



Board Meeting Minutes  
Thursday, July 12th, 2012 4:00 P.M.  
John Adams Academy Campus  
One Sierragate Plaza, Roseville, CA 95678

**Slogan**

Developing Servant Leaders....Restoring America's Heritage

**I. PRELIMINARY**

- A. Call to order: Time 4:05 pm
- B. Pledge
- C. Roll Call

Dean Forman	<u>    X    </u>	<u>          </u>
Cindi Sherrod	<u>    X    </u>	<u>          </u>
Norman Gonzales	<u>          </u>	<u>    X    </u>
Paul Savage	<u>    X (7:10)    </u>	<u>          </u>
Bryan Favero	<u>    X    </u>	<u>          </u>

- II. APPROVAL OF PREVIOUS MINUTES**– June 14th, 2012 minutes  
Forman motioned for approval of June 14<sup>th</sup> minutes. Sherrod seconded the motion. Unanimously approved.

- III. THOUGHT OF THE DAY** – Dean Forman  
During times of universal deceit, telling the truth is a revolutionary act. During times of failing schools, starting a charter school is a revolutionary act, and it takes great people. Dean Forman also reported on his visit to Hillsdale College where they are using classics and leadership education.

**IV. PUBLIC COMMENT**

This is the time in which anyone in the audience may address the Board for two (2) minutes on any item that is not on the agenda. (The Board has the discretion to restrict public comments to those matters it deems relevant to its subject matter jurisdiction. Govt. Code Sect. 54954.3)

Jennifer Wright, parent with scholars in Kindergarten and 4<sup>th</sup> grades, publicly thanked the Board for having a school she can send her scholars to everyday and feel comfortable with what they are learning and how they are growing.

Forman introduced Amy Evans as the new Communications Specialist.

**V. ANNOUNCEMENTS: Information Only Section**

**A. Update regarding Gilbert and Associates Audit – (Brophy)**

Brophy reported that we have received official recommendations from the interim audit. Only two items were noted and neither was material or financial in nature. Forman explained that this is significant. The audit is required to ensure financial stability.

**B. Financial Update (Brophy)**

Brophy reported that John Adams Academy was granted a deferral for \$251,000 for the month of June.

**C. Parent Participation Phone Calls Update (Board)**

Forman reported that he had asked for a list of parents who had not completed the required service hours and had assigned Board members to call those parents who were deficient. Sherrod reported that she made calls and most parents had actually put in their hours but had not tracked or submitted hours appropriately.

Forman reported that his calls were similar and emphasized that we need to streamline our collection and reporting process.

Favero reported that we are looking into ways to collect the volunteer hours and these will be explained fully in the Welcome Packet to be sent to all scholar families this fall.

Jane Dildine, parent of JAA scholars, commented that the PSO will have many opportunities for parents to donate time during the new school year.

**D. Music and Arts Committee Update (Blankenbehler/Jensen)**

Forman introduced our new music teacher, Greg Blankenbehler.

Blankenbehler reported that he began meeting with the Music and Art Committee, (“MAC”), in June. Two (2) meetings have been held. Their purpose is to incorporate all of the arts and to recruit and incorporate people to help. This includes a PSO representative and music and art docent leaders. They are still seeking parents to help. In the 2012-13 school year they will offer seven (7) choir periods and an after school children’s chorus. They would like to add after school band, and will be establishing several clubs for special interests. Blankenbehler outlined several needs that the music program has and various ways the MAC will be fundraising to support those needs.

Favero stated that he would like to see communication to the parents on the parts of the program that are concrete. Blankenbehler will get with Amy Evans, Communications Specialist, to make those announcements.

E. Board Committee Updates:

Finance/Budget (Forman, Gonzales) –

Forman reported that he has raised \$15,000.

Fundraising (Sherrod) –

Sherrod outlined plans for a Music Room fundraiser, to be held in August, where the committee will be asking donors to give \$24 in 24-hours.

We will also be continuing with Benevon by giving tours during school so that potential partners can see the students in action. Sherrod also asked that as we think of people who would like to partner with us we pass those names on to the fundraising committee.

Administrative/Personnel (Savage, Sherrod) –

Sherrod reported that the school is attracting phenomenal people who want to come and be a part of what we are doing and work with us. The candidates we have seen are truly amazing. Forman reported that this is a great environment for finding amazing people.

Marketing/Communication (Favero, Gonzales) –

Favero reported that he has met with our new Communications Specialist and ongoing tasks are moving forward.

Site Council (Sherrod) –

Sherrod reported that we are working toward a decision regarding the future of the site council.

Academic/Curriculum/Accreditation (Happoldt)

Happoldt reported that the accreditation process is moving forward. “If we were a baseball team we would have gathered our players and they are standing up to bat,” she explained. We have applications coming in and teachers are designing their A-G coursework.

Happoldt also reported that we have ordered curriculum. An example of some of the curriculum is: Handwriting without Tears, Saxon Math, Shurley Grammer, Susan Wise Bauer, Little House on the Prairie, By the Great Horn Spoon, Island of the Blue Dolphin and Dragon Wings to name a few. It was requested that money be set aside for certain grades to order classroom sets of novels.

## VI. CONSENT AGENDA

- A. Accept letter of resignation from Elementary Teacher, Kaela Mulvaney
- B. Accept letter of resignation from Humanities Teacher, Katie Roskelly Goodman
- C. Confirm hire of Elementary Teacher, Jennifer Wilson replacing Lindsay Nagle
- D. Confirm hire of Humanities Teacher, Nalina Densley
- E. Confirm hire of Communications Specialist, Amy Evans
- F. Confirm hire of Special Education Independent Contractor, Sarah Phillips
- G. Confirm hire of Elementary Teacher
- H. Confirm hire of Certificated Instructional Aide
- I. Confirm hire of Speech and Language Independent Contractor
- J. Confirm hire of Speech and Language Assistant Independent Contractor
- K. Confirm hire of part time Facilities Assistant

Favero made a motion to approve the consent agenda. Sherrod seconded the motion. Approval was unanimous.

Ayes   3   Nays       

**VII. ACTION AGENDA**

- A. Formal Uniform Dress for Scholars. (Sherrod)  
 Sherrod presented the modifications to the dress code as discussed at the June Board meeting. These changes are: 6<sup>th</sup> -12<sup>th</sup> grade boys will now be required to wear a conservative, black belt and must wear black shoes. 6<sup>th</sup> – 12<sup>th</sup> grade girls, no belt will be required but they must wear black shoes (no Uggs, no clogs, no flip flops, etc.). Dress shoes and tennis shoes will both be acceptable but must be black.

Changes were also made to winter wear apparel which now require that winter outerwear be of solid-color in red, navy, black or khaki, free from pictures, logos, designs, or fashions (no lettering on outerwear, except for the John Adams Academy logo will be allowed). Items will be available for purchase on the JAA store website.

There was discussion regarding allowing 12<sup>th</sup> graders the opportunity to wear JAA business wear. Upper grade students will be counseled on wearing the JAA uniform with pride and to adhere to the policy. The Board will revisit this issue during the 2012 – 2012 school year.

Proposed: Board approval to amend the current dress code  
 Favero motioned to approve the proposed changes to the dress code. Sherrod seconded the motion. The motion was unanimously approved.

Ayes   3   Nays       

- B. Soundproof Music Room (Sherrod)

Sherrod reported that we are waiting on bid details for the more limited remodel of the music room. We have one bid for \$20,000 for the music room and a separate bid for the stairs and door that is needed. More details will come.

Proposed: Approved Budget of up to \$25,000 to soundproof Room 13 for use as the music room.

The motion was made by Sherrod to approve the proposal. Favero seconded the motion. The motion was unanimously approved.

Ayes   3   Nays         

C. John Adams Academy Facebook Page (Gonzales, Favero)

Favero reported that more clarity will be coming regarding our Facebook page. Details on our Facebook use policy will be sent out in a newsletter.

Proposed: Management and approval of all John Adams Academy posts to the John Adams Academy Facebook page to be handled by Communications Specialist with over site by the Board Communications Committee and content shall be limited to John Adams Academy business only.

Motion was made by Favero that communications that represent the school will be funneled through the communications specialist or the Board. Sherrod seconded the motion. Motion was unanimously approved.

Ayes   3   Nays         

D. John Adams Academy School Calendar (Happoldt)

Happoldt reported that adjustments needed to be made to the calendar to bring dates into closer alignment with grade reporting periods. The changes will move parent-teacher conferences and teacher work days and make April 4th and April 5th minimum days to align with grade reporting. June 7<sup>th</sup>, the last day of school, will also be a minimum day.

Proposed: Accept changes to calendar to align conference and teacher work days with quarter ending dates and ensure grade level passing times conform with instructional minute requirements.

Motion was made by Sherrod to accept changes to the calendar as presented by Happoldt and to accept option 2 of the daily schedule. Favero seconded the motion. The motion was unanimously approved.

Ayes   3   Nays         

E. Gilbert Associates, Inc. (Brophy)

Brophy presented a letter of agreement with Gilbert Associates for tax filing and noted that it is time to enter an agreement for these services. Forman clarified that the agreement is for tax preparation and not for audit.

There was discussion regarding the benefit of having one company prepare the audit and another to prepare the taxes.

Sherrod motioned that we table the proposal and get a bid from Galina. Favero seconded the motion. Motion was unanimously approved.

Proposed: Table the proposal to accept Gilbert Associates, Inc. tax engagement for the year ended June 30, 2012 and get a bid for the services from Galina.

Ayes   3  

Nays           

## **CLOSED SESSION**

### **A. Public Employee Discipline/Dismissal/Release**

Pursuant to Section 54957: Three (3) Cases

## **VII. NEXT MEETING – Thursday, August 9<sup>th</sup>, 2012 4:00 p.m.**

## **VIII. ADJOURNMENT – Time**

### **Vision**

*The John Adams Academies are restoring America's heritage by developing servant-leaders who are keepers and defenders of the principles of freedom for which our Founding Fathers pledged their lives, fortunes, and sacred honor.*

### **Values**

*John Adams Academy is preparing future leaders and statesmen through principle-based education. Our core values include:*

*Appreciation of our national heritage  
Public and private virtue  
Emphasis on mentors and classics  
Student-empowered learning  
Fostering creativity and entrepreneurial spirit  
High standards of academic excellence  
Modeling what we teach  
Abundance mentality  
Maintaining a culture of greatness*