



5. The United School District personnel will review the applicant and, upon approval, will develop a cyber education program of study for the student.
6. Students may not drop a United School District course in order to replace it with a United Cyber Academy course.
7. The parent(s)/guardian(s) and student must sign the United Cyber Academy Student Contract and attend an orientation prior to the beginning of the United Cyber Academy courses.
8. The parent(s)/guardian(s) must validate that the student is proficient in basic computer skills at the appropriate instructional level as indicated on the application.
9. The parent(s)/guardian(s) of a United Cyber Academy student must make every effort to monitor and assist his/her student when working online.

Registration And Drop/Add Procedures

The following registration and drop/add procedures will be followed by the student(s) and parent(s)/guardian(s):

1. Open enrollment for the first semester of the United Cyber Academy will begin on or about August 1 of each school year and continue through the first student day of the school year.
2. A student may continue to enroll in the first semester of the United Cyber Academy up to day five (5) of the school year.
3. Enrollment in the first semester of the United Cyber Academy after day five (5) of the first semester must be approved by the Superintendent of Schools or his/her designee.
4. Open enrollment for the United Cyber Academy for the second semester of the school year will begin on December 1 of the current school year and continue through the first student day of the second semester.
5. A student may continue to enroll in the second semester of the United Cyber Academy up to five (5) days into the second semester of the school year.
6. Enrollment in the second semester of the United Cyber Academy after day five (5) of the second semester must be approved by the Superintendent of Schools or his/her designee.

Costs

The United Cyber Academy is a United School District public school program. There are no enrollment fees, tuition or charges for textbooks to the parent(s)/guardian(s). Students wishing to withdraw from a cyber course must do so within thirty (30) days of enrollment. The student and his/her parent(s)/guardian(s) will be financially responsible for all courses dropped after thirty (30) days from the enrollment date.

The United School District will provide appropriate technology equipment and reimbursement for Internet services up to \$40.00 per month, as per the United Cyber Academy Student Internet Service Reimbursement Form.

Students who do not return United School District computer equipment, accessories, and/or textbooks will be required to pay the replacement costs of the equipment and may also be referred to law enforcement.

Transportation

Transportation to and from the United School District for educational opportunities, athletics, and extracurricular activities is the sole responsibility of the parent(s)/guardian(s). Arrival and departure times must be prearranged with the building principal.

Attendance

United Cyber Academy students are full-time United School District students who are expected to comply with state, district, and school policies. Because of the unique independence that is offered to students taking United Cyber Academy courses, students enrolled assume a special responsibility to actively participate in the courses. The United School District will monitor a student's active engagement in his/her courses with the expectation that the course will be successfully completed within the time prescribed by the United School District.

It is clearly understood that the student must complete at least twenty-five percent (25%) of the course per academic quarter for full-year courses and fifty percent (50%) per academic quarter for semester courses. All coursework must be completed by the last student day for full-year courses or the last day of the semester for semester courses. Failure to do so will result in the student failing the course. The "failure" will be recorded on the student's transcript.

Truancy charges will be filed with the District Magistrate if students do not demonstrate evidence of completed work and/or logging onto and actively engaging in the online courses. Any absence that has not been approved will be considered an unexcused absence. Unexcused absences may also become unlawful absences which can result in truancy charges being filed.

Students who are not completing the required academic progress and requirements will be removed from the United Cyber Academy.