

Parent Teacher Council Meeting
Meeting Notes 3-13-18
St. Monica Catholic Elementary School

Attendees:
Nathalie Renard
Monica Moore
Anna Moore
Ruby Portillo
Gillian Ricotta
Neil Quinly
Jennifer Escade
Robert Montes
Tom Gasper
Diane Gasper
Kristen Koszinski

1. Welcome: Gillian Ricotta
2. Opening Prayer: Neil Quinly
3. President Update: Thom Gasper
 - DWOS Results
 - Attendance was strong
 - 12K raised, best overall.
 - Biggest new revenue stream was the food prior.
 - High School family donated all the food, on board to repeat partnership next year.
 - Facilities Update
 - Library update, opening fall, TK-5.
 - Monday and Tuesday stage extension will be occurring, floors sanding coming soon, painting will follow.
4. Principal/Vice Principal: Neil Quinly
 - Memo Regarding Safety Procedures: Work Place Violence Active Shooter Training
 - First meeting with ES/HS/Parish staff took place.
 - Ongoing meetings and training are being set up with ES, HS, Parish staff.
 - 3rd Grading Quarter
 - Finished 3rd testing segment of standardized tests.
 - Upcoming reviewing assessments using student data.
 - Late start Fridays is working well, for teachers and administrators especially.
5. Fundraising: Ruby
 - CPK
 - Went really well, very pleased with our community.

- \$791 raised. We can partner with them on another event. Collecting points scenario, card based system. We select 4-5 restaurants to participate. We can provide a brochure to show which CPKs.
- SMASH
 - 3/23 save the date gift gathering cards went out.
 - Maybe a Mom's night out opportunity, or parents night out.
 - RSVP event, not required, but helpful.
 - Vicki & Valerie, 300 requests to potential donors, 100 items received to date.
 - Sell tickets at mandatory Parent Meeting March 21.
 - Group table discount, 10 people per table.
 - Connections to hotel stays, on west coast to package with other items.

6. PTC Calendar Update: Gillian

- 8th Grade Graduation Committee, in previous years, no longer in place.
- Back into dates with planning for next year.
- Catholic Schools Week:
 1. Parents takeover the Teacher/School Appreciation.
 2. School takes over Parent Appreciation.
- As we switch roles, pass on responsibilities related to the calendar for each role.
- Review roles on PTC, and what to we have to add to the by-laws.
- Working to coordinate PTC responsibilities across the calendar year with the PTC roles and their descriptions.

EXTRAS:

Rainy day expectations for older students with younger siblings, discussion, notice will go out.

Messaging of emergencies and active shooter drills within the school, discussion.

There is no walk out planned tomorrow. HS is doing some reflective activities, ringing bells, prayers. This is a locked campus.

We are responsible for the student body safety, no walk out. Middle school is on break 10-10:05, after the break they are to go to their 3rd period class, 10:05-10:17, teachers have been empowered to do something meaningful with their students.

Instead of walking out, **WALK UP**, find (14) students and (3) adults, to connect with, in honor of those who died in Florida.

Secretary will connect with Kim Tuverson, to post meeting minutes, moving forward. Neil and Liz to approve prior.

August 27, 2018, 1st day of school, 2018-2019 school year.

