

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

1st Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

AGENDA

February 4, 2016

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board President Colleen Kuhn

Board Vice President Dale Lintner

Board Member Cindy Joris

Board Member Robert Jackson

Board Member Randy Wormmeester

Principal Shannon Brandner

Business Manager Desirée Gardner

Dean of Students Ronald Wilkins

B. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board President of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board President may respond briefly or refer the communication to staff. The Board President may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board President Colleen Kuhn, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board President will evaluate the communiqué and determine the appropriate administrative action.*

C. Representative Presentations – *Student, parent, and staff representatives may address the Board and provide informational items related to their experiences at the school, school activities, upcoming events, and achievements.*

D. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

E. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the December 3, 2015 regular board meeting.

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2. Approval of Expenditure Report for December 2015 and January 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of Credit Card Statements November 5, 2016 through January 6, 2016.
4. Petty Cash reimbursements for December 2015 and January 2016.

F. Principal's Report – *The Principal will report on pertinent topics related to the operation of the school, school and student achievement, visitations, awards, recognitions, and other events and activities.*

G. Information Items – *SLAHD staff may report on pertinent topics related to the operation of the school, etc. not covered in the Director's Report.*

H. Charter Advisory Report – *A member of the Charter Advisory Committee will report on pertinent topics related to the operation of the school and other events and activities.*

I. Dean's Report - *The Dean of Students will report on pertinent topics related to the Leadership aspects of the school, including events and activities.*

J. Budget Information Report – *The Business Manager will report on current standing of 2015-2016 budget.*

K. Construction Committee Report- *A member of the Construction Committee will report on pertinent topics related to the school construction project.*

L. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

Public Comment – *This is an opportunity for members of the public to speak on any issue/topic contained in the current action agenda, unless that item has been previously removed from the agenda in open session for clarification, discussion, etc. (refer to item D, above) The guidelines set forth on page one of this meeting agenda also apply to public comments offered at this time.*

1. APPROVAL OF CONSTRUCTION BUDGET AND CONTRACT – The Board may approve the guaranteed maximum price contract as provided by Erickson-Hall for new school construction.
2. APPROVAL OF 2014-2015 SARC – The Board may approve the 2014-2015 School Accountability Report Card (SARC).
3. APPROVAL OF THE 2015 FORM 990 CHECKLIST – The Board may approve the submission of the 2015 Form 990 Checklist.
4. APPROVAL OF INTERNSHIP CONTRACT – The Board may approve the internship contract with Brandman University.

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5. APPROVAL OF SLAHD INDEPENDENT AUDITOR'S REPORT FOR THE FISCAL YEAR ENDED JUNE 30TH 2015 – The Board may approve the independent auditors report for the fiscal year ended June 30th 2015.
6. APPROVAL OF ESR CONSTRUCTION CONTRACT – The Board may approve the contract with ESR Construction to build new school gymnasium.
7. APPROVAL OF PLACEWORKS PROPOSAL – The Board may approve the proposal for additional environmental studies with Placeworks.
8. APPROVAL OF AN UNDERWRITING AGREEMENT BETWEEN SUMMIT LEADERSHIP ACADEMY AND ZIEGLER AND COMPANY – The Board may approve an underwriting agreement between Summit Leadership Academy and Ziegler and Company for Bond Underwriting.
9. APPROVAL OF INFILTRATION RATE STUDY FOR STORM WATER DISPOSAL – The Board may approve the invoice from John Byerly, Incorporated for the infiltration rate study of storm water disposal.
10. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR SHELLY HECKMAN – The Board may approve the Provisional Internship Permit application for Shelly Heckman.
11. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR THOMAS COLEMAN – The Board may approve the Provisional Internship Permit application for THOMAS COLEMAN.

MOVE TO CLOSED SESSION

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A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PUBLIC EMPLOYMENT APPOINTMENT - Titled: Certificated and Classified Employees.
2. APPROVAL OF 2015/2016 VOLUNTEERS – This is to approve individuals who would like to volunteer at SLAHD and review current list of approved volunteers.
3. ADMINISTRATION EVALUATION METHODS – This is for Board to discuss methods of conducting performance evaluation of administrative employees.
4. PERSONNEL ISSUES – This is for Board Members to discuss employee concerns.

RECONVENE PUBLIC SESSION

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M. Closed Session Report – *The Board President will provide information on the reportable actions taken by the Board during its closed session.*

N. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

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O. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

P. Next Meeting Date –

Regular Meeting: March 3, 2016 at 9:00 a.m.

Q. Adjournment of Meeting