

UNOFFICIAL MINUTES
Plan

Long-Range Facilities Master

Oversight Committee

San Gabriel Unified School District
San Gabriel, CA
July 18, 2013
7:00 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Cynthia Juvinall	Member
	Lee Freeman	Member
	Hugo Correa	Member
	Armando Pacheco	Member
	Mike Cammarano	Member

Absent:	Mickey Scannell	Member
	Quyên Phan	Member

Others Present:

Bill Gile	Director of Maintenance and Operations
Nonette Martin	Asst. Supt., Business Services
Nicole Mehta	LPA

I. GENERAL FUNCTIONS

A. Call to Order

Chairman Jerry Schwartz called the meeting to order at 7:17 p.m. and led the Pledge of Allegiance.

B. Meeting Minutes

May 16, 2013 – A motion was made by Jerry Schwartz to approve the minutes; it was seconded by Armando Pacheco. The motion was approved unanimously.

June 20, 2013 – A motion was made by Cynthia Juvinall to approve the minutes; it was seconded by Hugo Correa. The motion was approved unanimously.

D. Requests to address the Committee; Public Comment:

None.

E. Next Meeting: September 19, 2013 Regular Meeting (August – dark)

II. PRESENTATION – Gabrielino High School Construction Project - By Nicole Mehta, LPA – Based on the direction from the Committee during Nicole’s presentation at June 20 meeting, LPA made the revisions in an effort to reduce costs to be within budget.

Cumming Co., an estimator, determined the cost savings, which were much smaller than the Committee had hoped. Nicole discussed the savings by project. There is a 15% design contingency, equaling \$1.2 million. The project will need to conform to the 2014 Code updates for energy and seismic safety. Committee members asked several questions.

III. REPORTS

A. Chairman's report. No report.

B. Construction update by Bill Gile.

Jefferson: They are framing the band, orchestra, and choir rooms. The County Health Department is requiring a hood in the kitchen, which had not been required on previous projects. This kitchen will be used for warming, not cooking. The equipment was not anticipated, and has put the project behind schedule. The contractor is working Saturday to catch up.

IV. ACTION ITEMS

A. Recommendation to the Governing Board Regarding Measure A Bond Improvements to Gabrielino High School. There was a motion made by Cynthia Juvinal to recommend to the Board that there be cost reductions for site work, but that the other projects go back to the June 20 estimates; it was seconded by Lee Freeman. The motion passed unanimously.

B. Recommendation to approve Technology Subcommittee Report and forward to the Governing Board. Tabled until the next meeting.

C. Recommendation to Select Vice Chair. Tabled until the next meeting.

D. Recommendation to the Governing Board Regarding Committee Bylaws. Tabled until the next meeting.

E. Demolition of District-Owned Property. Bill Gile explained that the Governing Board would take action on the demo contractor at its next meeting. If the Oversight Committee wanted to make a recommendation, it would need to add an item to the agenda. To add the item, there needs to be a finding of urgency, and a 75% vote to add the item. Cynthia Juvinal moved to find urgency and add the item to the agenda; it was seconded by Hugo Correa. The vote to add the item was unanimous. Lee Freeman made a motion to accept the low bidder for the demolition work; it was seconded by Cynthia Juvinal. The motion passed unanimously. Chairman Schwartz said that he would send a memo to the School Board on both items that were voted on during the meeting.

Due to lateness of the hour, Cynthia Juvinal moved and Hugo Correa seconded to table action items B, C, & D. The motion passed unanimously.

V. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 9:15 P.M.