Staff Representative.
- ◆ Wellness Policy – see earlier action item.
- ◆ Portables – see earlier discussion / information item.
- ◆ Track & Field Project – see earlier discussion / information item.
- ◆ Stadium Speaker Replacement – see earlier discussion / information item.

F. CHIEF BUSINESS OFFICER'S REPORT – Mr. Greg Wood

- ◆ Mr. Wood passed out and went over the Budget Update report stating that there are Mandated Costs Reimbursements claims that have been filed and are subject to review and audit. If the California State Budget provides funding as it did in 2006-2007 then the claims will be paid out in September 2007. Additional one-time funds (\$200K) for Visual Performing Arts & PE will be funded in February & June of this year.
- ◆ Mr. Wood reported that after 52 days of instruction our Attendance & ADA is slightly up from last year and above what was projected for 2006-2007.
- ◆ The First Interim Financial Report for PCHS (reporting financial results and full year projections as of October 31, 2007) was filed with the State at the beginning of January.
- ◆ PCHS is now part of the advisory Board of the Independent Charters of Los Angeles (IC-LA) and is being considered for hosting Charter Week in Los Angeles April 28th thru May 5th.
- ◆ PCHS has received a donation from Cal National Bank in Pacific Palisades and been approached by this bank as well as Citibank to invest. Mr. Wood has met with both institutions and their rates and financial standing are very favorable.
- ◆ PCHS auditor's Vicenti, Lloyd & Stutzman are preparing a draft of their ASB review and will be presented at next meeting.
- ◆ Part 2 of the Consolidated Application for Federal Funding is due at the end of the January. The Board will need to authorize our Principal to sign this application and the application will be made available during the February meeting.
- ◆ PCHS Actuary has prepared a draft survey of employees for the purpose of compiling the required data to analyze our potential liability for funding Lifetime Benefits. This survey is under review by various stakeholders and will be sent out to be returned to the Actuary in February. The goal of this survey is to have results

of the survey to employees in March. Intention to return was also discussed.

G. COMMITTEE REPORTS

- ◆ Assessment and Accountability
 - Didn't meet in December, hasn't meet yet in January.
- ◆ Communications
 - Efforts focused on improving the websites organization, functionality and design.
 - Plans to launch the Pali Positives Employee of the Month initiative were discussed including finalizing the nomination flyer.
 - The need to integrate the new logo and look into all our print materials was noted.
- ◆ Education Program
 - Met in December – notes were shared at last Board meeting.
- ◆ Finance and Budget
 - Didn't meet in December, hasn't meet yet in January.
- ◆ Operations, Facilities & Technology
 - Didn't meet in December, hasn't meet yet in January.
- ◆ Policy – **Ms. Ann Davenport**
 - The committee reviewed and approved several draft policies for recommendation of approval by the Board including a diploma requirements, graduation ceremony participation requirements, mid-year senior transfer students, drop/fail policy, grade appeal and class change policies. Ms. Davenport passed out an overview of these policies.
 - The committee also briefly discussed the calendar change and the research and evaluation policy.

VI. CLOSED SESSION:

A. PERSONNEL – Possible extension of hours or additional personnel for attendance, library, technology, and purchasing functions.

The Board unanimously approved the extension of hours or additional personnel for attendance, library, technology, and purchasing functions.

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Check to see if classified compliant and labor board compliant.

C. PENDING LITIGATION

D. PUBLIC EMPLOYMENT DISCUSSION AND APPROVAL

TITLE: Academic Principal – Interim Review for Dr. Gloria Martinez
Subject to more discussion and review at next meeting.

E. PUBLIC EMPLOYMENT DISCUSSION AND APPROVAL

TITLE: Special Education Coordinator – Changes in employment contract
Present coordinator with changes.

The Board unanimously approved the proposed changes to the Special Education Coordinator's employment contract.

F. CONFERENCE WITH LABOR NEGOTIATOR

PCHS Negotiator: Ms. Amy Dresser Held, Executive Director
EMPLOYEE ORGANIZATION: UTLA-PCHS

VII. PUBLIC SESSION:

IF REQUIRED, PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

(Includes the vote or abstention of every member present)

VIII. ADJOURNMENT:

MEETING ADJOURNED AT 11:00 PM