

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
JUNE 26, 2017

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the meeting at
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CALL TO ORDER

The meeting was called to order at 5:00 p.m. by the President, Mrs.
Rochelle Smith.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Rochelle Smith; Mr. Samuel Van Hamblen; Mrs. Barbara Michel;
Mrs. Irene Castaneda; Mr. Brian Chambers (absent).

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so
recorded in the minutes.

II. CLOSED SESSION

At 5:01 p.m., Mr. Hamblen made the motion, seconded by Mrs.
Michel, that the Governing Board go into closed session.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, June 26, 2017 (Continued)

III. RECONVENE

At 6:03 p.m., Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. REPORTING OUT OF CLOSED SESSION

.01 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918)

During Open Session Mrs. Smith made a motion, seconded by Mr. Hamblen, that the Governing Board take action to approve the readmittance of Student #110188 for the first semester of the 2017-2018 school year. The roll call vote was 4-0-1.

.02 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE #54918)

During Open Session Mr. Hamblen made a motion, seconded by Mrs. Michel, that the Governing Board take action to approve the readmittance of Student #2006922 for the first semester of the 2017-2018 school year. The roll call vote was 4-0-1.

XV. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE UNREPRESENTED EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Unrepresented Employees (Government Code #54957.6).

Minutes, June 26, 2017 (Continued)

XV. REPORTING OUT OF CLOSED SESSION (Continued)

.04 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CONTRACT EMPLOYEES: ASSISTANT SUPERINTENDENTS (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Contract Employees: Assistant Superintendents (Government Code #54957.6).

.05 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Superintendent

Superintendent Magnuson provided the Governing Board his 2016-17 Year-end Evaluation Report.

V. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF JUNE 12, 2017

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of June 12, 2017.

AYES: 3; NOES: 0; ABSTAIN: 1; ABSENT: 1.

Roll call vote: Ayes: Hamblen, Michel, Smith
Abstain: Castaneda
Absent: Chambers

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. HEARING SESSION

The Governing Board heard comments from one member of the audience regarding an interdistrict transfer.

VII. PROGRAMS AND REPORTS

.01 FACILITIES/TECHNOLOGY UPDATE

Tim Spencer, TELACU Construction, provided the monthly facilities update which included:

- Scorpio Enterprises has completed all the demolition for the Gilbert modernization project. Currently, wall framing is being constructed. As the walls are being framed, the electrician and plumber are completing the rough in activities. The project is on schedule for completion by August

1.

Minutes, June 26, 2017 (Continued)

VII. PROGRAMS AND REPORTS (Continued).01 FACILITIES/TECHNOLOGY UPDATE (Continued)

- Scorpio Enterprises has completed all the demolition for the Gilbert modernization project. Currently, wall framing is being constructed along with the new exterior wall infills of the old sliding glass doors. As the walls are being framed, the electrician and plumber are completing the rough in activities. The project is on schedule for completion by August 1.
- Installation of the roofing system at Gilbert School is completed. The last remaining item is the installation of the final coating. This coating will be installed following the 28-day cure time of the roofing asphalt.
- Phase 2 of the Prop 39 Energy Projects consists of a Building Control System for interior HVAC and exterior lighting controls throughout the District. The project will connect all the HVAC units and exterior lighting panels to a web-based control system allowing the District web-based control of the air-conditioning/heating units and lighting. The contractor (Diversified Thermal) has begun running the wiring and setting up the infrastructure for the control units. The project is on schedule for completion by August 1.

All remaining funds available under Proposition 39 are to be expended under Phase 3 of the Prop 39 project. The District has an estimated \$600,000 left to use toward the replacement of HVAC units districtwide and has obtained concurrence of our Prop 39 energy consultant (Pacific West Energy Solutions) that this charge will not adversely impact the District's ability to meet Prop 39 mandated energy savings requirements.

- Minor Summer projects include:
 - 1) Replacement of six HVAC units at Pendleton School to be completed by August 14.
 - 2) Custom parts are being fabricated for the Beatty Building B partition wall repair scheduled to be completed before August 1.
 - 3) Work will start within two weeks on the Beatty fence relocation and be completed prior to August 14.
 - 4) Removal work will begin within two weeks on the damaged walkway at Beatty School and be

- completed prior to August 14.
- Beatty and Corey School modernization plans were submitted to DSA on May 15, 2017.

Minutes, June 26, 2017 (Continued)

VII. PROGRAMS AND REPORTS (Continued)

.01 FACILITIES/TECHNOLOGY UPDATE (Continued)

Mr. Spencer noted that the second issuance of general obligation bonds were received on June 15, 2017. From these dollars, \$4.2 million will be used to repay the 2016 Bond Anticipation Note (BAN) and \$8.0 million in proceeds to fund new construction projects, primarily the Gilbert and Whitaker modernizations. Also, the District received the AB300 seismic upgrade reimbursement for the Beatty and Corey Schools' seismic retrofit projects totaling \$1.2 million on June 14, 2017.

VIII. ACTION CALENDAR

SUPERINTENDENT/HUMAN RESOURCES

.01 INTERDISTRICT TRANSFER REQUEST: NIKKO LAZCANO

Mr. Hamblen made the motion, seconded by Mrs. Castaneda, that the Governing Board deny Interdistrict Transfer Request: Nikko Lazcano.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 INTERDISTRICT TRANSFER REQUEST: ANIKA PITHIA

Mr. Hamblen made the motion, seconded by Mrs. Castaneda, that the Governing Board deny Interdistrict Transfer Request: Anika Pithia.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 JOB DESCRIPTION: ADMINISTRATIVE INTERN

Agenda Exhibit B.

Under the direction of the School Principal, the Administrative Intern will assist in the administration of school operations and assist in the planning, development, and implementation of programs to support student achievement. This position is intended as a

limited term assignment to provide temporary technical and management support to the Administration. Individuals assigned to the position shall not hold the position for more than two years.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

SUPERINTENDENT/HUMAN RESOURCES (Continued)

.03 JOB DESCRIPTION: ADMINISTRATIVE INTERN (Continued)

This position requires four years of successful elementary teaching experience, two years of site or district leadership experience, demonstrated experience working collaboratively with parents, staff and others; and possession of an earned bachelor's or higher degree from an accredited college or university in educational administration, instructional technology, or a closely related field.

Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board approve Job Description: Administrative Intern.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 JOB DESCRIPTION: COORDINATOR OF PUPIL SERVICES

Agenda Exhibit C.

Under the direction of the Director of Special Services, in collaboration with local school site staff, the Coordinator of Pupil Services will plan, coordinate, and enhance the effectiveness of special education programs; administer and supervise Welfare and Attendance programs and services in accordance with federal, state, and local guidelines and mandates; conduct observations and assist with the evaluation of the District's Multi-Tiered Systems of Support programs, including Positive Behavior Intervention strategies, Counseling Services, 504 Supports, After-school Programs, and Special Education Programs for preschool age children; train and consult with staff within each unit; and serve as the designee to support quality program delivery, coordination with community agencies, and staff development. This position requires a Master's degree from an accredited college or university, a minimum of five years of experience,

including three years teaching and/or counseling; valid California Credential authorizing service as a K-8 teacher and/or pupil personnel services credential in school counseling or clinical or rehabilitative services credential; and valid California Administrative Services Credential.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

SUPERINTENDENT/HUMAN RESOURCES (Continued)

.04 JOB DESCRIPTION: COORDINATOR OF PUPIL SERVICES
(Continued)

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Job Description: Coordinator of Pupil Services.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.05 JOB DESCRIPTION: CHIEF TECHNOLOGY OFFICER

Agenda Exhibit D.

Under the supervision of the Assistant Superintendent Educational Services, the Chief Technology Officer provides dynamic, responsive, collaborative and forward-thinking vision, leadership and management of technology systems and services to support the mission and goals of the District within the Technology Media Services Division. This includes the planning, development, implementation, management and maintenance of all applications, infrastructure, security, networks, technology training and communications, media and print services, as well as comprehensive support for the teaching and learning activities of the staff and students. This position requires a Master's degree from an accredited college or university with major coursework or extensive experience in Technology, Educational Technology, Computer Science, Information Systems or Business Administration or a related field; Apple Distinguished Educator (ADE) certification highly desirable; five years teaching experience and two years administrative experience, current valid California Teaching and Administrative credentials; preference for administrative experience in information systems management with educational technology, technology

support, and/or communications; and demonstrated record of strategic planning, budget management, integration and staff development.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

SUPERINTENDENT/HUMAN RESOURCES (Continued)

- .05 JOB DESCRIPTION: CHIEF TECHNOLOGY OFFICER (Continued)
Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board approve Job Description: Chief Technology Officer.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

ADMINISTRATIVE SERVICES

- .06 APPROVAL OF THE 2017-2018 BUENA PARK SCHOOL DISTRICT BUDGET

Agenda Exhibit E.

Pursuant to Education Code 42127, the Governing Board is required to approve and adopt an annual budget for the upcoming fiscal year on or before July 1. The 2017-18 Budget has been reviewed in accordance with State adopted criteria and standards to certify that the District will be able to meet its financial obligations for the budget year and for two subsequent years.

For 2017-18 Proposition 98 guarantee is estimated at \$74.6 billion, up \$1.1 billion from the January Proposal. The May Revision proposes to lower Proposition 98 funding by not paying a supplemental Proposition 98 appropriation. "Test 3B" requires Proposition 98 spending increases to be no less than non-Proposition 98 spending increases. The proposed suspension would lower the funding guarantee by an estimated \$867 million or \$289 million per year for 2018-19 through 2020-21. While the dollar amounts may not be significant, there is concern that this action will set a precedent and be

repeated in future years. The suspended payment would accrue to the maintenance factor.

The Local Control Funding Formula (LCFF) funding rate for 2017-18 is revised to 43.97%, up from the 23.67% proposed in January. Total LCFF funding is estimated at 97% of the full implementation goal. COLA for 2017-18 is projected at 1.56% for K-12 educational programs.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.06 APPROVAL OF THE 2017-2018 BUENA PARK SCHOOL DISTRICT BUDGET (Continued)

Also proposed are discretionary, one-time funding estimated at \$170 per ADA or approximately \$784,000 for BPSD. The use of these funds are completely discretionary. Dollars received would repay a portion of prior years' mandated cost reimbursement claims. It is important to note that the proposal calls for these funds to be held and not disbursed till May 2019. BPSD will follow guidance by School Services of California and OCDE and not include this revenue in either the 2017-18 Budget or in the Multi-Year Projection.

The Budget assumes an enrollment decline in 2017-18 of 150 students as projected by our demographers. Federal revenues are assumed to decline 16% vs. 2016-17 funding levels. As stipulated by GASB 68, the estimated actuals and budget presented recognizes the State of California's on-behalf STRS annual contributions totaling \$1.9 million and \$2.0 million in 2016-17 and 2017-18 respectively. Contributions from the State are recorded on the District's financial report as restricted State revenues and the expenditures as restricted benefit expenses. Net impact on the District's Excess/(Shortfall) is zero but these additional "expenditures" inflate the District's reserve requirement each year by approximately \$60,000.

Special Education costs are projected to continue to increase due primarily to the acuity level of services required by these students. Contributions to Special Education are projected to increase from \$5.6 million in 2016-17 to \$5.7 million in the budgetary year.

Additional revenue and one-time transfer assumptions are

as follows:

- LCFF funding rate: 43.97%
- Revenue Limit ADA: 4,642
- COLA: 1.56%
- Lottery: \$144.00 unrestricted, \$45.00 restricted
- Special Education Transfer: \$5,710,867
- Interest Income: \$136,000
- Mandated Costs: \$131,100

One-Time Transfers

- Categorical Transfer: \$200,000 from Title II Teacher Quality to Class Size Reduction
- Interfund Transfer: \$250,000 General Fund to Deferred Maintenance Fund

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.06 APPROVAL OF THE 2017-2018 BUENA PARK SCHOOL DISTRICT BUDGET (Continued)

Expenditures

A teacher ratio of 24.2:1 is assumed for Grades TK-3, 29.0:1 for Grades 4-6, and 28.0:1 for Grades 7-8. BPSD has a negotiated agreement with our teachers' association on class size ratios for Grades TK-3 and as a result, State mandated class size improvement requirements for these grades do not apply.

All approved and occupied positions have been budgeted at each employee's current salary. Unoccupied positions have been budgeted at step two on the respective salary schedule. Contractual certificated/classified step and column increases have been budgeted in anticipation of actual movement in 2017-18.

Per the May Revision, the CalSTRS statutory benefit rate paid by employers has been increased from 12.58% in 2016-17 to 14.43%. The CalPERS rate will increase from 13.888% to 15.531%. Health & Welfare benefits reflect an additional 6.5% increase for 2017-18 and 7.6% increase for 2018-19 forward.

At 2016-17 Second Interim, based on the January Governor's Proposal, on-going budget reductions of \$400,000 was required effective 2017-18 forward. Given some relief from the May Revision, BPSD will implement \$200K in reductions as follows:

- eliminate payout of unused vacation by stipulating that employees must take time-off during their normally scheduled work year (\$70K in savings)
- elimination of one Special Ed teacher (\$100K in savings)
- defer hiring of Special Ed Coordinator position for three months (\$30K in savings)

Deficit Spending and Ending Balance

For 2017-18, a General Fund operating deficit of \$1,758,611 is projected. This deficit is attributable to the unrestricted portion of the fund with a deficit of \$1,343,595 primarily due to the District's declining enrollment trend, cost escalations related to CalSTRS, CalPERS, Health & Welfare benefit costs, as well as planned expenditures of discretionary, one-time funds received in the prior year. Restricted categorical programs are slated to have a deficit of \$415,016 as carryovers from previous years are spent down. The 2017-18 projected General Fund ending balance is estimated at \$5,627,745.

Minutes, June 26, 2017 (Continued)

VIII.ACTION CALENDAR (Continued)ADMINISTRATIVE SERVICES (Continued).06 APPROVAL OF THE 2017-2018 BUENA PARK SCHOOL DISTRICT BUDGET (Continued)Multi-Year Projection (MYP) Considerations

- LCFF funding rates:
 - > 2017-18 at 43.97% (per the Department of Finance and School Services of California recommendation)
 - > 2018-19 at 71.35%
 - > 2019-20 at 73.51%
- The MYP assumes a continuing declining enrollment trend with a 150-student loss in 2017-18 followed by enrollment losses of 120 and 140 students in 2018-19 and 2019-20 respectively
- Class size is assumed at 24.2:1 (grades TK-3), 29.0:1 (grades 4-6), and 28.0:1 (grades 7-8) for all years
- Teacher staffing is reduced commensurate with enrollment decline 2017-18 forward
- Health & Welfare Benefit premiums assumed to increase 6.5% for 2017-18 and by 7.6% per year 2018-19 forward
- CalSTRS and CalPERS rates will increase as follows:
 - > STRS Rate: 16.28% in 2018-19 and 18.13% in 2019-20
 - > PERS Rate: 18.10% in 2018-19 and 20.80% in 2019-20

In support of out-year cost escalations and to meet reserve requirements in subsequent years, it is assumed that unspecified budget reductions of \$250K and \$2,175.0K will be implemented in 2018-19 and 2019-20 respectively.

Building off the assumptions above, coupled with our

2017-18 projections, we anticipate General Fund deficits of \$1,758,611, \$1,710,372, and \$65,536 for 2017-18 through 2019-20 respectively. District reserves (i.e., Designation for Economic Uncertainties) for 2017-18 through 2019-20 are projected as follows: 3.2%, 3.1% and 3.1%.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the 2017-2018 Buena Park School District Budget.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

ADMINISTRATIVE SERVICES (Continued)

.07 RESOLUTION #16-27: EDUCATION PROTECTION ACCOUNT

Agenda Exhibit F.

The provisions of Article XIII, Section 36 create in the General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36 (f). In compliance with Article XIII, Section 36, monies received from the Education Protection Account shall be spent as required and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing Board of Buena Park School District.

Mrs. Michel made the motion, seconded by Mrs. Castaneda, that the Governing Board approve Resolution #16-27: Education Protection Account.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.08 RESOLUTION #16-28: ESTABLISH STATE SCHOOL FACILITIES FUND NO. 3535

Agenda Exhibit G.

State Statutes of 1998, Section 407, S.B. No. 50 provide for the establishment of a School Facilities Fund under the Education Code Section 17070.40 for the purpose of deposit and expenditure of revenues received for the purpose of School Facilities. The Orange County Department of Education, in complying with the said code

sections, has established Fund 3535 for this purpose. The Buena Park School District Governing Board authorizes Administration to establish a State School Facilities Fund with the County Treasurer for the purpose of accumulating and expending revenues effective June 14, 2017.

Mrs. Castaneda made the motion, seconded by Mr. Hamblen, that the Governing Board approve Resolution #16-28: Establish State School Facilities Fund No. 3535.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

EDUCATIONAL SERVICES

.09 APPROVAL OF THE 2017-2018 BUENA PARK SCHOOL DISTRICT'S LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

Agenda Exhibit H.

In June 2013, the Legislature adopted a new funding system for California schools known as the Local Control Funding Formula (LCFF). The goal of the new funding formula is to simplify how state funding is provided to local educational agencies (LEAs). As part of the LCFF, the Legislature included an accountability component known as the Local Control and Accountability Plan, or LCAP. As part of the process, school districts are required to hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures included in the LCAP. The Governing Board is required to adopt the LCAP at the same meeting in which the Board adopts its annual budget.

Once, Board approved, the LCAP will serve as the plan as to how the district intends to meet annual goals for all pupils with specific activities to address state and local priorities. The LCAP shows how the district will increase or improve services for English learners, low-income, and foster youth pupils in proportion to the increase in Supplemental and Concentration funds.

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve the 2017-2018 Buena Park School District's Local Control Accountability Plan (LCAP).

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.10 APPROVAL OF DISPOSAL OF OBSOLETE TEXTBOOKS

Agenda Exhibit I.

Governing Board Policy 3270 provides for the disposal of items declared as surplus or obsolete. Obsolete instructional materials may be made available to the students of the district or sold for scrap at the highest obtainable price. The listed textbooks have been declared outdated or no longer used as obsolete and Administration is requesting approval to dispose of them in accordance with Board Policy 3270.

Minutes, June 26, 2017 (Continued)

VIII. ACTION CALENDAR (Continued)

EDUCATIONAL SERVICES (Continued)

.10 APPROVAL OF DISPOSAL OF OBSOLETE TEXTBOOKS (Continued)

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Disposal of Obsolete Textbooks.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.11 APPROVAL OF DISPOSAL OF OBSOLETE TECHNOLOGY ITEMS

Agenda Exhibit J.

Governing Board Policy 3270 provides for the disposal of items declared as surplus or obsolete. Surplus technology equipment is considered Electronic Hazardous Waste (E-Waste), and should be discarded in accordance with California E-Waste laws and policies. The listed excess property items have been classified in accordance with the disposal methods provided under BP 3270 and Administration is requesting approval to dispose of them. Any money received from the sale or E-Waste disposal of surplus property will be deposited in the District General Fund.

Mr. Hamblen made the motion, seconded by Mrs. Castaneda, that the Governing Board approve the Disposal of Obsolete Technology Items.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. DISCUSSION CALENDAR

.01 CALIFORNIA SCHOOL BOARDS ASSOCIATION'S ANNUAL EDUCATION CONFERENCE

Mrs. Michel and Mrs. Smith indicated they would be attending the CSBA Annual Education Conference in San Diego November 30-December 2, 2017.

.02 GOVERNING BOARD RETREAT

Following a brief discussion and after reviewing the proposed agenda, the Board members decided to postpone their annual retreat until all five Board members are available to attend.

Minutes, June 26, 2017 (Continued)

IX. DISCUSSION CALENDAR (Continued)

.03 JOB DESCRIPTION: EXECUTIVE ASSISTANT

Agenda Exhibit K.

Discussion was held regarding the proposed revisions to the Executive Assistant job description with additional edits to be considered.

.04 LEGISLATIVE ACTION

Agenda Exhibit L.

Mrs. Michel led a discussion regarding the Board's responsibility to advocate for public schools, especially in the face of numerous political threats that would seek to undermine the very role of those who are elected to safeguard this fundamental right.

X. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mr. Hamblen requested Item .02 Personnel Action Report #16-17-23 be removed from the consent calendar.

.14 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Items .03, .04, .05, .06, .07, .08, .09, .10, .11, .12, and .13, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit N.

July 5-7, 2017 - "AVID Summer Institute 2017" - S. Voelker
November 8, 2017 - "2017 Education Law Conference" - R. Miramontes, L. Smock, J. Sherrill

.04 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit O.

Permits granted to date: In: 224
Out: 286

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.05 INTER-DISTRICT TRANSFERS, 2017-2018

Agenda Exhibit P.

Permits granted to date: In: 119
Out: 163

.06 BUSINESS SERVICES REPORT

Agenda Exhibit Q.

a. Purchase Orders dated 06/13/17-06/26/17 were approved in the total amount of \$294,308.10.

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247

Agenda Exhibit R.

Contract #: 17-03
Contractor: Atkinson, Andelson, Loya, Rudd & Romo
Attorneys at Law
Site Dept. Manager: G. Magnuson
New Contract/Amendment: Amendment

Description of Services: Increase Legal services.

Contract Period: July 1, 2016 - June 30, 2017
Funding Source: General Fund
Total Expenditure: Increase not to Exceed \$55,000
Agreement Total

Not to Exceed \$185,000

Contract #: Bid #15-02
 Contractor: Ware Disposal Company, Inc.
 Site Dept. Manager: M. Anderson
 New Contract/Amendment: New (Renewal)

Description of Services: Year 3 Trash Disposal Services per specifications, Bid #15-02.
 Only bid submitted:

Ware Disposal Company, Inc. \$44,683

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Maintenance
 Food Service
 Total Expenditure: Not to Exceed \$28,099
 Not to Exceed \$15,000

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract #: Bid #15/16-006
 Contractor: Southwest School & Office Supplies
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New

Description of Services: Piggybackable bid awarded by Corona-Norco Unified School District for the purchase of just in time classroom and office supplies. The pricing afforded by this competitively bid contract guarantees pricing for a period of three years and is in the District's best interest to secure classroom and office supplies at competitive price.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Various Site and
 District Funding Sources
 Total Expenditure: TBD

Contract #: MA-060-15011806
 Contractor: Swift Produce, Inc.
 Site Dept. Manager: K. Butler
 New Contract/Amendment: New

Description of Services: Piggybackable bid awarded by County of Orange for the purchase and delivery of fresh produce (fruits and vegetables). The pricing afforded by this competitively bid contract is for a period of one

year, with two possible 1-year extensions and is in the District's best interest to secure fresh produce (fruits and vegetables) at competitive price.

Contract Period: July 1, 2017 - May 31, 2018
 Funding Source: Child Nutrition
 Total Expenditure: Not to Exceed \$180,000

Contract #: Bid #3 (16-17)NS
 Contractor: Driftwood Dairy
 Site Dept. Manager: K. Butler
 New Contract/Amendment: New

Description of Services: Piggybackable bid awarded by Colton Joint Unified School Districts for dairy products. The pricing afforded by this competitively bid contract is for a period of one year and may be extended for two (2) additional school fiscal years and is in the District's best interest to secure dairy products at competitive price.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Child Nutrition
 Total Expenditure: Not to Exceed \$220,000

Contract #: RFP No. 1702
 Contractor: Please see attached list
 Site Dept. Manager: K. Butler
 New Contract/Amendment: New

Description of Services: RFP No. 1702 for processed USDA foods products and commercial equivalents was formally bid by Santa Clarita Valley School Food Services Agency and was board approved March 21, 2017 on behalf of the Super Co-Op member districts. Buena Park School District is one of the member districts.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Child Nutrition
 Total Expenditure: Not to Exceed \$206,259

Contract #: RFP No. 1703
 Contractor: J.R. Simplot Company
 Land O'Lakes
 Idahoan Foods LLC
 McCain Foods USA, Inc.

Red Gold, LLC
Site Dept. Manager: K. Butler
New Contract/Amendment: New

Description of Services: RFP No. 1703 for processed USDA foods products and commercial equivalents of potato, tomato, and cheese products was formally bid by Santa Clarita Valley School Food Services Agency and was board approved March 21, 2017 on behalf of the Super Co-Op member districts. Buena Park School District is one of the member districts.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Child Nutrition
Total Expenditure: Not to Exceed \$15,000

Contract #: 18-01
Contractor: Approach Learning & Assessment Centers, Inc. dba Olive Crest Academy
Site Dept. Manager: L. Smock
New Contract/Amendment: New (Annual)

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Description of Services: Provide special education services to students with special needs under authorization of Education Code 56157, 56365 and 56366.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Special Education
Total Expenditure: Not to Exceed \$425,000

Contract #: 18-02
Contractor: Association for Supervision and Curriculum Development
Site Dept. Manager: R. Miramontes
New Contract/Amendment: New

Description of Services: ASCD will provide onsite and virtual professional learning services to principals, assistant principals, administrative interns and selected leaders at each school.

Contract Period: June 17, 2017 - June 30, 2018
Funding Source: LCFF
Total Expenditure: Not to Exceed \$53,600

Contract #: 18-03
 Contractor: Atkinson, Andelson, Loya, Rudd & Romo
 Attorneys at Law
 Site Dept. Manager: G. Magnuson
 New Contract/Amendment: New (Annual)

Description of Services: Provide legal services as required for facilities, special education, human resources and other miscellaneous legal counsel.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: General Fund
 Total Expenditure: Not to Exceed \$130,000

Contract #: 18-04
 Contractor: Bay Alarm
 Site Dept. Manager: M. Anderson
 New Contract/Amendment: New (Annual)

Description of Services: District-wide monitoring.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Maintenance
 Total Expenditure: Not to Exceed \$18,316

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract #: 18-05
 Contractor: Bay Alarm
 Site Dept. Manager: M. Anderson
 New Contract/Amendment: New

Description of Services: Finish and install necessary equipment and service to monitor new site alarm system @ Gilbert School.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Bond Fund
 Total Expenditure: Not to Exceed \$5,000

Contract #: 18-06
 Contractor: Bay Alarm
 Site Dept. Manager: M. Anderson
 New Contract/Amendment: New

Description of Services: Finish and install necessary equipment and service to monitor new site alarm system @ Whitaker School.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Bond Fund
Total Expenditure: Not to Exceed \$5,000

Contract #: 18-07
Contractor: Blind Children's Learning Center
Site Dept. Manager: L. Smock
New Contract/Amendment: New (Annual)

Description of Services: Provide special education services to students with special needs under authorization of Education Codes 56157, 56365 and 56366.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Special Education
Total Expenditure: Not to Exceed \$75,500

Contract #: 18-08
Contractor: BorderLAN Security
Site Dept. Manager: R. Miramontes
New Contract/Amendment: New

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Description of Services: Complete web and content filtering subscription. Compliant with industry regulations for data privacy and protection. Full-stream protection across all ports and protocols. SSL traffic management Cloud application & social medial controls. Mobile device protection. Provides deep file inspection and analysis. Advanced, real-time reporting. Centralized management & administration in the Cloud. Standard Support Off-site filtering without back-hauling. Includes 4 loud Gateway Nodes, 1 Cloud reporting Bodes, 1 Local Gateway Node and training.

Contract Period: July 1, 2017 - June 30, 2020
Funding Source: Technology LCFF
Total Expenditure: Not to Exceed \$78,300

Contract #: 18-09
Contractor: CSU Fullerton Auxiliary Services Corporation
Site Dept. Manager: K. Yuen

New Contract/Amendment: New (Annual)

Description of Services: ASES services for the 2017-18 year.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: ASES
 Total Expenditure: Not to Exceed \$524,292

Contract #: 18-10
 Contractor: Centralia School District
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide special education services to students with special needs under authorization of Education Codes 56157, 56365 and 56366.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$205,000

Contract #: 18-11
 Contractor: Clela Harder Development School
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Description of Services: Provide special education services to students with special needs under authorization of Education Codes 56157, 56365 and 56366.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$62,850

Contract #: 18-12
 Contractor: Continental Interpreting
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide oral and written translation in various languages as needed.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education

Total Expenditure: Not to Exceed \$35,000

Contract #: 18-13
Contractor: Continental Interpreting
Site Dept. Manager: K. Yuen
New Contract/Amendment: New (Annual)

Description of Services: Provide oral and written translations in various languages as needed.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: District LCFF EIA
Total Expenditure: Not to Exceed \$25,000

Contract #: 18-14
Contractor: CSM Consulting, Inc.
Site Dept. Manager: R. Miramontes
New Contract/Amendment: New (Annual)

Description of Services: Provide assistance and advice to the District in completion of forms, filing process, documenting, RFPs and audit related to E-Rate.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Technology
Total Expenditure: Not to Exceed \$22,000

Contract #: 18-15
Contractor: Discovery Education, Inc.
Site Dept. Manager: R. Miramontes
New Contract/Amendment: New

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Description of Services: Science and Math Techbook for elementary and junior high students. Includes professional development.

Contract Period: July 1, 2017 - June 30, 2024
Funding Source: IMFRP Unrestricted
Total Expenditure: Not to Exceed \$45,528

Contract #: 18-16
Contractor: Eagle Software
Site Dept. Manager: P. Pham
New Contract/Amendment: New (Annual)

Description of Services: Yearly maintenance and support which includes telephone support, update enhancements, through district coordinator for the aeries student

information system.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: General Fund
 Total Expenditure: Not to Exceed \$8,465

Contract #: 18-17
 Contractor: Gallagher Pediatric Therapy
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide special education and related services to students with special needs who require physical therapy or assessment to evaluate their need for such.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$25,000

Contract #: 18-18
 Contractor: iLit
 Site Dept. Manager: K. Yuen
 New Contract/Amendment: New

Description of Services: Provide CA iLit ELL licenses and teacher guides. Contractor will also provide professional development.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: District Title III
 BPJH Title I
 Total Expenditure: Not to Exceed \$16,100
 Not to Exceed \$8,900

Contract #: 18-19
 Contractor: Illuminate Education, Inc.
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: New (Annual)

Description of Services: Provide and support Illuminate Data and Assessment System during 2017-18 school year; year 3 of 3.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Restricted Lottery
 Total Expenditure: Not to Exceed \$26,521

Contract #: 18-20
 Contractor: Instructure, Inc.
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: Amendment

Description of Services: Subscription to canvas cloud learning management system (LMS). Year 2 of 3. Change in funding only.

Contract Period: July 1, 2017 - June 30, 2019
 Funding Source: LCFE
 Total Expenditure: Not to Exceed \$43,025

Contract #: 18-21
 Contractor: Mathspace, Inc.
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: New

Description of Services: Student licenses for 1,300 students. Also includes eight days of professional development.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: LCFE
 Total Expenditure: Not to Exceed \$40,300

Contract #: 18-22
 Contractor: Medical Billing Technologies (MBT)
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Description of Services: Provide services under the LEA Medi-Cal Billing Option A: Flat rate per CPT code billed and submitted for payment shall be paid to MBT as set forth in the accompanying fee schedule

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Medi-Cal
 Total Expenditure: Not to Exceed \$30,000

Contract #: 18-23
 Contractor: Momentum in Teaching, LLC
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: New (Annual)

Description of Services: Professional development in the areas of Common Core State Standards, Reading and Writing Workshop and Balanced Literacy.

Contract Period: August 7, 2017 - February 28, 2018
 Funding Source: Educator Effectiveness
 Total Expenditure: Not to Exceed \$45,600

Contract #: 18-24
 Contractor: Orange County Department of Education
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide special education and/or related services to District students with special needs under authorization of Education Code 56157, 56365 and 56366.

Education Costs: \$977,816 (19 students)
 One on One Aides: \$208,000 (6 students)
 Transportation: \$82,000 (7 students)
 Itinerants: \$290,000
 Medical Therapy Unit: \$50
 JPA: \$500

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$1,558,366

Contract #: 18-25
 Contractor: Orange County Department of Education
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New (Annual)

Description of Services: Software support service fees: BiTech financial/budget and fixed asset modules.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: General Fund
 Total Expenditure: Not to Exceed \$38,128

Contract #: 18-26
 Contractor: Orange County Department of Education
 Site Dept. Manager: B. Montelongo
 New Contract/Amendment: New (Annual)

Description of Services: HR Annual Support Fees/Software Annual Fees (HR2.0 System).

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: General Fund
Total Expenditure: Not to Exceed \$26,768

Contract #: 18-27
Contractor: Orange County Department of Education
Site Dept. Manager: L. Smock
New Contract/Amendment: New (Annual)

Description of Services: OCDE will act as a liaison between the State of California and BPSD in all matters related to school-based Medi-Cal administrative activities (SMAA), including invoices.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: MAA
Total Expenditure: Not to Exceed \$20,000

Contract #: 18-28
Contractor: Orange County Public Safety
Site Dept. Manager: M. Anderson
New Contract/Amendment: New (Annual)

Description of Services: Provide uniform patrol service as follows:
Monday through Friday 9:30pm to 5:30am;
Weekends and holidays until 5:30am to Monday Morning;
Random foot patrol - rotating three sites; including weekly reports.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Maintenance
Total Expenditure: Not to Exceed \$16,800

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract #: 18-29
Contractor: Outreach Concern
Site Dept. Manager: L. Smock
New Contract/Amendment: New (Annual)

Description of Services: Provide psychological counseling for all students requiring such services.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Special Education

Total Expenditure: Not to Exceed \$60,000

Contract #: 18-30
 Contractor: Outreach Concern
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide 24 hour/7 days per week crisis hotline to all BPSD students.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$7,500

Contract #: 18-31
 Contractor: Paul Sanchez
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide Child Welfare and Attendance Director and Homeless Coordinator with consultation services regarding residency verification, truancy and disciplinary issues.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Pupil Services/Attendance
 Total Expenditure: Not to Exceed \$19,360

Contract #: 18-32
 Contractor: Rossier Park Schools
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide special education services to students with special needs under authorization of Ed. Code 56157, 56365 and 56366.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)
 Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$89,500

Contract #: 18-33
 Contractor: St. Joseph Heritage Health Care
 Site Dept. Manager: B. Montelongo
 New Contract/Amendment: New

Description of Services: Pre-employment/post offer physicals, TB assessment/testing, first aid medical services, W/C claims services.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: General Fund
 Total Expenditure: Not to Exceed \$20,000

Contract #: 18-34
 Contractor: School Innovations & Achievement, Inc.
 (SIA)
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide reports and services to help schools monitor attendance and truancy of district students and complete truancy notifications.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Pupil Services/Attendance
 Total Expenditure: Not to Exceed \$18,100

Contract #: 18-35
 Contractor: Smartest Edu, Inc. dba Formative
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: New

Description of Services: Provide district level access to the formative teaching tool and access to formative assessment data for analytical purposes. In addition to the partnership, Buena Park will receive complimentary training and implementation support valued at \$4,000.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Curriculum
 Total Expenditure: Not to Exceed \$12,500

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)

Contract #: 18-36
 Contractor: Speech & Language Development Center
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide special education services to students with special needs under

authorization of Ed. Code 56157, 56365 and 56366.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$73,100

Contract #: 18-37
 Contractor: State of California Department of Justice
 Site Dept. Manager: B. Montelongo
 New Contract/Amendment: New

Description of Services: Pre-employment fingerprint background clearance and subsequent arrest notification services.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: General Fund
 Total Expenditure: Not to Exceed \$15,000

Contract #: 18-38
 Contractor: Western Youth Services
 Site Dept. Manager: L. Smock
 New Contract/Amendment: New (Annual)

Description of Services: Provide educationally related mental health services and assessments to district students on an as needed basis.

Contract Period: July 1, 2017 - June 30, 2018
 Funding Source: Special Education
 Total Expenditure: Not to Exceed \$15,000

Contract #: 18-39
 Contractor: Diversified Thermal Services
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New

Description of Services: Replacement (like for like) of 6 HVAC units at Pendleton Elementary School.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.07 CONTRACT/SERVICE AGREEMENT(S) NO. 247 (Continued)
 Contract Period: July 1, 2017 - August 4, 2017
 Funding Source: Prop 39
 Total Expenditure: Not to Exceed \$63,500

Contract #: 18-40

Contractor: Hanover Research
Site Dept. Manager: G. Magnuson
New Contract/Amendment: New

Description of Services: Survey and research services.

Contract Period: July 1, 2017 - June 30, 2018
Funding Source: Superintendent
Total Expenditure: Not to Exceed \$40,000

Contract #: 18-41
Contractor: SchoolWorks, Inc.
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: New

Description of Services: Engage and assist the District in qualifying for and maximizing potential funding from the School Facilities Program for the District's current eligible sites (BPJH & Gilbert) as well as 2018 eligible sites (Beatty, Corey & Emery).

Contract Period: July 27, 2017 - December 31, 2019
Funding Source: Bond Fund
Total Expenditure: Not to Exceed \$31,500

.08 2017-2018 MEMBERSHIPS

Agenda Exhibit S.

Participant: Governing Board, Superintendent
Organization: Orange County School Boards Association (OCSBA) 2017-2018
Membership Fee: \$125

Participant: Governing Board, Superintendent
Organization: California School Boards Association (CSBA)(Includes Education Legal Alliance Dues) 2017-2018
Membership Fee: \$10,641

Participant: Governing Board
Organization: ACSA's Foundation for Educational Administration 2017-2018 Dues
Membership Fee: \$330

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.08 2017-2018 MEMBERSHIPS (Continued)

Participant: Greg Magnuson, Superintendent
Organization: Association of California School Admin. (ACSA Region 17) Orange County

Superintendent's Meetings 2017-2018

Membership Fee: \$300

Participant: Greg Magnuson, Superintendent
 Organization: Association of California School Administrators (ACSA), 2017-2018 annual Membership Dues

Membership Fee: \$1,779.40

Participant: Certificated District Administrators:
 Asst. Supt., CTO, Principals, Directors
 Organization: Association of California School Administrators (ACSA), 2017-2018 annual Membership Dues

Membership Fee: \$13,400

Participant: Greg Magnuson, Superintendent
 Organization: Rotary Club 2017-2018 Membership Dues
 Membership Fee: \$2,000

Participant: Greg Magnuson, Superintendent
 Organization: North Orange County Superintendent's Association 2017-2018
 Membership Fee: \$150

Participant: Greg Magnuson, Superintendent
 Organization: National Center for Education Research & Technology (NCERT) March 1, 2017 through February 28, 2018
 Membership Fee: \$6,850

Participant: Greg Magnuson, Superintendent
 (Institutional Membership)
 Organization: North Orange County Chamber of Commerce
 (9/01/17-8/31/18)
 Membership Fee: \$350

Participant: Greg Magnuson, Superintendent
 (Institutional Membership)
 Organization: School Employers Association of California (based on District ADA) (SEAC)
 July 1, 2017 through June 30, 2018
 Membership Fee: \$1,565

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.08 2017-2018 MEMBERSHIPS (Continued)

Participant: Buena Park School District

(Institutional Membership)
 Organization: California Association of School Business
 Officials (CASBO) (2017-2018)
 Membership Fee: \$2,000

Participant: Buena Park School District
 (Institutional Membership)
 Organization: Association for Supervision and
 Curriculum Development (ASCD) Membership
 2017-2018
 Membership Fee: \$1,485

Participant: Asst. Supt., Administrative Services
 (Institutional Membership)
 Organization: School Services of California 2017-2018
 Membership Dues
 Membership Fee: \$4,000

Participant: Kaivan Yuen, Director Student Programs &
 Staff Development
 Organization: California Association of Administrators
 of State and Federal Education Programs
 and National Association of Federal
 Education Program Administrators 2017-
 2018
 Membership Fee: \$195

Participant: Lori Smock, Director
 Organization: California Association of Supervisors of
 Child Welfare and Attendance (CASCWA)
 2017-2018
 Membership Fee: \$75

Participant: Lori Smock, Director
 Organization: Council for Exceptional Children
 2017-2018
 Membership Fee: \$65

Participant: Kathy Tedone, Coordinator Health Services
 Organization: California School Nurse's
 Organization/National Association of
 School Nurses (CSNO/NASN) 2017-2018
 School Year
 Membership Fee: \$210

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.08 2017-2018 MEMBERSHIPS (Continued)

Participant: Kathy Tedone, Coordinator HS

Participant: Sarah Conlin, RN
 Organization: Orange County School Nurse Organization
 (OCSNO) July 1, 2017-June 30, 2018 (\$30
 each)

Membership Fee: \$60

Participant: Buena Park School District
 (Institutional Membership)

Organization: California's Coalition for Adequate
 School Housing (CASH) July 2017 through
 June 2018

Membership Fee: \$500

Participant: Buena Park School District
 (Institutional Membership)

Organization: American Red Cross Disaster Preparedness
 & Recovery Alliance (annual) 2017-2018

Membership Fee: \$120

Participant: Alfonso Perez, Asst. Director

Organization: California Association of School
 Transportation Officials (CASTO)
 2017-2018

Membership Fee: \$75

Participant: Alfonso Perez, Asst. Director

Organization: Driver Trainer Advisory Council, 2017-
 2018 Membership

Membership Fee: \$10

Participant: Katrina Butler, Director

Organization: California School Nutrition Association,
 2017-2018 Membership

Membership Fee: \$170

.09 APPROVAL OF THE 2015-16, 2016-17, AND 2017-18
 CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS),
 SUMMER DATA COLLECTION

Agenda Exhibit T.

Each year, school boards are required to approve the CARS for funding state and federal aid programs. The CARS summer data collection includes reporting on federal funding programs, certification that all state and federal rules and regulations will be observed, and the use of funds will be reviewed and audited according to the standards set forth by the California Department of Education.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.09 APPROVAL OF THE 2015-16, 2016-17, AND 2017-18 CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS), SUMMER DATA COLLECTION (Continued)

The report consists of Fiscal Year 2015-16 reports and Fiscal Year 2016-17 reports for Title I, II, and III funds. There is also Fiscal Year 2017-18 enrollment projections, private school consultation, and application for funding.

The CARS spring data collection is approved on an annual basis. By approving the CARS spring data collection, the Governing Board approves the legal assurances that govern each program funded in this application and allows the authorized submission of the CARS spring data collection. The CARS spring data collection is due June 30, 2017.

The CARS is the vehicle by which we secure state and federal categorical program funding for the District. Approval is required for acceptance of funds.

Administration requests Governing Board approval of the 2015-16, 2016-17, and 2017-18 CARS summer data collection for submission.

.10 BOARD POLICY 5141.52 SUICIDE PREVENTION

Agenda Exhibit U.

.11 BOARD POLICY 6111 SCHOOL CALENDAR

Agenda Exhibit V.

.12 INTERDISTRICT TRANSFER REQUEST: ANUSHKA RUDRAKSHA

.13 INTERDISTRICT TRANSFER REQUEST: HAILEY MARTINEZ

DISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR

.02 PERSONNEL ACTION REPORT #16-17-23

Regarding Classified Personnel, Item II. Leave of Absence, Mr. Hamblen questioned the ending date of 01/07/2017. Mr. Magnuson indicated the actual date requested for a leave of absence was 06/07/2017 through 01/07/2018. Mrs. Michel made a motion to approve .02 Personnel Action Report #16-17-23 with the revised date.

X. CONSENT CALENDAR (Continued).15 ITEM REMOVED FROM CONSENT CALENDAR

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Item .02 Personnel Action Report #16-17-23, with revised date, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-23

Agenda Exhibit M.

CERTIFICATED PERSONNELI. NEW HIRES

The following certificated employees have been selected for hire effective as indicated for the 2017-18 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Beltran, Christina - 08/08/2017
Education Specialist #080119J001

Clark, Darlene - 08/08/2017
Education Specialist #080119E001

Law, Kristen - 08/08/2017
Education Specialist #080110P002

Weber, Andrew - 08/08/2017
Education Specialist #080119P002

Wen, Dianne - 08/08/2017
Teacher #080100G028

II. CHANGE OF ASSIGNMENT

Park, Shin - 07/24/2017
Current Assignment: TOSA Technology #080112D008
Delete: TOSA Technology #080112D008
Add: Administrative Intern #080223C001

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-23 (Continued)CERTIFICATED PERSONNEL (Continued)III. CURRICULUM WORKAdditional Hours for Professional Development and Professional Dialogues for Title III English Learner Lead Teachers

Title III lead teachers will meet monthly to review instructional practices and data, monitor English learner programs, update the Master Plan for English learners (as needed), and receive professional development during the 2017-18 school year. Teachers will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from District Title III funds, for a total not to exceed \$10,000.

After-School GATE Enrichment

As part of the 2017-18 GATE program, enrichment opportunities are afforded to fourth through eighth grade students. The GATE enrichment program also includes Super Saturdays. Teachers will develop curriculum and provide services to GATE students. These teachers will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from GATE funds, for a total not to exceed \$25,000.

ASES Program Instructional Support

As part of the state-funded ASES program for students, teachers will provide instructional support to ASES staff and students during the 2017-18 school year. In addition, staff development will be provided from teachers to ASES staff before the beginning of school. Teachers will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from ASES program funds, for a total not to exceed \$3,000.

Additional Hours for State and Federal Programs

In order to assist the Educational Services Department with the organization and monitoring of documentation for homeless students, interventions, alternative supports, federal compliance notices, and required plans and reports for Title I, additional hours are periodically needed during the 2017-18 school year. Teachers will provide assistance and will be paid the contractual hourly rate of \$41.25 (includes benefits), payable from District Title I funds, for a total not to exceed \$10,000.

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-23 (Continued)CERTIFICATED PERSONNEL (Continued)III. CURRICULUM WORK (Continued)Special Education

In order to provide support to the newly hired Director of Special Services and School Site Psychologist, a credentialed school psychologist will work with the newly hired psychologist regarding protocols and procedures unique to Buena Park School District. The tenured school psychologist will address classroom management, classroom structure, assessment procedures, assessment report content requirements, and IEP meeting structure and facilitation with newly hired special education staff. In addition, the tenured psychologist will support the new director in redistribution of caseloads and preparation for the opening of the school. The school psychologist will be paid the contractual hourly rate of \$60 per hour (includes benefits), for a maximum of forty hours, payable from special education funds, for a total not to exceed \$2,400.

CLASSIFIED PERSONNELI. NEW HIRE

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Mendez, Stephanie - 06/27/2017

Account Clerk-Child Nutrition Services

II. LEAVE OF ABSENCE

#0800002241 - 06/07/2017 - 01/07/2018 (Ratification)
Custodian I #081113D013

Leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-23 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

Professional Development, Classified Instructional Assistants

Professional development will be provided to classified employees during the 2017-18 school year. Instructional assistants will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, including benefits), payable from District Title I funds, for a total not to exceed \$5,000.

California English Language Development Test (CELDT), English Learner Student Assessment

The CELDT: Initial Assessment is a required language assessment for English learner students. The initial assessment is administered to all transitional kindergarten through eighth grade students who have primary languages other than English on their Home Language Survey and have never taken the CELDT before. Classified employees will prepare and administer the assessment beginning July 1 through October 31, 2017. They will be paid their current rate of pay (a range of \$20.52 - \$33.28, depending on job classification, includes benefits), payable from District Testing CELDT funds, for a total not to exceed \$22,964.

The CELDT: Annual Assessment is a supplemental language assessment for English learner students. This assessment is administered to transitional kindergarten through eighth grade students who have primary languages other than English on their Home Language Survey and have taken the CELDT before. Classified employees will prepare and administer the assessment beginning July 1 through December 31, 2017. They will be paid their current rate of pay (a range of \$20.52 - \$33.28, depending on job classification, includes benefits), payable from District Title III funds, for a total not to exceed \$26,000.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-23 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

Childcare for District Parent Workshops

Parent workshops are offered throughout the year to provide parents with information on helping their student succeed in school. Childcare will be needed for each session throughout the 2017-18 school year. Classified employees will provide child care services and will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, includes benefits), payable from District Title I funds for a total not to exceed \$5,000.

Additional Hours for Custodian, GATE Enrichment

Several activities are scheduled throughout the 2017-18 school year as part of the GATE enrichment program, including GATE Parent Night, Super Saturdays, and debate tournaments. One classified employee will provide custodial services during these activities and will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, includes benefits), payable from GATE funds, for a total not to exceed \$12,000.

Additional Hours for State and Federal Programs

In order to assist the Educational Services Department with the organization and monitoring of documentation for homeless students, interventions, supplemental education services, federal compliance notices, and required plans for Title I, additional hours are periodically needed during the 2017-18 school year. Classified employees will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, includes benefits), payable from District Title I funds, for a total not to exceed \$5,000.

School Readiness

The Project Assistant: School Readiness has responsibilities outside of the work day during the 2017-18 school year to help implement the Early Learning Grant and support school readiness programs in the district. Some of these activities include conducting parent workshops, recruitment of students, and attending trainings and meetings

outside of the work day.

Minutes, June 26, 2017 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-23 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CURRICULUM WORK (Continued)

School Readiness (Continued)

The Project Assistant will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, including benefits), payable from School Readiness Grant funds, for a total not to exceed \$2,700.

The Preschool Instructor and Instructional Assistants will provide additional program support to complete reports, recruit students, and attend trainings outside of the work day. Classified employees will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, including benefits), payable from School Readiness Grant funds, for a total not to exceed \$2,050.

Additional Hours for Family Services Specialist-English Learners

The Family Services Specialist-English Learners has responsibilities outside of the work day to support parents of English learners. Some of these activities include conducting parent workshops, recruiting students for preschool, attending trainings and meetings outside of the work day, and registering parents for Footsteps2Brilliance. The Family Services Specialist will be paid the current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, including benefits), payable from Title III funds, for a total not to exceed \$3,300.

Special Education

In order to assist the Special Services Department with the preparation of parent communication, correspondences, and verbal translations, additional hours are needed. A classified employee will provide assistance and will be paid their current hourly rate of pay (a range of \$20.52 - \$33.28, depending on job classification, includes benefits), for a maximum of eighty hours, payable from special education funds, for a total not to

exceed \$2,400.

Minutes, June 26, 2017 (Continued)

XI. BOARD COMMENTS

Mr. Hamblen and Mrs. Michel visited the summer school program at Beatty School.

Mrs. Castaneda observed the first day of summer school at Beatty School, commenting that everything appeared to be running smoothly.

Mr. Magnuson informed Board members that an action item to cancel the July 24, 2017 Board meeting will be on the next Board agenda for their approval.

XII. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- General Obligation Bond-Cost of Issuance

Agenda Exhibit W.

Education Code Section 15146 requires that cost of bond issuance information be disclosed to a school district's Governing Board and to the public at a scheduled public meeting after the sale of a general obligation bond. In compliance with this requirement, the Governing Board was provided actual cost of issuance information for our latest bond issuance that closed on June 15, 2017.

.02 2016-2017 Major Topics for the Governing Board

Agenda Exhibit X.

.03 2017-2018 Major Topics for the Governing Board

Agenda Exhibit Y.

XIII. CLOSED SESSION

Closed Session Items were moved to follow IV. Reporting Out of Closed Session items on the agenda.

XIV. RECONVENE

Minutes, June 26, 2017 (Continued)

XVI. ADJOURNMENT

At 7:13 p.m., Mrs. Castaneda made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member