

**PALISADES CHARTER HIGH SCHOOL  
BOARD OF DIRECTORS  
Regular Meeting of June 20, 2005**

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**OPEN SESSION**

**A. 6:30 pm            Welcome and Roll Call        Dr. Jonathan Fielding, Board Chair**

**Members Present:**

Dr. Jonathan Fielding  
Dr. Jack Sutton  
Gay Chambers  
Jim Suhr  
Libby Butler

Minh Ha Ngo  
Bud Kling  
Rosalind Wolf  
Tina Lee

**Ex Officio Members Present**

Dr. Gloria Martinez

**Members Absent:**

Harriet Leva  
Ruth Simeon

**PUBLIC SPEAKERS**

***1. Norma Arbisser***

Spoke about precedent set by both Marquez and Revere regarding adding classrooms to lower class size

***2. Marilyn Haese***

Spoke about class size reduction and class size reduction task force

**APPROVAL OF MINUTES of the April 19, 2005 meeting.**

May minutes will be approved at the July meeting

**UPDATES**

**Human Resource Committee (Mary RedClay)**

- Committee request to reconsider Elenor Rozell's salary decision
- Note that Eleanor is concerned about move to management status from classified
- Request to see Special Education Coordinator job description and justification
- Concerned that classified staff will not receive 4% pay raise next year
- Committee plans to review, with the help of CCSA recommended Bea Robles, classified staff positions
- Request that \$35,000 ceiling be removed for 6% bonus for classified staff

**Budget and Finance Committee**

- No report

**Assessment and Accountability Committee**

- Faculty will have demonstration of Mastery Manager assessment software on June 24th

**Operations and Facilities Committee**

- No report
- Faculty Senate is concerned about location of proposed modular building at front of school

### **Educational Programs Committee**

- Vocation Education task force
- SMC English class is proceeding
- Ann Davenport will meet with SMC Outreach Coordinator

### **Communications Committee**

- No report

### **Technology Committee**

- Brief discussion of budget for technology
- TVs and LCD projectors are backordered and will be installed by September for start of school

### **Policy Committee**

- Student pledge
- Teacher pledge has mixed review
  - more positive than negative but negative was very negative
  - need to spend time looking at various implications (e.g., lawsuits)
- Dress code
  - Considering dress code but tabled at this time
  - There is a safety issue with hat
  - Midriff is a problem
    - Either none or some
    - NO measuring
    - Student Life Committee will determine when it crosses the line
  - Leadership will communicate with students
  - Need to communicate with parents prior to beginning of school
  - Teacher support is needed

## **REPORTS**

### **Academic Principal's Report- *Dr. Martinez***

- 25-30 parents attended the Parent Advisory Committee meeting
- 90 identified incoming 9<sup>th</sup> graders will be attending Dolphin Days (summer bridge program)
- Helix team will be here on June 27<sup>th</sup> to help with planning for the 10-day Dolphin Day program
- There will be a sleepover as part of the program

### **Chief Financial Officer Greg Wood**

- No report – Greg on vacation

### **Executive Director's Report- *Jack Sutton***

- Student Information Systems
  - Teachers have raised issues about PowerGrade
    - want to continue to use their programs
    - issue is related to what Making the Grade and PowerGrade can and cannot do
  - Issue is how to get grades to the website given the Board's continued priority
  - Process to date has been to identify and rectify problems during initial implementation attempt
    - Local Area Network (LAN) is being dealt with by Phase I and Phase II projects
    - Still considering both PowerSchool and ISIS as alternatives since present legacy system will be phased out by LAUSD

**ACTION:** Will report back to Board in July with options/recommendations for database, teacher programs for grading, and how to best put attendance and grades online

**ACTION:** Need a State of Technology (what we started with and what we have accomplished) for start of school

- Charter Renewal Process
  - Still receiving change demands from LAUSD staff
    - Latest is about “exclusive educational use”

**ACTION:** Three potential resolutions were suggested:

- Same language as Granada Hills charter
- Insert dispute resolution process
- Call Marlene Canter and David Tokofsky

### **Board Meeting Calendar**

- The Board adopted the following meeting calendar through December 2005
  - July 19<sup>th</sup> – 6:00pm – 9:00pm
  - August 16<sup>th</sup> – 6:00pm – 9:00pm
  - August 30<sup>th</sup> – 3:00pm – 6:00pm (note time difference so can meet with faculty)
  - September 20<sup>th</sup> – 6:00pm – 9:00pm
  - October 5<sup>th</sup> – 6:00pm – 9:00pm
  - October 18<sup>th</sup> – 6:00pm – 9:00pm
  - November 1<sup>st</sup> – 6:00pm – 9:00pm
  - November 15<sup>th</sup> – 6:00pm – 9:00pm
  - November 29<sup>th</sup> – 6:00pm – 9:00pm
  - December 13<sup>th</sup> – 6:00pm – 9:00pm

### **PUBLIC SPEAKER**

#### **3. Howard Gould**

Spoke about his perceptions of 9<sup>th</sup> Grade Small Learning Communities

- Honors Science section has worked well
- English has not worked as well
  - Slow start
  - Much watered-down
  - Lesser reading list – much less challenging
  - Not nearly as challenging as pre-SLC program
- Life Skills
  - Should we continue
  - Education Programs Committee has talked about adding large study skills component with sessions before school and large focus the first few weeks of school
- Bottom line is that Life Skills with integrated study skills component should replace the heterogeneous 9<sup>th</sup> grade SLCs

### **V. CLOSED SESSION: 9:39**

- Personnel issues
- Student disciplinary issues
- Labor negotiations issues (teachers have recused themselves from this section of the meeting)

**VI. OPEN SESSION: Reporting of actions taken in Closed Session**

- Board voted to remove the \$35,000 ceiling on classified staff raise and bonus (those previously affective will now receive 4% raise and 6% bonus). Those who received raises year (e.g. security staff) or were reclassified (e.g., Security Coordinator and Network Support Specialist) are still excluded. Step and column advances are not considered raises in this context.
- The Board acknowledged that SEIU Local 99 has approved the 4% salary increase and 6% bonus for this year for its members. As with the non-represented classified staff, this will include a “me too” salary increase of 4% for the 2005-06 school year.
- Board approved extensions to the following contracts:
  - Chief Business Officer extended for two years with possible salary increase to be determined following further considerations
  - Technology Coordinator for one year with possible salary increase to be considered on anniversary of hiring
  - Special Education Coordinator extended for one year with possible salary increase to be considered on anniversary of hiring
- Board received Jack Sutton’s resignation at Executive Director and requested that he continue to serve during transition of search to find a new Executive Director
- A search committee was formed to begin search for a new Executive Director
  - Committee will be chaired by Ruth Simeon
  - Members will include Dr. Martinez, Jim Suhr, the UTLA Chapter Chair, Minh Ha Ngo and Linda Ello
  - Libby Butler will be responsible for getting the present job description and getting feedback from faculty as soon as possible

**NEXT REGULAR MEETING: July 19, 2005 at 6:00pm in the library**