

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
SWEET T RESTAURANT  
December 7, 2015  
6:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held at Sweet T Restaurant on Monday, December 7, 2015.

**Those present:**       **Mr. Raleigh O. Ward, Jr.**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. Bradford C. Poston**  
                              **Mrs. Elleveen T. Poston**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

**Call to Order**

Mr. Raleigh O. Ward, Jr. called the meeting to order at 6:00 p.m. by welcoming visitors and staff. Mrs. Angela P. Keith served as secretary.

**Recognition and Awards**

None

**Consent Agenda Items**

A motion was made by Mr. Raleigh O. Ward, Jr. to accept the Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, and Approval of Financial Reports. The motion carried unanimously.

A motion was made by Mr. Raleigh O. Ward, Jr. to accept Consent Agenda Item Approval of Personnel Sheets. The motion carried 6-0 with Mrs. Angela P. Keith abstaining.

**Public Participation**

None

### **Superintendent Update**

Mr. Neal Vincent informed the Board that he delivered a \$224,000 Early Childhood Grant to the Education Oversight Committee (EOC) in Columbia. He stated that he hopes to hear back from the EOC in January. He thanked Mr. Charles Hyman and Mr. Legrande Richardson for their assistance with this grant. Mr. Vincent expressed his excitement about the possibility of this opportunity and funding.

### **Action Items**

**Safety/Capital Needs Funding Request** - Mr. Neal Vincent presented the Board with a list of Safety/Capital Needs in the amount of \$273,980.00. Mr. Vincent asked the Board to consider approving the funding for these projects for completion during the 2015-2016 school year. Mrs. Angela P. Keith asked when the projects will start. Mr. Vincent stated that some of the projects would start between Christmas break and the first of the year. Mr. Raleigh O. Ward asked if the list was prioritized. Mr. Vincent stated that the projects were prioritized and added that all projects would start around the same time and should be completed by the end of the fiscal year. Mrs. Angela P. Keith made a motion to approve the Safety/Capital Needs Funding Request and Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

**Facilities and Food Service Bonuses** - Mr. Neal Vincent stated that in meetings with Facilities and Food Service staff, most are concerned about their current hourly rates and lack of annual raises due to the current pay schedules. He added that administration is studying salary schedules and funding sources to provide recommendations for a long-term solution. Further, he requested that the Board consider a one-time \$500 bonus for all classified staff in the Facilities and Food Service Departments paid by December 18, 2015. Mr. Thadis D. Calcutt, Jr. made a motion to approve the Facilities and Food Service Bonuses and Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Angela P. Keith to approve the second reading of the following policies. The motion carried unanimously.

1. **DKC** - Expense Authorization Reimbursement
2. **ILB** - Test/Assessment Administration
3. **GCO** - Evaluation of Professional Staff
4. **IHBEA** - Instructional Services for Limited English Proficiency Students
5. **JFABE** - Admission of Limited English Proficiency and Migrant Students
6. **JFABD** - Admission of Homeless Students

### **Reports and Items for Discussion**

None

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**Adjournment**

At 8:00 p.m., Mrs. Thadis D. Calcutt, Jr. made a motion to adjourn. The motion was seconded by Mrs. Angela P. Keith. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:00 p.m.

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Mr. Raleigh O. Ward, Jr  
Chairman

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Mrs. Angela P. Keith  
Secretary