

OFFICIAL MINUTES OF THE BOARD OF EDUCATION
Special Board Meeting
Big Horn County School District No. 3
6:00 P.M.
Tuesday, June 28, 2016

- I. The special meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 6:03 p.m., June 28, 2016, by the chairman, Jamie Flitner.
- II. Roll Call: Jamie Flitner, Eddie Johnson, Michael Wirtzberger, Steve Hoblit, Dale Nuttall, Cheri Edeler, Barry Bryant, Sara Schlattmann, Paula Scott

Absent: None

Guests: Nathan Oster

- III. Approval of Consent Agenda (*Items)

It was moved by Dale Nuttall and seconded by Steve Hoblit to approve the consent agenda as presented. Motion carried unanimously.

- IV. Business Items

1. Hires

It was moved by Eddie Johnson and seconded by Michael Wirtzberger to approve the superintendent's recommendation to hire the following personnel for the 2016-2017 school year:

- Bob Campos, District Transportation Supervisor
- Jared Waddell, GMS Assistant Football Coach
- James Armel, GMS Assistant Football Coach

Motion carried unanimously.

2. Establishment of Special Reserve Account

Superintendent Bryant stated that Sara Schlattmann discovered our ability to establish a Special Reserve Account per Wyoming State Statute 21-13-504. Should the Board decide to establish the account, the funds will be earmarked only to be used for equipment or building repair. That money does not count against us in carryover. We are allowed to transfer 10% of the general foundation grant amount for the year. The funds will be available immediately to use for building repair or capital replacement. The district was able to carry over \$1.5 mil. The money will be taken out of the cash carryover and deposited in the Special Reserve Account. It was moved by Eddie Johnson and seconded by Cheri Edeler to accept the superintendent's recommendation to create a Special Reserve Account-Depreciation Reserve for equipment and school building repair per Wyoming State Statute 21-13-504. Motion carried unanimously.

- V. **Budget Modification Hearing**

1. **2015-2016 Budget Amendments**

Barry Bryant reviewed the budget modification recommendations. The end of year cash carryover is expected to be \$1.5 mil. A total of \$125,000 was transferred to the lunch fund for the year. We are hoping to cut that in half for the 2016-2017 school year. It was moved by Dale Nuttall and seconded by Michael Wirtzberger to modify the 2015-2016 budget to allow the transfer of \$200,000 from account #1000 (Total Instruction) to account #6000 (Special Reserve – Depreciation Reserve) as presented. Motion carried unanimously.

VI. *Approval of End of Fiscal Year Bills

Approved General Fund checks #27461 through #27678 inclusive, totaling \$1,283,334.51; Payroll Fund Checks #29000 through #29053 inclusive, totaling \$620,513.44; High School Activity ACH Transfer, totaling \$29,097.03; Major Maintenance Fund ACH Transfer, totaling \$59,448.60; Lunch Fund ACH Transfer, totaling \$29,082.78; Federal Fund ACH Transfer, totaling \$237,082.48, and Capital Projects ACH Transfer, totaling \$575,111.25.

VII. Board Discussion

Superintendent Bryant brought up the topic of expenditures for national travel expenses being paid out of the activity funds and whether we are to hold them to the district meal limits. Sara Schlattmann, district business manager, expressed concern with how the money is spent and doesn't want businesses to start saying no when they are approached to donate. Board members discussed that we should not be responsible for their activity budgets. Should students want to stay after a loss at a state competition, and have the activity fund pay for the expenses, there should be prior planning. Dr. Bryant stated that the policy will need to be reviewed. Chairman Flitner stated that we should impress upon our students that when budgets are tight and the state and nation are tightening their belts, that these kids could learn a little frugality. The activity budget is the sponsors' responsibility. Mrs. Schlattmann appreciates the guidance and stated that we should be good stewards of the money.

Board members are recruiting for a new member to replace Selena Brown.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:41 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk

Recorded by: Paula Scott

June 28, 2016