

Redondo Beach Learning Academy

Classroom Communication

RBLA Check-in/Check-out Procedures at South Bay Adult School (SBAS)

- Any parent, guest, or volunteer must check-in with the SBAS main office.
- The SBAS staff will contact the classroom to inform them of a visitor.
- Either the teacher or assistant will accompany the student to the front office for release and to sign the student out of school.
- No food/lunch drop off is permitted at any time.
- The classroom telephone is to be used by staff only and is not utilized for student personal calls.