

## Milton Town School District

### Procedure

#### **F101P: RYAN MEMORIAL SCHOLARSHIP**

##### **Award Procedure**

1. Eligible students must graduate from Milton High School and must have spent their last four (4) semesters at Milton High School.
2. The Milton Senior High School students must have an academic average of 3.4 at the completion of seven (7) semesters to be eligible.
3. Students must apply in writing by February 1st in order to be eligible for this scholarship.
4. By June 1st of their senior year students must show proof of acceptance to a college or institution awarding an Associate or Bachelors Degree.
5. Said students must be enrolled as full-time students at said institution. This determination is made by the receiving institution.
6. The recipients selected will be notified on or before March 31st.
7. This money is to be used for academic related costs only (tuition, room, board, and books).
8. Students accepting this award must have expended this scholarship no later than 48 months from the date of his/her graduation from Milton High School. Requests to extend this timeline must be in writing and will be considered for extenuating circumstances only.
9. Said student must notify the Principal of Milton High School of his/her intention to delay attendance to said institution/school prior to the day of his/her graduation. Failure to do so may result in his/her forfeiture of said scholarship.
10. Students awarded the Ryan Memorial Scholarship must maintain a minimum of 2.5 yearly average to retain the scholarship money for the following year(s).

A committee comprised of no less than five (5) faculty members and one (1) administrator will review the qualifications of all eligible students. The committee's recommendation will need a majority approval of the Milton School Board before the scholarship is officially awarded. General criteria will include, but not be limited to: other resources available, honesty, integrity, school and/or community involvement, leadership qualities, perserverance, use of good judgement and common sense, and high ideals.

## **Payment Procedure**

Upon the signatures of the Superintendent or Assistant Superintendent and the School Board Clerk, two weeks notice will be given to the investment firm authorizing payments. These payments will be mailed from the Merchants Trust directly to the college/institution. The amount of each check shall not exceed the actual semester bill submitted by the student. Upon written request and submission of receipts, individual students may receive reimbursement for books and other academic related costs as specified in item seven (7) above.