



A CALIFORNIA DISTINGUISHED SCHOOL

**SPECIAL MEETING/RETREAT MINUTES
BOARD OF DIRECTORS
THURSDAY, MAY 28 2009
8:00 AM – 3:00 PM
ST. MATTHEW’S CHURCH – MUSIC ROOM**

I. PRELIMINARY:

A. CALL TO ORDER – Rene Rodman 8:16AM

B. ROLL CALL

Members Present:

Amy Dresser Held

Darcy Stamler (abst)

Steve Klima

John Callas

James Paleno

Patrice Fisher (abst)

Rene Rodman

John Riley

Torino Johnson (arrived 8:40am)

Victoria Francis

Ex-officio

Greg Wood (abst)

Ramin Badiyan (abst)

Martin Griffin (abst)

C. INTRODUCTION OF NEW BOARD MEMBER

Rene Rodman introduced Karen Perkins, the new Board member elected by the faculty.

II. PUBLIC COMMENTS:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Use of names of individuals should be avoided when referring to accusations or wrongdoing (names should be presented to the Executive Director for follow-up action). Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

III. DISCUSSION/INFORMATION ITEMS:

A. UPDATES/CHANGES TO PCHS BYLAWS.

- The Board discussed an updated draft of the PCHS Bylaws (current bylaws have not been updated since July 19, 2004). This update is necessary a) to make the bylaws legally compliant, b) to correct language in the bylaws that conflicts with language in the current PCHS charter and b) to revise the bylaws to reflect changes from the current charter to the charter renewal document that was submitted to LAUSD in January.
- The Board discussed that two updates would be necessary – one in the very near future to be legally compliant and in sync with the current charter and another at the time that the new charter is accepted.
- The Board members who worked on the draft presented (John Riley, Darcy Stamler and Rene Rodman)

will work on a revised draft that brings the bylaws into legal compliance and puts them in sync with the current charter. In addition, the group will incorporate changes requested by board members at the meeting and research additional legal questions that came up. The revised draft will come back to the board at an upcoming board meeting.

B. DISCUSSION OF SAMPLE GOVERNANCE PROCESS POLICIES.

- The board discussed a series of sample Governance Process Policies – those policies that guide how the board does its job and how individual board members conduct themselves. Further discussion will be scheduled for upcoming board meetings.

C. RELATIVE ROLES/RESPONSIBILITIES OF BOARD AND EXECUTIVE DIRECTOR.

- Board members filled in a worksheet that included a list of important school tasks/responsibilities. Board members were asked to individually note if each was the job of the Board, the Executive Director/Staff or both. From there, Board members shared their rationale and thoughts in an open discussion designed to help guide policy discussion in the future.

D. DISCUSSION OF SAMPLE EXECUTIVE LIMITATIONS POLICY – HIRING.

- Using a list of Board member concerns about the PCHS hiring policy (developed at the March 17 Board meeting) as a basis, Rene Rodman presented draft policy language for discussion.
- The Board discussed the importance of ensuring that any changes to the current hiring policy retain extensive involvement of the staff and stakeholders in the process and that staff and stakeholders be informed of the changes under discussion as soon as possible.
- The board discussed additional changes. Because of the number of current open positions, the Board discussed the need to bring a revised policy back to the Board for discussion and approval at the June 9 Board meeting.

IV. ACTION ITEMS:

A. DISCUSSION AND ACTION ON POLICY DEVELOPMENT SCHEDULE.

- This discussion was tabled due to a lack of time and will be revisited at an upcoming Board meeting.

V. ADJOURNMENT: 2:58PM