



# Palisades Charter High School

More Than 50 Years of Innovation and Excellence



## BOARD OF TRUSTEES

### SPECIAL BOARD MEETING MINUTES March 4, 2015 5:00 PM, Building A, Conference Rm

#### I. PRELIMINARY:

- A. CALL TO ORDER: 5:03 PM
- B. ROLL CALL: 5:03 PM

	Present	Absent		Present	Absent
Mark Epstein	X		Jeanne Saiza	X	
Allison Holdorff Polhill	X		Kimberley Allen	X	
Monica Iannessa	X		Leslie Woolley	X	
Emilie Larew	X		Mystic Thompson		X
Greg Nepomuceno		X	Michael Stryer	X	
James Pasto		X			

#### NON-VOTING MEMBERS

	Present	Absent
Ben Safvati	X	

#### PCHS MANAGEMENT/STAFF

	Present	Absent
Pamela Magee	X	
Greg Wood	X	

## **II. PUBLIC COMMENTS**

PCHS teacher Michael Friedman expressed his concern that, despite the fact that the Board adhered to the 24-hour notification window, the community should have been given more notice.

Dr. Magee noted that the administration had wanted the complete draft of the WASC Mid-Cycle report to go out with the special board meeting announcement. The intent was to have the Board review the draft of the Mid-Cycle Progress Report to have as much stakeholder input as possible, and for the draft of the report to be as complete as possible. She agreed that more than the 24 hours notice would have been ideal, however, in this instance the importance on providing the community with the most current document took precedence.

Board member Monica Iannessa further clarified that stakeholder groups had already been included in the writing of the report with the Board being the sole exception; the reason for this meeting was to present the Board with the most current draft possible. Mark Epstein commented that, in his view, additional efforts were needed to obtain meaningful parent outreach and output.

The stakeholder groups were not excluded from this process and include parents, students, teachers, community, administration, and classified (Long Term Strategic Planning/LTSP), teachers and counselors (Intervention Team), and teachers (Academic Achievement Team and Department Chairs), PIQE and Bilingual Advisory Parents.

## **III. DISCUSSION**

### **A. WASC Mid-Cycle Accreditation Visit and Review of Report – Monica Iannessa and Dr. Pam Magee**

Monica Iannessa noted that the draft of the Mid-Cycle Progress Report is still a living document. She overviewed various sections of the report and explained the construction of the different sections and the sources of the data (PCHS Charter Renewal, Infinite Campus, Academic Achievement data, PCHS Goals, Long Term Strategic Planning Committee). There were numerous questions, comments, and suggestions from various Board members during a productive review of the draft. Board members were able to compose portions of Element Four. Emilie Larew has been on WASC accreditation teams and as a result provided helpful insight and guidance to the Board.

### **B. Administration Management Evaluation Tool**

Mike Stryer advised that since four Board members were absent, this discussion should be postponed until the next board meeting. The board agreed to move this discussion to the March 24<sup>th</sup> Board meeting.

## **IV. ADJOURNMENT**

The meeting adjourned at 6:30 pm