

United School District  
Regular Board Meeting  
February 9, 2016

The Regular Board Meeting of the United School Directors was held on Tuesday, February 9, 2016, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

- Members Present: Eric Matava, Donald Davis, Trudy DeRubis, James Fry, Dan Henning, Sandra Mack, Ronald Moyer, Leah Skedel
- Members Absent: Tommey Heming
- Others Present: Dr. Barbara L. Parkins, Superintendent  
Michael Worthington, High School Principal  
Clay Skedel, Maintenance Supervisor  
Ronald Saffron, Solicitor  
G. Thomas Kalinyak, Director of Finance/Board Secretary  
Barbara Turner, Recording Secretary

Student Recognitions: Kristie Good introduced Alex Wallace, FFA President: Britton Bracken, FFA Vice President and Kelsey Henry, FFA Secretary. Mrs. Good thanked the Board for their support in the Vo-Ag and FFA support in the District. Alex Wallace presented Eric Matava with a certificate in recognition of their support of the FFA program. The three students also presented the Board with a small gift to show their gratitude.

Approval of the Minutes: Donald Davis moved to approve the minutes of the January 5, 2016 Work Session Meeting Minutes and the January 20, 2016 Regular Board Meeting Minutes. Ronald Moyer seconded the motion. YEA, all voted yes.

Treasurer's Report: Thomas Kalinyak read the report. Trudy DeRubis moved to approve the report. Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Thomas Kalinyak read the report. Ronald Moyer moved to approve the report. Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Ronald Moyer moved to pay bills when funds become available. Donald Davis seconded the motion. Roll Call was as follows: YEA, all voted yes.

**ATHLETIC/STUDENT ACTIVITIES:** Volunteers: Leah Skedel moved to approve the list of volunteers for the 2015-2016 school year, pending receipt of proper documentation:

1. Amy Sapp – Elementary/PTG – Lewis Kindja
2. Edward Plowman – Girls Softball – Thomas Harley
3. Lyda Bartlebaugh – Girls Softball – Thomas Harley
4. Mathew Grata – Varsity Baseball – David Conrad
5. Peggy Overdorff – PTG – Lewis Kindja
6. Steven Barbus – Varsity Baseball – David Conrad

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BOARD POLICY:** Trudy DeRubis moved to approve the following items (A – C) as listed below:

Second Reading & Adoption of Board Policies: A. The second reading and adoption of a revision to the following Board Policies as listed below:

1. No. 004 Membership
1. No. 011 Principles for Governance and Leadership
2. No. 115 Career and Technical Education
3. No. 317 Conduct/Disciplinary Procedures
4. No. 246 Student Wellness

First Reading of Board Policy: B. The first reading of a revision to the following Board Policy as listed below:

1. No. 916 Volunteers

2016-2017 School Calendar: C. The 2016-2017 School Calendar

Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**CURRICULUM AND INSTRUCTION:** Daniel Henning moved to approve the following items (A – G) as listed below:

DonorsChoose Grant: A. The Notice of Grant Application from DonorsChoose.org for a grant written by Mrs. Aimee Erwin in the amount of \$500.00 to provide a play kit and an indoor-outdoor equipment cart to increase opportunities for physical play during Vigorous Physical Activity (VPA) for students at the elementary school.

DonorsChoose Grant: B. The Notice of Grant Application from DonorsChoose.org for a grant written by Mr. Ron Ofman in the amount of \$216.00 to provide three (3) density spheres to demonstrate movement of water vapor through the water cycle for students at the elementary school.

Vocational Rehabilitation: C. The approval for one student to participate in the Office of Vocational Rehabilitation *Promoting Academic Success* spring session beginning March 1, 2016, and ending April 26, 2016 (Attending one day per week for eight weeks).

8<sup>th</sup> Grade Class Trip: D. The Activity Request from John Dunn, Lori Kovach, James Cawley, Amy Shellhammer, Robert Penrose, Laurie Deem, Jocelyn Lonsinger, Darlene Sexton, Craig Bytner, and Kathy Reasor to attend the 8<sup>th</sup> Grade Class Trip, to Washington, D.C., on May 20, 2016, with eligible students, at no cost to the District.

Donation: E. The donation of \$100.00 from Latrobe Specialty Metals to the Drama Club.

Curriculum and Instruction continued:

- Donation: F. The donation of a clarinet from Shannon George to the elementary school.
- Trombone Day: G. The Activity Request from Zachery Karcher to attend the University of Delaware Trombone Day, at the University of Delaware, DE on the dates of February 26 – 27, 2016, with eligible students, at no cost to the District.

Trudy DeRubis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**FINANCE:** James Fry moved to approve the following items (A – C) as listed below:

- PowerSchool Cost Summary: A. The PowerSchool Cost Summary with PowerSchool Group LLC, to purchase licensing, hosting and set up fees costing \$2,946.55.
- Idlewild Agreement: B. The agreement with Idlewild and United School District for the 2015-2016 school year picnic to be held on Saturday, May 28, 2016.
- Investment Grade Audit: C. To select McClure Company as the Energy Service Contracting Organization (ESCO) for the purpose of conducting an Investment Grade Audit of the United Junior/Senior High School consistent with the proposal submitted to the District and at no cost to the District. If upon receipt and review of the Investment Grade Audit the District decides to proceed with the project, the District will enter into negotiations with McClure Company for the purpose of reaching a mutually acceptable guaranteed energy savings contract that complies with all of the requirements of the Pennsylvania Guaranteed Energy Savings Act. The award of the guaranteed energy savings contract by the Board of School Directors shall comply with the notice requirements of the Pennsylvania Guaranteed Energy Savings Act.

Trudy DeRubis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**PERSONNEL:** Donald Davis moved to approve the following items (A – K) as listed below:

- Unpaid Leave: A. The request from James Thompson to take 1.5 days of unpaid leave of absence (2/11/16 - 1 day and 2/12/16 - ½ day).
- Supplemental Position: B. The following supplemental position for the 2015-2016 school year. pending receipt of proper documentation:
1. Bre Custer – Elementary Yearbook Advisor - \$613.02

Personnel continued:

- Substitute Teachers: C. The following list of substitute teachers for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:
1. Lureen Nelson – Spanish, ESL, Elementary Education
  2. Darlene Tishock - Art
- Substitute Aide: D. The following substitute aide for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:
1. Erica Potts
- Substitute Secretary: E. The following substitute secretary for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:
1. Erica Potts
- Substitute Custodian: F. The following substitute custodian for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:
1. Erica Potts
- Supplemental Resignation: G. The resignation of Ashley Misterka, from her supplemental position of Media Production Coordinator, effective immediately.
- FMLA: H. The request of Virginia Somers for leave without pay under the provisions of Article XIV, Section 5, *Family and Medical Leave Act of 1993* (the FMLA), for a period of time not to exceed twelve (12) weeks, with an anticipated effective commencement date of September 1, 2016, and with the understanding that the employee may return to work prior to utilizing the entire twelve (12) weeks of leave, subject, however, to the requirements of the collective bargaining agreement and the FMLA.
- Long-term Art Teacher: I. To hire McKenzie Gross as a long-term substitute to fill the temporary vacancy in the position held by the high school Art teacher who will be on an approved leave of absence without pay, commencing March 19, 2016, for a period of twelve (12) weeks or less as determined by the return to work date of the Art teacher, with compensation at the rate set forth in Administrative Regulation No. 305-AR, and subject to the receipt by the District of all required certifications and clearances during the probationary period conditioned upon and pending receipt of all satisfactory employment documentation as required by law,

Personnel continued:

Item I continued: including but not limited to the documentation required by Act 168 of 2014. If the District does not receive all of the required employment documentation on or before March 19, 2016, McKenzie Gross shall be considered a provisional hire, for a time not to exceed ninety (90) days, until such time as the District receives all satisfactory employment documentation.

Substitute Nurse: J. The following substitute nurse for the 2015-2016 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:

1. Karla Britcher-LPN

Homebound Instructor: K. To appoint Jennifer Buchkovich as a homebound instructor for a seventh grade student for so long as such services are required during the 2015-2016 school year and for the time and duration as determined by the District. Compensation for such services shall be at the rate of \$37.00 per hour as per the collective bargaining agreement.

Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

#### BOARD MEMBER REPORTS:

ARIN Report - Trudy DeRubis (Representative) – Report was given at Work Session.

Legislative Representative Report - Eric Matava (Representative) – Eric Matava reported that Governor Wolf held his budget address and highlighted funding amounts for Basic Education, Special Education, Career & Technology, Plan Con funding and Early Childhood.

Technology Center - Tommey Heming (Representative) - Dan Henning (Alternate Representative) – Report was given at Work Session.

UESP Contract Negotiations Committee - Ronald Moyer - (Representative) – Ronald Moyer reported that negotiations are ongoing.

Executive Session: Trudy DeRubis moved to enter into Executive Session at 7:58 p.m. following meeting for legal matters. Sandra Mack seconded the motion. YEA, all voted yes.

Meeting was adjourned at 7:47 p.m.

Executive Session was adjourned at 8:50 p.m.

