

**Dorman High School**  
**Internship Training and Agreement Plan**

Name of Student Intern \_\_\_\_\_

DHS Mentor \_\_\_\_\_ Position \_\_\_\_\_

Name of Internship Partner/Firm \_\_\_\_\_

On-site Mentor \_\_\_\_\_ Position \_\_\_\_\_

Internship Partner/ Firm Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dates of Internship: From \_\_\_\_\_ to \_\_\_\_\_

**Expectations of all participants:**

**On-Site Internship Mentors** are asked to:

- Work with students to develop projects and contributions that are of value to both parties.
  - Mentors can allow students an opportunity to join in a research project already in progress.
  - Mentors can help students plan their own research project and oversee its completion.
- Provide meaningful experiences for the students so that they may experience the “real world” applications to their learning.
- Provide necessary guidance in a suitable work environment.
- Work with the DHS mentor in assessing the student’s progress.

**DHS Mentors** are asked to:

- Be available to answer questions about graded assignments or internship responsibilities.
- Assist students in preparing for internship experience.
- Assist On-Site Internship Mentors in developing internship parameters.
- Work with mentors in assessing student progress.
- Assess all student assignments and assign course grade.

**Students** are expected to:

- Engage in at least 60 hours of internship in a STEM related field.
- Create, complete and present a research based project related to the chosen internship experience.
- Participate in the STEM Poster Symposium held in May 2015. The date is TBD.

**Signatures indicate approval for students to participate in the internship partnership described above.**

\_\_\_\_\_  
Student Intern Date

\_\_\_\_\_  
On- Site Mentor Date

\_\_\_\_\_  
DHS Mentor Date

\_\_\_\_\_  
Parent or Guardian Date

